

Town of Wilmington



Annual Report
2007





Honor, Bravery, Sacrifice



*Private First Class
John Francis Landry, Jr.*

December 25, 1986 - March 17, 2007



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The following table shows the results of the experiments conducted during the year 1910.	
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The "Mission Statement for the Town of Wilmington" is as follows:

"The Town of Wilmington, as a municipal corporation, exists in order to deliver a wide range of municipal services to those who live, work or own property within the borders of Wilmington; and in order to make this community a good place to live, to work, and to raise and educate a family, those services must be responsive to the needs of the people. They must be effective and efficient. Principles of honesty, fairness, dependability and compassion must govern the actions of the officials and the employees of the Town. Those who work for the Town as employees or as members of boards, committees and commissions are recognized as its most important resource and the key to its success in serving the people of Wilmington."

Endorsed by the Board of Selectmen May 22, 1989.



Town of Wilmington

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Dear Fellow Resident:

During the year 2007, with the cooperation and support of the town administration, fellow boards and committees and a myriad of volunteer organizations, the Board of Selectmen accomplished a number of goals relative to affordable housing, environmental protection, budgetary changes, recreational services, public works and public buildings.

With respect to affordable housing, the Board of Selectmen joined the Housing Partnership, the Conservation Commission, the town administration and the Board of Appeals in supporting and permitting the development of a sixteen unit affordable housing project known as "Canal Village." The project is located along Lake Street and otherwise is bounded by the Middlesex Canal, a railroad track and open space. Upon its completion, the development will provide a cul-de-sac residential neighborhood that will include four "affordable" units, along with twelve "market rate" units that will be sold at prices significantly lower than most new homes in Wilmington. An administrative appeal currently is pending, but based upon the advice of counsel, the Town expects the developer to break ground in 2008.

In 2007, the Environmental Protection Agency hosted its first public informational meeting relative to its ongoing environmental assessment and remediation plan for the Olin superfund site identified as 51 Eames Street. The Board of Selectmen looks forward to continued cooperation and participation from the United States EPA, the Massachusetts Department of Environmental Protection, the Board of Health, the town administration, the town's environmental consultants, town counsel, non-profit organizations and the general public to thoroughly address the challenges that lie ahead.

For the first time in several years, the Board of Selectmen successfully negotiated a fixed fee agreement for services with the office of Town Counsel. The purpose of this arrangement has been to maximize the town's ability to budget for legal expenses, prevent litigation by facilitating the town's access to preventative legal advice and to avoid fee and expense related disagreements.

Thanks to Wilmington tax payers, the Department of Public Works and several volunteer organizations, 2007 marked another busy and successful year for the town's recreational services. The Sons of Italy donated \$60,000 for the construction of a new playground at the Woburn Street School. The town also has reconstructed a ball field at the Boutwell School to accommodate T-ball and other activities. Residents and business owners forged a public-private partnership by raising in excess of \$20,000 in order to subsidize the first step in assessing the viability of a new in-fill artificial turf field for Wilmington's young athletes. The Board of Selectmen will continue to explore these and other improvements to accommodate the dramatic increase in the number of organizations and young athletes who compete on Wilmington's athletic fields.

By the end of October 2007, the Town's construction of a \$4.1 million water main connection to the MWRA system was substantially completed both on time and on budget. This project was paid in full by the Olin Corporation, in accordance with an agreement negotiated by the town in 2003. The Board of Selectmen wishes to extend a special "thank you" to Woburn Mayor Thomas McLaughlin and to the Woburn City Council, without whose support and cooperation this project would not have come to fruition in such a timely and efficient manner.

During the past year, the town also completed the installation of 5,800 linear feet of new water main on Woburn Street. This project represents the town's ongoing commitment to deliver quality drinking water to its residents while providing the infrastructure necessary to assure top notch fire protection services.

The year 2007 will long be remembered as an exciting year for the Wilmington Memorial Library. With the assistance of state grant money, library staff, public buildings personnel, private sector contributors such as Idearc Media and non-profit organizations like the Friends of the Library, a complete makeover of the children's room was completed, along with the introduction of a new Teen Zone Area. The library also enjoys new and improved parking facilities, thanks to the Department of Public Works, and the "Bookstore Next Door" is open to the public. This book store is staffed by volunteers with assistance from the Wilmington Memorial Library, and is located adjacent to the public library, at property recently purchased by the town following negotiations by the Board of Selectmen.

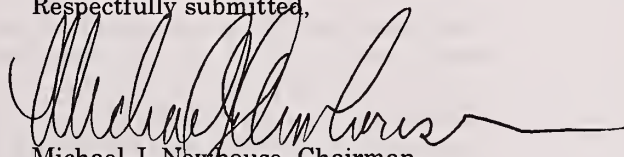
Each year, the Town of Wilmington is honored by the service of its volunteers and, in this regard, 2007 was no different. Indeed, Wilmington is a special place to live and work, and mostly, this is true because of the unique dedication of its public employees and its appointed boards and committees, as well as the tireless efforts and sacrifice of hundreds of volunteers.

On behalf of the Board of Selectmen, I would like specifically to acknowledge the work and dedication of Wilmington's most precious volunteers -- the men and women of our armed services. Tragically, Wilmington lost one of its own sons on March 17, 2007, when PFC John F. Landry, Jr. was killed in action in Baghdad, Iraq.

As Calvin Coolidge once said, "No person was ever honored for what he received. Honor has been the reward for what he gave." We are most proud of Private Landry for what he gave. We also are proud of the manner in which the entire Wilmington community has honored him, under the leadership of Wilmington Veterans' Agent Lou Cimaglia, with the support and cooperation of the Wilmington Police, Fire and Public Works Departments, and most notably the residents of Wilmington.

Your magnificent outpouring of support to honor Private Landry and his family has served, and will continue to serve, as recognition for his extraordinary sacrifice.

Respectfully submitted,



Michael J. Newhouse, Chairman
Board of Selectmen



Board of Selectmen, from left, Michael V. McCoy, Louis Cimaglia, Chairman Michael J. Newhouse, Charles R. Fiore, Raymond N. Lepore



TOWN OF WILMINGTON

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To The Honorable Board of Selectmen and Residents of Wilmington:

Cities and Towns continue to face enormous challenges in their efforts to grapple with harsh economic realities. Meeting a myriad of competing needs with limited resources is not limited to municipalities. It is a challenge confronted by most every household striving to make ends meet. Despite the constraints of tight budgets and diminished resources, much was accomplished in 2007. The principal reason is attributed to the capacity of Wilmington residents to respond to the needs of their community. They did this time and again through their support of town projects and initiatives, their community involvement and generosity and their sense of civic pride. Local government is truly grateful to the residents, businesses and employees whose partnership continues to move the town forward.

I began my 2003 Annual Report by addressing the "harsh reality of war" that confronted our nation. Since that time, thousands of American families have suffered the never-ending pain of a loved one's ultimate sacrifice. That excruciating sense of loss became personal for a Wilmington family in March of 2007 and, by extension, saddened a proud but grieving community. Flags throughout town were lowered to honor the memory, courage and heroic service of Army Private First Class John F. Landry, Jr. who was killed in action on March 17, 2007 while serving his country in Iraq. Military, state and local dignitaries joined family, friends and countless residents to honor the sacrifice that John made on our behalf and on behalf of freedom throughout the world. John was buried with full military honors at Wildwood Cemetery.

I read once that, "failure is the path of least persistence." For many years we were insistent in our determination to build a financial reserve adequate enough to meet declining revenues. At the same time, we were persistent in our pursuit to convince the Governor and lawmakers to address the fundamental inequities in the method by which local aid is allocated to communities. The combination of prudent fiscal planning coupled with corrective action to address disparities in local aid distribution has enabled Wilmington to avoid costly overrides, painful layoffs and disruptive cuts in services and programs. As we conclude calendar year 2007, town officials are crafting a spending plan for the next fiscal year. The budget will further the town's financial strategy to curtail its reliance on operating reserves and one-time funding sources, and at the same time rebuild a substantial fiscal reserve.

From a financial perspective, rebuilding the reserve is critical to the town's fiscal outlook. Rating agencies frown upon a multi-year trend of spending down the surplus. Standard & Poor's, while acknowledging the town's intentional use of reserves to maintain services and to meet annual capital needs, lowered its rating on Wilmington's general obligation bonds to AA- from AA. Given the town's purposeful reliance on free cash, the rating adjustment was not surprising. Wilmington's credit profile is still strong and considered stable reflecting Standard & Poor's expectation that "...management will follow its stated intention to reverse the recent trend of general fund deficits and will keep the general fund balance at a level at least equal to its 5% goal." That is exactly what the new spending plan proposes to accomplish. In fact, it is our expectation that by fiscal year 2010 the town's general fund balance will likely exceed 6% of the operating budget. Wilmington's positive credit rating, stable financial outlook and unusually low debt burden, positions the town to meet its rapidly approaching obligation to improve upon school and municipal facilities.

The town was recognized for its many achievements in 2007. At year's end the Massachusetts Municipal Association notified the town of its selection as 1st Place recipient in the statewide Annual Town Report Contest. For Wilmington, it is its third first place award in the past four years. The Department of Environmental Protection selected the Town of Wilmington's Water Department for its 2007 Commissioner's Conservation Award. The award recognizes the success that Wilmington has achieved in conserving water throughout the water supply system. The Wilmington Police Canine Team consisting of Officer Eric Palmer and canine Kimo, received three first place honors in the 2007 New England Patrol Dog competition. The Massachusetts Library Association selected the Wilmington Memorial Library as a first place recipient in the 2007 Public Relations Awards Website category. Susan MacDonald, Children's Librarian, received the 'Celebrate Literacy Award' from the North Shore Library Council. These awards recognize the hard work and professionalism indicative of the many dedicated town employees working on our behalf.

Town Meeting voters supported the funding of a variety of important capital expenditures including replacement vehicles for the town's fleet. Five replacement cruisers were purchased for the Police Department and a new state-of-the-art first response ambulance was added to the Fire Department's inventory of emergency vehicles. The town purchased several vehicles for the Department of Public Works including a one-ton dump truck, a heavy-duty field mower and a front-end loader with a snow blower attachment.

Perhaps the single most important achievement of the town in 2007 was the establishment of the full-day kindergarten program. Much credit extends to the newly appointed Superintendent of Schools, Joanne Benton, who promoted the concept and spearheaded its implementation. Unlike most communities who offer no full-day kindergarten or charge "tuition" when doing so, Wilmington provides a "free" full-day educational experience for its youngest learners.

There were many improvements made to school, municipal and recreational facilities in 2007. Among the improvements were:

- * The replacement of 1325 square feet of roof over the high school auditorium.
- * The installation of a new, energy-efficient boiler at the high school.
- * Interior and exterior renovations to the historic South School which houses the Wilmington Food Pantry.
- * The replacement of the roof at the Buzzell Senior Center.
- * The reconstruction and expansion of the library parking lot.
- * The installation of new fencing at Silver Lake.
- * The reconstruction of the Boutwell School fields to be used for t-ball and other recreational programs.
- * Upgrades to the Butters Row and Sargent Water Treatment Plants.

The town undertook a number of significant infrastructure improvement projects in 2007. Following completion of the installation of 5800 linear feet of water main on Woburn Street, the Public Works Department began the reconstruction of Woburn Street between Lowell Street and the Woburn city line. The project includes much needed drainage improvements, new sidewalks and a new roadway surface. In 2007 the Public Works Department oversaw 5.5 miles of road resurfacing. Improvements are being made to the Lowell Street/West Street Intersection as part of the traffic mitigation required of the developers of an apartment project in Woburn. Unfortunately, construction still continues on the state's Route 129 improvement project which began in 2005 and has a revised completion date of June 30, 2008.

Approval was received from the Department of Environmental Protection to produce one million gallons of water per day from the refurbished Salem Street pumping station. The town also conducted a study of the Brown's Crossing well field to determine the best method to recover lost production from this well. At year's end, the MWRA pipeline project was essentially complete. This pipeline will serve the Town as a dedicated connection to the MWRA water system.

Among the other more noteworthy accomplishments in 2007 were:

- * The continuation of the Wildwood Cemetery expansion program which will enable the town to make available 170 new cemetery lots to include 450 graves.
- * The installation of the first municipal rain water harvesting system, located at the Boutwell School, which will serve as a model for rainwater recycling.
- * The completion of funding for the final phase of the preparation of the town-wide drainage master plan.
- * The replacement of the computer aided dispatch system in the Police Department.

The public library had much to celebrate. April marked the grand opening of the Book Store Next Door, a unique bookstore staffed by volunteers who sell books and materials contributed by the public or no longer needed by the library. All proceeds benefit the library. The redesigned first floor of the library was showcased in May at the 10th Anniversary Celebration of the Friends of the Library. In December, the library celebrated the makeover of the Children's Room and Teen Zone with day-long events geared for young patrons. The Children's Room "makeover" was supported by a \$20,000 grant from Idearc Media and the work of scores of talented volunteers from that company. The Teen Zone improvements were the result of a \$20,000 grant from the Massachusetts Board of Library Commissioners.

There was a concentration on establishing health and wellness initiatives in 2007. The Board of Health collaborated with the Elderly Services Department by establishing a Diabetes Awareness Program. The town established a Medical Reserve Corp to serve as a public health emergency response team. The Health Department received a \$7,000 emergency planning grant and an additional \$12,500 grant to support the work of the newly established Healthy Wilmington Coalition. The Elderly Services Department received a \$15,000 Lahey Clinic Community benefits grant to support elderly health education and nutritional and fitness programs.

The Registry of Motor Vehicles opened their newest branch office in Wilmington. The state-of-the-art facility replaces the branch office previously located in Reading. Selectman issued a second cable license. Wilmington consumers now benefit from a competitive market when determining their choice of cable providers. Selectmen accepted a \$60,000 gift from the Wilmington Sons of Italy for the construction of a new playground on the grounds of the Woburn Street School. Wilmington's successful Community Development Block Grant housing rehabilitation program was not re-funded however additional dollars have been obtained to continue the town's first-time homebuyer assistance program. Efforts will be made in the future to reestablish the housing rehabilitation program which for more than 15 years provided approximately \$4 million in assistance to hundreds of Wilmington homeowners.

The vitality of the business community is best exemplified by the commercial redevelopment on Route 38. In 2007 Walgreen's Pharmacy opened on the heels of the newly rebuilt Hess Gas Station and Cumberland Farms. The CarMart building was demolished making way for a new retail/restaurant center to be known as Wilmington Crossings. Site plan approval was given to the owners of the Market Basket Plaza who will soon begin redevelopment on the entire site. A more modern retail plaza will result providing for expanded facilities to include a stand-alone CVS and a stand-alone bank. Further south on Main Street a former machine shop has been demolished and the remaining building at 315 Main Street is receiving a facelift in order to be redeveloped for retail space.

The operation of town government depends upon residents who are willing to donate their time, energy and expertise to serve on vitally important citizen committees. We are grateful to all who serve and especially want to thank those who concluded that service in 2007. The town gratefully acknowledges the past service of Finance Committee member William Cole, Conservation Commissioner Richard Patterson, Housing Partnership member Marilyn Cox and Martha Stevenson, an Associate Member of the Board of Appeals. The town also acknowledges the past service of former School Superintendent William McAlduff who served as Chairman of the Town of Wilmington Scholarship Fund Committee. We are especially grateful to Joseph Filipowicz who was a long-time member and former chairman of the Elderly Services Commission and to Barbara Buck

for her many years of service as a member and chairperson of the Board of Registrars. The year 2007 also marked the passing of Larry Noel whose service on the Recreation Commission spanned a remarkable 35 years. Larry's influence on Wilmington's recreation programs will endure for decades.

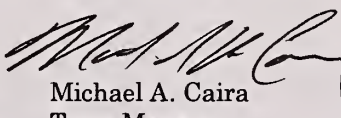
Four municipal employees opted for "alumni" status in 2007. Fire Fighter David Currier retired after 27 years "on the job". David Noel worked for the Public Buildings Department for more than 28 years, retiring as the Public Buildings Foreman. Alma D'Antonio spent 18 years in Town Hall, most of which were in the Town Manager's office. She was a reliable member of the staff whose professionalism, competence and demeanor endeared her to colleagues and to the residents and businesses she so ably served. Ann FitzGerald, Wilmington's Public Health Nurse since 1988, also retired. Ann will be especially missed by the countless residents, young and old, that were the beneficiary of her caring, kindness and skill. The town welcomed Judy Baggs, RN, the former long time Public Health Nurse in Burlington as Ann's replacement. Additionally, two new positions were filled in 2007. At year's end Charlotte Wood, the library's Head of Technical Services, was promoted to the newly established Assistant Library Director position, and Wilmington's part-time Veterans' Agent, Louis Cimaglia, was named as the town's first full-time Director of Veterans' Services.

From 1972-1975 I served on the Wilmington Board of Selectmen with George Boylen a lifelong resident who passed away in December. George was an effective leader whose passion for common sense government will be missed. A month earlier I was privileged to give the eulogy at funeral services for Sterling Morris, Wilmington's Town Manager from 1966-1981. Sterling had an enormous influence on Wilmington. He definitely accomplished his own stated goal which was "to provide professionalism and stability in the management of municipal affairs." He was a mentor and friend to many and will be sorely missed.

My report is only a snapshot of what took place in 2007. Residents are encouraged to read the Town of Wilmington's 2007 Annual Report. The report is a compilation of detailed summaries of programs and activities undertaken by municipal and school departments and committees. The report is intended to provide citizens with a better understanding of Wilmington's government and the services available to its residents.

I remain committed to serving the residents of Wilmington and grateful for the opportunity to continue to do so.

Respectfully submitted,


Michael A. Caira
Town Manager



Town Manager Michael A. Caira
is the opening act at the new puppet theater.

ADMINISTRATION & FINANCE

Town Clerk

The Town Clerk serves as Public Information Officer, Chief Election Officer and Local Registrar of Vital Records and Statistics. The Clerk is charged with the responsibility of ensuring that the appropriate process, with notification and procedure, is adhered to in the making of legislative policy and of managing public access to this information. This office is often the first door of government accessed by individuals seeking information and the resolution of problems. It is with a sense of pride and accomplishment that we submit this annual report with the hope that we have served our citizens well.

The following information and vital statistics were recorded during 2007:

Births	230
Marriage Intentions	79
Marriages	76
Deaths	224
Deaths - Out of State	10
Burial Permits	145
Veterans Buried in Wildwood Cemetery	37

Flammable Permits and Registrations:

Flammable permits are issued by the Board of Selectmen through the Town Clerk's office. Notice is sent to the owner or occupant of land where the storage is located on or about April 1st for renewal by April 30th of each year. Failure to register on time, or to comply with the Board's regulations, may result in revocation of the permit after a public hearing. Fifty-three permits were issued during the year.

Permits & Recordings:

Uniform Commercial Code Terminations	0
Business Certificates and Withdrawals	199
Federal Lien Recordings	0
Federal Lien Releases	0
Fish and Wildlife Licenses	311
Pole & Conduit Locations	7
Dog Licenses	1,704
Raffle and Bazaar Permits	13

The Town Clerk also serves as Clerk to the Board of Registrars. In this capacity she has met with the Board of Registrars on a regular monthly meeting night, kept the minutes up to date and supervised all elections and the annual town census by mail. The Town Clerk's office also maintains current voting lists and registers voters during regular office hours. She also meets with the Board for special evening sessions to register voters and to certify nomination papers for candidates.

Town Meetings & Elections 2007:

Annual Town Election	April 28
Annual Town Meeting	May 5

Board of Registrars

In accordance with Section 1, Chapter 3 of the town By-laws, meetings of the Board of Registrars were held on the second Monday of each month for the registration of voters and to conduct business. Under Chapter 616 of the Acts of 1958, these meetings were open to the public and press, and were so posted in the Town Hall. The Board also met many times for certification of signatures on nomination papers and assisted at all elections and town meetings.

The Board held registration sessions as mandated by Massachusetts General Laws, Chapter 51, Sections 26, 28, 31 and 32 and supervised the conduct of elections, mandated by Chapter 54, Section 64 and Chapter 53, Sections 43 and 63, all in accordance with the Town Charter and By-laws of the Inhabitants of the Town of Wilmington Revised.

The calendar year 2007 had a total of 15,074 registered voters from our listed 22,616 inhabitants.

The Board of Registrars wants to thank the 9,374 households that returned their town census forms in 2007.



Wilmington Pop Warner "D" Team Cheerleaders and Coaches were recognized by the Board of Selectmen for their Achievement in earning the title 2007 National Champions.

Town Counsel

1. Advice & Legal Documents. Advisory opinions were rendered to various town officials and boards relating to a wide variety of issues and subjects. Frequent and ongoing attention was given to reviewing and/or drafting By-laws, easements, public document requests, compliance with the State Ethics Act and Open Meeting Law, various town rules and regulations, warrants for Town Meetings and other legal documents.
2. Contracting & Procurement. During the period of our involvement with the town, we reviewed contracts, agreements, procurement documents, DAG grant applications and homeowner betterment agreements.
3. Projects. We assisted the town in connection with the Olin property contamination issue, Maple Meadow Landfill, New England Transrail, the MWRA water pipeline connection including the Intermunicipal Agreement between Wilmington and Woburn and the Grant Agreement between Olin and the Town of Wilmington to pay for such connection, water resource allocation plans, affordable housing initiatives, road acceptance issues, various real estate projects, betterment agreements, easement issues and various 40B Comprehensive Permit issues such as the Crystal Commons, Canal Village, Whispering Pines and Regency Place 40B projects.
4. Labor. Our labor specialists provided advice to the town on various personnel issues and collective bargaining disputes.
5. Administrative Agency Proceedings. We assisted the town in various proceedings before various administrative agencies including the Office of the Attorney General, Appellate Tax Board, State Labor Relations Commission, Massachusetts Commission Against Discrimination and Department of Environmental Protection.
6. Miscellaneous. We provided advice to the Board of Selectmen, the Town Manager, Water and Sewer Commission and various other public officials regarding a variety of matters. These issues included state sanitary code, tobacco, smoking, transfat, piggeries, alcohol and common victualer issues, permitting and licensing issues, conflicts of interest, open meeting law and procedure, land use and zoning, procurement and competitive bid procedures and the enforcement of laws and regulations.
7. Litigation, Adversary Proceedings & Claims.

As of December 31, 2007, there were a total of 52 lawsuits, adversary proceedings and claims pending of which we have been informed:

4 lawsuits involving the Board of Appeals:

- Charles Sullivan v. Bruce MacDonald, et al, Land Court, Misc. No. 179451.
- Max Johnson v. Bruce MacDonald, et al, Land Court, Misc. No. 179448.
- Wilmington Planning Board v. Wilmington Board of Appeals and Mark Nelson, individually, Land Court Docket No. 267499.
- Robert Gilardi v. Board of Appeals and Dennis Delucia as Trustee of Delucia Family Trust, Land Court 07 MISC 351312.

4 lawsuits involving the Planning Board

- Presidential Development Corporation, et al v. Wilmington Planning Board, Land Court, Misc. No. 192780.
- Robert Troy v. Planning Board of the Town of Wilmington, Land Court, Misc. No. 274810.
- Mark D. Nelson v. Town of Wilmington et al, Land Court, Misc. Case No. 284416.
- Nelson v. Sorrentino, Middlesex Superior Court Docket No. 06-4347

2 Proceedings involving the Board of Selectmen

- New England Transrail, LLC Petition for Exemption - Surface Transportation Board Docket No. 34797
- Spinazola 1994 Revocable Trust v. Town of Wilmington and J. Does, 1-15. Civil Action No. 06-10406-RGS (U.S. District Court)

1 lawsuit involving the Police Department

- Carter v. Wilmington, (Police Department) Massachusetts Commission Against Discrimination, No. 06BPD01306.

3 Proceedings involving the Water and Sewer Commission

- Wilmington v. Department of Environmental Protection, DEP Document No. 2003-074
- In re MTBE Liability Litigation, U. S. District Court, Southern District of New York, MDL-1358.
- Mercury Refining Superfund Settlement.

2 Bankruptcies involving the Tax Collector

- In re Kane Bankruptcy, U. S. Bankruptcy Court, District of Massachusetts, Case No. 07-15242.
- In re Brown Bankruptcy, U. S. Bankruptcy Court, District of Massachusetts, Case No. 07-175000.

2 lawsuits involving the Town Manager

- AFSCME Council 93 v. Town of Wilmington, AAA # 11 390 02093 07.
- Dunderdale v. Town of Wilmington et al., Essex Superior Court, C. A. 07-720.

2 DEP administrative proceedings involving the Conservation Commission

- In the Matter of Edward T. McLaughlin, Trustee, ETM Realty Trust, DEP File No. 344-635, DALA Docket No. DEP-05-1224.
- In the matter of Rich Stuart, DEP File No. 344-1070.

1 Lawsuit involving the Board of Assessors

- I. Fred DiCenso Trust v. The Board of Assessors of the Town of Wilmington, Appellate Tax Board Docket Nos. F276917-04-PRO, et al.

1 Lawsuit involving the Department of Public Works

- Johnson v. Moakley et al and Town of Wilmington, Middlesex Sup Ct, C.A. 07-02271-B.

37 Claims which are not yet lawsuits

- Massachusetts Department of Environmental Protection v. Town of Wilmington (Maple Meadow Landfill).
- Town of Wilmington v. Olin Chemical Corporation.
- Welch v. Wilmington (Public Schools).
- Devlin v. Wilmington (DPW).
- PengHsun Hsieh v. Wilmington (DPW).
- DiAngelis v. Wilmington (DPW).
- Cuscuna v. Wilmington (DPW).
- Gaffney v. Wilmington (DPW).
- Brabant v. Wilmington (DPW).
- Coleman v. Wilmington (DPW).
- Carbone-Beardsley v. Wilmington (Public School).
- Saia v. Wilmington (DPW).
- Columbus v. Wilmington (DPW).
- All America Financial v. Wilmington (DPW).
- Pardi v. Wilmington (DPW).
- Bazili v. Wilmington (DPW).

- MacPherson v. Wilmington (DPW).
- Shine & Slater v. Wilmington (Town Manager).
- Witmore v. Town of Wilmington (DPW).
- Liberty Mutual as subrogee for Tentmakers Moving LLC v. Wilmington (DPW).
- Kiesinger v. Wilmington (DPW).
- Galante v. Wilmington (DPW).
- Gillis v. Wilmington (DPW).
- Eleanor Estates, LLC v. Town of Wilmington (Board of Selectmen).
- New England Police Benevolent Association Grievance, Local 1 Re: Police Officer Fiore Injury Leave (Police).
- Mark Nelson v. Town of Wilmington (Planning Board).
- Duffy v. Town of Wilmington (DPW).
- Emrich v. Town of Wilmington (DPW).
- David Boutiette v. Town of Wilmington (DPW).
- Ariana Haas v. Town of Wilmington (School).
- O'Neil v. Town of Wilmington (DPW).
- Hermann v. Town of Wilmington (DPW).
- Lemos v. Town of Wilmington (School).
- Pupa v. Town of Wilmington (DPW).
- Martiniello v. Town of Wilmington (DPW).
- Plummer v. Town of Wilmington (Conservation Commission).
- Gore v. Town of Wilmington (DPW).

Each of the above efforts required the participation of numerous town officials and private citizen volunteers - all working together towards a better Wilmington.

Thanks to the Board of Selectmen, Town Manager and all other town officials and citizens for their cooperation and assistance towards another successful year.



Members of the Sons of Italy present Chairman Newhouse with a check in the amount of \$60,000 for the construction of a new playground at the Woburn Street School.

Board of Assessors

RECAPITULATION – 2008 FISCAL YEAR

Total Appropriation		\$66,733,909.00
Special Education	0.00	
County Retirement Assessment	3,200,477.00	
Mass. Bay Transportation Authority	432,304.00	
Air Pollution Districts	6,394.00	
Metropolitan Area Planning Council	6,217.00	
Mosquito Control Project	45,944.00	
Amount Certified by Collector & Treasurer for Tax Title	0.00	
Overlay of Current Year	686,695.85	
Cherry Sheet Offsets	46,526.00	
M.W.R.A	0.00	
Final Court Judgments	0.00	
RMV Surcharge	16,060.00	
Miscellaneous	<u>81,070.00</u>	<u>4,521,687.85</u>
		\$71,255,596.85

Less Estimated Receipts and Available Funds

2007 Estimated Receipts from Local Aid	\$12,464,322.00	
Motor Vehicle and Trailer Excise	2,777,102.00	
Penalties and Interest on Taxes	270,000.00	
Payments in Lieu of Taxes	610,000.00	
Charges for Services - Sewer	2,000,000.00	
Other Charges for Services	250,000.00	
Fees	50,000.00	
Rentals	85,000.00	
Departmental Revenue - Library	15,000.00	
Departmental Revenue - Cemetery	60,000.00	
Other Department Revenue	350,000.00	
Licenses and Permits	600,000.00	
Special Assessments	1,000.00	
Fines and Forfeits	150,000.00	
Investment Income	500,000.00	
Voted from Available Funds	847,650.00	
Free Cash	575,000.00	
Miscellaneous	0.00	<u>\$21,605,074.00</u>

Real Estate

Residential	\$ 2,909,751,135.00 @ 10.16 p/t	\$29,563,071.53
Commercial	\$ 134,597,365.00 @ 22.96 p/t	3,090,355.50
Industrial	\$ 679,853,200.00 @ 22.96 p/t	15,609,429.47
Personal Property	\$ 60,438,430.00 @ 22.96 p/t	<u>1,387,666.35</u>
		\$49,650,522.85

Treasurer/Collector

Commitments

2008 Preliminary Real Estate	\$23,647,856.30
2007 Real Estate	46,252,457.94
2008 Preliminary Personal Property	541,129.54
2007 Personal Property	1,193,812.40
2007 Excise	3,198,880.42
2006 Excise	157,134.50
2005 Excise	15,272.71
Ambulance	876,282.61
Apportioned Street Betterments	697.13
Interest	104.56
Apportioned Sewer Betterments	52,429.54
Interest	31,604.60
Sewer Liens	39,160.64
Water Liens	138,193.22
Electric Liens	31,332.50
Apportioned Title 5 Betterments	15,447.45
Interest	<u>4,397.85</u>
Total	\$76,196,193.91

Collections

Real Estate	\$47,098,540.02
Personal Property	1,112,158.45
Excise	3,291,460.78
Street Betterments	501.57
Sewer Betterments	78,401.33
Title V Betterments	14,128.14
Water Liens	127,625.97
Sewer Liens	35,817.60
Electric Liens	24,361.06
Excise Interest and Charges	98,630.46
Ambulance	521,502.68
Lien Certificates	24,252.00
Betterment Certificates	88.00
Miscellaneous	2,942.17
Water Collections	3,743,878.67
Sewer Collections	1,951,896.68
Real Estate Interest & Charges	123,596.92
Personal Property Interest & Charges	4,477.18
Tax Titles	137,469.85
Tax Title Interest	<u>17,847.90</u>
Total	\$58,409,577.43

TOWN OF WILMINGTON, MASSACHUSETTS
GENERAL PURPOSE FINANCIAL STATEMENTS
AND REPORT OF THE TOWN ACCOUNTANT
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

Members of the Board of Selectmen
and Town Manager
Town Hall
Wilmington, Massachusetts 01887

The Annual General Purpose Financial Statements of the Town of Wilmington for the fiscal year ended June 30, 2007 are hereby submitted. This report was prepared by the Office of the Town Accountant. Responsibility for accuracy of the data and the completeness and fairness of the presentation, including all disclosures, rests with the town.

To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the government.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Morris", with a stylized flourish at the end.

Michael Morris
Town Accountant

TOWN OF WILMINGTON, MASSACHUSETTS
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

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TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND GROUPS
ALL FUND TYPES AND ACCOUNT GROUPS
FOR THE YEAR ENDED JUNE 30, 2007

Assets	General	Special Revenue	Capital Projects	Trust & Agency	Long-Term Debt	Total (Memorandum Only)
Cash	6,908,961.87	6,899,311.76	184,707.98	2,149,107.71		16,142,089.32
Receivables:						
General Property Taxes	889,182.53					889,182.53
Less: Prov for Abates & Exemptions	(767,962.52)					(767,962.52)
Tax Liens	428,603.13					428,603.13
Tax Foreclosures	586,049.50					586,049.50
Motor Vehicle Excise	329,340.05					329,340.05
Departmental	514,279.77					514,279.77
Betterments	588,592.90					588,592.90
User Charges	54,391.96	193,094.47				247,486.43
Due from Other Gov'ts		386,091.95				386,091.95
Amounts to be provided for:						
Retirement of Long Term Debt					14,442,703.96	14,442,703.96
Total Assets	9,531,439.19	7,478,498.18	184,707.98	2,149,107.71	14,442,703.96	33,786,457.02
Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	971,112.78	145,732.36		23,549.75		1,140,394.89
Deferred Revenue:						
General Property Taxes	889,182.53					889,182.53
Other Accounts Receivable	2,501,257.31	579,186.42				3,080,443.73
Notes Payable					14,442,703.96	14,442,703.96
Payroll Withholdings	7,363.37					7,363.37
Total Liabilities	4,368,915.99	724,918.78	0.00	23,549.75	14,442,703.96	19,560,088.48
Fund Balance:						
Res. For Encumbrances	1,172,573.96					1,172,573.96
Res. For Special Purpose		6,074,801.40	30,835.98	1,718,845.33		7,824,482.71
Res. For Subsequent Years	575,000.00	678,778.00	153,872.00	15,000.00		1,422,650.00
Unreserved-Undesignated	3,414,949.24			391,712.63		3,806,661.87
Total Fund Balance	5,162,523.20	6,753,579.40	184,707.98	2,125,557.96	0.00	14,226,368.54
Total Liabilities & Fund Balance	9,531,439.19	7,478,498.18	184,707.98	2,149,107.71	14,442,703.96	33,786,457.02

TOWN OF WILMINGTON, MASSACHUSETTS
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2007

1. Definition of Reporting Entity

The Town of Wilmington is incorporated as a municipality in the Commonwealth of Massachusetts. It is governed by an elected Board of Selectmen and an open Town Meeting. The Board of Selectmen appoint a Town Manager who in accordance with Chapter 592 of 1950, serves as chief fiscal and administrative officer of the town. Other town officials are appointed by the Board of Selectmen and the Town Manager. Generally accepted accounting principles (GAAP) requires that the accompanying general purpose financial statements present the Town of Wilmington (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to this criteria, the following entities have been excluded from the accompanying general purpose financial statements:

Wilmington Housing Authority - provides housing for the elderly as well as subsidizing low income housing units.

Middlesex Regional Retirement System - provides county government and various services for member communities.

Shawsheen Valley Regional Vocational Technical High School District - provides education services for member communities.

Massachusetts Water Resources Authority - provides sewage disposal services.

2. Summary of Significant Accounting Policies

The accounting policies for financial reporting purposes of the town of Wilmington conform to generally accepted accounting principles for local governmental units except as indicated in Note 3. The following is a summary of the significant accounting policies:

A. Fund Accounting

The town reports its financial activities in several funds and one account group in order to comply with the limitations and restrictions placed on both the resources made available to the town and the services provided. The various funds are grouped in the financial statements in this report into five generic fund types as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the town. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund - Special revenue funds are used to account for the proceeds of specific revenue resources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specific purposes.

Capital Projects Fund - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

Fiduciary Funds

Trust and Agency Funds - Trust and agency funds are used to account for assets held by the town in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include expendable trust, non-expendable trust and agency funds. Non-expendable trust funds are accounted for in a manner that permits the periodic measurements of revenues earned, expenses incurred and/or net income in order to demonstrate maintenance of capital. Expendable trust funds are accounted for in essentially the same manner as governmental funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

ACCOUNT GROUP

Long-term Debt and Liabilities - Long-term liabilities expected to be financed from governmental funds are accumulated in the general long-term debt group of accounts. This account group is not a fund. It is only concerned with the measurement of financial position and, therefore, is not involved with a measurement of the results from any operations.

B. Basis of Accounting

The accompanying financial statements have been prepared principally on the modified accrual basis of accounting. This method recognizes revenues when they become measurable and available. Expenses are recognized under this method as they are incurred.

Revenue - Property tax revenues are recognized when they become available. Available means then due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period.

All other revenues are recognized throughout the year when cash is received.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, moneys must be expended on the specific purpose or project before any amounts will be paid to the town. Therefore, revenues are recognized based upon the expenditures recorded. In the other, moneys are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria is met.

Expenses - Expenditures are recorded during the year on a cash disbursement basis. In addition, as required by Massachusetts General Laws, disbursements made during the fifteen days immediately following the close of each fiscal year and which pertain to the prior year are recorded as warrants payable and expenses as of June 30th.

Purchase orders and other contractual obligations outstanding at June 30th related to annual operating expenses are recorded as encumbrances and, accordingly, as a reservation of fund balances at that date.

Deferred Revenue - Property taxes and other revenue that is measurable but not available has been classified as deferred revenue on June 30th.

Encumbrances - Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is

employed in governmental funds. Open encumbrances at year-end are reported as reservations of fund balances. Encumbrances do not constitute expenditures or liabilities.

Inventory - Inventory items (materials and supplies) are recorded as expenditures when purchased (purchase method).

General Fixed Assets - General fixed assets are recorded as expenditures in applicable governmental funds. The town does not capitalize the cost of general fixed assets in a general fixed asset account group, which is consistent with the practice of many municipalities in the Commonwealth of Massachusetts.

C. Total Columns

Total columns on the combined statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is not comparable to a consolidation since interfund eliminations have not been made.

D. Retirement System

The Town contributes to the Middlesex Regional Retirement System, a single employer plan, established under Chapter 32 of the General Laws of the Commonwealth of Massachusetts. Substantially all full-time and some part-time employees of the town except teachers and certain administrative personnel employed by the School Department participate in the system. Benefits paid under the plan, referred to as retirement allowance, include both an annuity portion, funded principally from amounts contributed by the participants, and a pension portion funded by the town.

The participants contribute a certain percentage of their compensation annually, determined by their date of employment. The employer contribution by the town as determined by the County's actuarial valuation normal cost plus the amortization of the original unfunded actuarial liability.

Teachers and certain administrative employees of the School Department participate in a contributory retirement plan administered by the Massachusetts Teachers Retirement Board. Contributions to this plan are made entirely by the Commonwealth of Massachusetts, and therefore, the town does not contribute to the plan.

3. Departures from Generally Accepted Accounting Principles

For years prior to 1985, the town presented its financial statements on the basis of accounting practices prescribed by the Commonwealth of Massachusetts, Department of Revenue. These practices differed in many significant respects from G.A.A.P.

During 1981, the Commonwealth of Massachusetts issued a revised uniform municipal accounting system entitled U.M.A.S. The departures from G.A.A.P. under this revised system have been significantly narrowed. The town has adopted a modified U.M.A.S. for its financial statements.

The significant departures from G.A.A.P. included in the town of Wilmington's financial statements are:

A. Retirement benefits are provided for in accordance with Chapter 32 of the Laws of the Commonwealth of Massachusetts (see note 1D).

B. General fixed asset acquisitions are recorded as expenditures at the time purchases is made rather than being capitalized in a general fixed asset group of accounts.

C. Purchases for materials and supplies inventories are recorded as expenditures rather than assets at time of purchase.

4. Budgetary Accounting

An annual budget is legally adopted for the General Fund. All financial orders are initiated or recommended at Town meetings. Expenditures are limited to the line items as voted at the Town meetings. Department heads may not transfer, without approval, appropriation balances from one expenditure account to another within their department or budget. These along with transfers or unencumbered appropriation balances between departments or agencies must be approved at Town Meetings.

5. Long-term Debt

State law permits the town to authorize indebtedness up to a limit of 5% of its equalized valuation. Debt issued in accordance with this state law is designated as being inside the debt limit. In addition, however, a town may authorize debt in excess of that limit for specific purposes. Such debt when issued is designated as being outside the debt limit. The following summarized the annual debt service requirements as of June 30, 2007.

General Obligation Bonds

	Principal	Interest	Total
Outstanding June 30, 2006	\$17,120,000	\$2,601,752	\$19,721,752
Additions	\$ 335,000	\$ 39,195	\$ 374,195
Retirements	<u>\$ 3,492,000</u>	<u>\$ 877,628</u>	<u>\$ 4,369,628</u>
Outstanding June 30, 2007	\$13,963,000	\$1,763,319	\$15,726,319

As of June 30, 2007 the town had authorized and unissued debt of \$1,430,000 as outlined below.

Lowell Street Sewer Project	<u>\$ 1,430,000</u>
	\$ 1,430,000

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES
AND EXPENDABLE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2007

	General	Special Revenue	Capital Projects	Fiduciary Fund Types Expendable Trust	Total (Memorandum Only)
REVENUES:					
General Property Taxes	46,556,098.24	0.00			46,556,098.24
Tax Liens	129,884.73	125,591.94			255,476.67
Special Assessments	84,014.58	31,057.47			115,072.05
Excise	3,028,490.07	0.00			3,028,490.07
Penalties	291,847.46	0.00			291,847.46
Licenses and Permits	725,878.67	0.00		44,359.45	770,238.12
Intergovernmental	10,362,443.80	3,648,189.57		681.30	14,011,314.67
Charges for Services	2,122,247.37	6,341,913.83		860,723.84	9,324,885.04
Fines	154,160.71	0.00			154,160.71
Fees	57,232.12	0.00			57,232.12
Interest Earnings	536,889.74	5,509.92		87,567.83	629,967.49
Gifts	0.00	113,581.10		2,559,488.53	2,673,069.63
Other	1,432,810.21	4,571,281.67		487,193.35	6,491,285.23
Total Revenues	65,481,997.70	14,837,125.50	0.00	4,040,014.30	84,359,137.50
EXPENDITURES:					
General Government	1,815,464.60	48,708.87		2,316,061.10	4,180,234.57
Public Safety	6,924,104.16	188,838.49		756,102.60	7,869,045.25
Human Services	996,963.37	558,891.83		15,489.55	1,571,344.75
Public Works	5,222,101.86	2,730,368.71		21,500.00	7,973,970.57
Community Development	704,087.35	489,810.61			1,193,897.96
Building Maintenance	3,754,721.53	22,810.78		68,214.86	3,845,747.17
Education	29,072,776.20	4,743,601.57	28,781.00	403,300.24	34,248,459.01
Recreation	101,836.24	744,589.96			846,426.20
Veterans' Services	172,828.98	0.00			172,828.98
Debt and Interest	4,420,077.50	0.00			4,420,077.50
Unclassified	7,859,230.75	13,243.03			7,872,473.78
Statutory Charges	5,226,396.00	0.00			5,226,396.00
Capital Outlay	860,631.83	2,181,996.60			3,042,628.43
Warrant Articles	161,831.92	0.00			161,831.92
Total Expenditures	67,293,052.29	11,722,860.45	28,781.00	3,580,668.35	82,625,362.09
Excess (deficiency) of Revenues over Expenditures	(1,811,054.59)	3,114,265.05	(28,781.00)	459,345.95	1,733,775.41
OTHER FINANCIAL SOURCES (USES)					
Proceeds of General Obligation Bonds					0.00
Operating Transfers In	1,026,403.64	1,516.88		934.16	1,028,854.68
Operating Transfers Out	(2,451.04)	(1,016,603.64)		(9,800.00)	(1,028,854.68)
State and County Charges					0.00
Total Other Financing Sources (Uses)	1,023,952.60	(1,015,086.76)	0.00	(8,865.84)	0.00
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(787,101.99)	2,099,178.29	(28,781.00)	450,480.11	1,733,775.41
Fund Balance July 1, 2006	6,081,219.91	4,654,401.11	213,488.98	1,675,077.85	12,624,187.85
Increase in Provision for Abatements and Exemptions	(131,594.72)				(131,594.72)
Fund Balance June 30, 2007	5,162,523.20	6,753,579.40	184,707.98	2,125,557.96	14,226,368.54

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED BALANCE SHEET - SPECIAL REVENUE ACCOUNTS
FOR THE YEAR ENDED JUNE 30, 2007

Assets	Grants	Gifts	Reserved for Appropriation	Revolving	Water	Total (Memorandum Only)
Cash	195,019.89	249,705.57	161,318.32	1,310,537.92	4,982,730.06	6,899,311.76
Receivables:						
General Property Taxes						
Less: Prov for Abates & Exemptions						
Tax Liens						
Tax Foreclosures						
Motor Vehicle Excise						
Departmental						
Betterments						
User Charges					193,094.47	193,094.47
Due from Other Gov'ts	386,091.95					386,091.95
Amounts to be provided for:						
Retirement of Long Term Debt						
 Total Assets	 581,111.84	 249,705.57	 161,318.32	 1,310,537.92	 5,175,824.53	 7,478,498.18
 Liabilities & Fund Balance						
Liabilities:						
Warrants Payable	53,088.78	195.00		55,709.55	36,739.03	145,732.36
Deferred Revenue:						
General Property Taxes						
Other Accounts Receivable	386,091.95				193,094.47	579,186.42
Notes Payable						
Payroll Withholdings						
 Total Liabilities	 439,180.73	 195.00	 0.00	 55,709.55	 229,833.50	 724,918.78
 Fund Balance:						
Res. For Encumbrances						
Res. For Special Purpose	141,931.11	249,510.57	131,318.32	1,254,828.37	4,297,213.03	6,074,801.40
Res. For Subsequent Years			30,000.00		648,778.00	678,778.00
Unreserved-Undesignated						
 Total Fund Balance	 141,931.11	 249,510.57	 161,318.32	 1,254,828.37	 4,945,991.03	 6,753,579.40
 Total Liabilities & Fund Balance	 581,111.84	 249,705.57	 161,318.32	 1,310,537.92	 5,175,824.53	 7,478,498.18

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - SPECIAL REVENUE FUND
FOR THE YEAR ENDED JUNE 30, 2007

	Grants	Gifts	Reserved for Appropriation	Revolving Funds	Water	Total
REVENUES:						
General Property Taxes						0.00
Tax Liens					125,591.94	125,591.94
Special Assessments				31,057.47		31,057.47
Excise						0.00
Penalties						0.00
Licenses and Permits						0.00
Intergovernmental	3,442,871.70			205,317.87		3,648,189.57
Charges for Services				3,106,470.12	3,235,443.71	6,341,913.83
Fines						0.00
Fees						0.00
Interest Earnings	4,169.94		1,339.98			5,509.92
Gifts		92,665.00		20,916.10		113,581.10
Other	9,505.00		27,350.00	115,897.06	4,418,529.61	4,571,281.67
Total Revenues	3,456,546.64	92,665.00	28,689.98	3,479,658.62	7,779,565.26	14,837,125.50
EXPENDITURES:						
General Government	38,634.22			10,074.65		48,708.87
Public Safety	184,645.37	1,030.76		3,162.36		188,838.49
Human Services	517,119.46	13,171.95		28,600.42		558,891.83
Public Works	745,935.80	19,787.07	6.00	11,446.39	1,953,193.45	2,730,368.71
Community Development	417,940.79	30,980.65		40,889.17		489,810.61
Building Maintenance				22,810.78		22,810.78
Education	2,270,605.52			2,472,996.05		4,743,601.57
Recreation				744,589.96		744,589.96
Veterans' Services						0.00
Debt and Interest						0.00
Unclassified	13,243.03					13,243.03
Statutory Charges						0.00
Capital Outlay					2,181,996.60	2,181,996.60
Warrant Articles						0.00
Total Expenditures	4,188,124.19	64,970.43	6.00	3,334,569.78	4,135,190.05	11,722,860.45
Excess (deficiency) of Revenues over Expenditures	(731,577.55)	27,694.57	28,683.98	145,088.84	3,644,375.21	3,114,265.05
OTHER FINANCIAL SOURCES (USES)						
Proceeds of General Obligation Bonds						0.00
Operating Transfers In		1,516.88				1,516.88
Operating Transfers Out	(371,078.79)		(30,200.00)	(4,744.85)	(610,580.00)	(1,016,603.64)
State and County Charges						
Total Other Financing Sources (Uses)	(371,078.79)	1,516.88	(30,200.00)	(4,744.85)	(610,580.00)	(1,015,086.76)
Excess/Deficiency of Revenues and Other Financing Sources over Expenditures and Other Uses	(1,102,656.34)	29,211.45	(1,516.02)	140,343.99	3,033,795.21	2,099,178.29
Fund Balance July 1, 2006	1,244,587.45	220,299.12	162,834.34	1,114,484.38	1,912,195.82	4,654,401.11
Increase in Provision for Abatements and Exemptions						
Fund Balance June 30, 2007	141,931.11	249,510.57	161,318.32	1,254,828.37	4,945,991.03	6,753,579.40

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C. FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
GENERAL GOVERNMENT:							
Selectmen	Stipend	0.00	3,840.00	3,840.00	0.00	0.00	0.00
Selectmen	Expenses	0.00	14,260.00	13,838.69	421.31	0.00	421.31
		0.00	18,100.00	17,678.69	421.31	0.00	421.31
Elections	Salaries	0.00	22,602.00	20,331.26	2,270.74	0.00	2,270.74
Elections	Constable	0.00	150.00	150.00	0.00	0.00	0.00
Elections	Expenses	0.00	7,195.00	7,195.00	0.00	0.00	0.00
		0.00	29,947.00	27,676.26	2,270.74	0.00	2,270.74
Registrars	Salaries	0.00	1,875.00	1,875.00	0.00	0.00	0.00
Registrars	Expenses	0.00	6,000.00	5,957.19	42.81	0.00	42.81
		0.00	7,875.00	7,832.19	42.81	0.00	42.81
Finance Comm.	Salaries	0.00	1,260.00	1,218.15	41.85	0.00	41.85
Finance Comm.	Expenses	0.00	7,695.00	6,242.59	1,452.41	0.00	1,452.41
		0.00	8,955.00	7,460.74	1,494.26	0.00	1,494.26
Town Manager	Sal-Town Manager	0.00	118,828.32	118,828.32	0.00	0.00	0.00
Town Manager	Salaries-Other	0.00	273,720.98	273,720.98	0.00	0.00	0.00
Town Manager	Expenses	15,373.30	72,228.00	83,127.92	4,473.38	0.00	4,473.38
Town Manager	Furnish. & Equip.	0.00	1,850.00	1,669.65	180.35	0.00	180.35
		15,373.30	466,627.30	477,346.87	4,653.73	0.00	4,653.73
Town Accountant	Sal-Town Accountant	0.00	87,768.98	87,768.98	0.00	0.00	0.00
Town Accountant	Salaries-Other	0.00	202,562.35	202,562.35	0.00	0.00	0.00
Town Accountant	Expenses	19,945.70	2,560.00	2,489.15	20,016.55	19,945.70	70.85
		19,945.70	292,891.33	292,820.48	20,016.55	19,945.70	70.85
Treas/Collector	Sal-Treasurer/Collector	0.00	78,086.75	78,086.75	0.00	0.00	0.00
Treas/Collector	Salaries-Other	0.00	137,431.00	137,431.00	0.00	0.00	0.00
Treas/Collector	Expenses	303.66	21,410.00	20,116.28	1,597.38	0.00	1,597.38
Treas/Collector	Furnish. & Equip.	0.00	5,250.00	5,081.00	169.00	0.00	169.00
Treas/Collector	Amt. Cert. Coll. Tax Title	0.00	20,000.00	15,275.98	4,724.02	0.00	4,724.02
		303.66	262,177.75	255,991.01	6,490.40	0.00	6,490.40
Town Clerk	Sal-Town Clerk	0.00	52,463.20	52,463.20	0.00	0.00	0.00
Town Clerk	Salaries-Other	0.00	99,148.77	99,148.77	0.00	0.00	0.00
Town Clerk	Expenses	0.00	2,440.00	2,440.00	0.00	0.00	0.00
Town Clerk	Furnish. & Equip.	787.81	0.00	783.69	4.12	0.00	4.12
		787.81	154,051.97	154,835.66	4.12	0.00	4.12
Assessors	Sal-Prin. Assessor	0.00	88,784.54	88,784.54	0.00	0.00	0.00
Assessors	Salaries-Other	0.00	79,861.01	79,861.01	0.00	0.00	0.00
Assessors	Expenses	13,892.84	167,956.00	170,759.21	11,089.63	9,303.84	1,785.79
Assessors	Furnish. & Equip.	0.00	0.00	0.00	0.00	0.00	0.00
		13,892.84	336,601.55	339,404.76	11,089.63	9,303.84	1,785.79
Town Counsel	Contractual Services	0.00	250,000.00	223,859.80	26,140.20	22,542.00	3,598.20
Town Counsel	Expenses	0.00	7,200.00	10,558.14	(3,358.14)	240.06	(3,598.20)
		0.00	257,200.00	234,417.94	22,782.06	22,782.06	0.00
Permanent Bld Com	Salaries	0.00	450.00	0.00	450.00	0.00	450.00
Permanent Bld Com	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	450.00	0.00	450.00	0.00	450.00
General Government Subtotal		50,303.31	1,834,876.90	1,815,464.60	69,715.61	52,031.60	17,684.01

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C.FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
PUBLIC SAFETY:							
Police	Sal.-Chief	0.00	92,792.75	92,792.75	0.00	0.00	0.00
Police	Sal.-Dep. Chief	0.00	80,938.55	80,938.55	0.00	0.00	0.00
Police	Sal.-Lieut.	0.00	143,565.58	143,565.58	0.00	0.00	0.00
Police	Sal.-Sgts.	0.00	356,821.97	356,821.97	0.00	0.00	0.00
Police	Sal.-Patrolmen	0.00	1,809,146.16	1,809,146.16	0.00	0.00	0.00
Police	Sal.-Clerical	0.00	82,159.11	82,159.11	0.00	0.00	0.00
Police	Sal.-Fill In Costs	0.00	410,000.00	401,662.17	8,337.83	0.00	8,337.83
Police	Sal.-Pd.Holidays	0.00	104,685.43	104,685.43	0.00	0.00	0.00
Police	Sal.-Specialist	0.00	12,350.00	12,350.00	0.00	0.00	0.00
Police	Sal.-Incentive	0.00	370,313.00	361,766.85	8,546.15	0.00	8,546.15
Police	Sal.-Night Diff	0.00	42,120.00	39,762.00	2,358.00	0.00	2,358.00
Police	Sick Leave Buyback	0.00	23,392.00	20,585.64	2,806.36	0.00	2,806.36
Police	Expenses	225.87	208,784.00	179,599.83	29,410.04	8,913.70	20,496.34
Police	Furnish & Equip.	0.00	0.00	0.00	0.00	0.00	0.00
		225.87	3,737,068.55	3,685,836.04	51,458.38	8,913.70	42,544.68
Fire Dept.	Sal.-Chief	0.00	103,296.96	103,296.96	0.00	0.00	0.00
Fire Dept.	Sal.-Dep. Chief	0.00	78,717.60	78,717.60	0.00	0.00	0.00
Fire Dept.	Sal.-Lieut.	0.00	337,533.90	337,533.90	0.00	0.00	0.00
Fire Dept.	Sal.-Privates	0.00	1,601,555.00	1,601,209.15	345.85	0.00	345.85
Fire Dept.	Sal.-Clerk/Disptch	0.00	46,408.33	46,408.33	0.00	0.00	0.00
Fire Dept.	Sal.-Part Time	0.00	15,780.00	15,780.00	0.00	0.00	0.00
Fire Dept.	Sal.-Overtime Costs	0.00	304,658.00	300,684.47	3,973.53	0.00	3,973.53
Fire Dept.	Sal.-Pd.Holidays	0.00	111,921.62	111,921.62	0.00	0.00	0.00
Fire Dept.	Sal.-Incentive/EMT	0.00	13,575.00	13,575.00	0.00	0.00	0.00
Fire Dept.	Sal.-Fire Alarm	0.00	14,000.00	14,000.00	0.00	0.00	0.00
Fire Dept.	Sick Leave Buyback	0.00	26,204.00	25,405.74	798.26	0.00	798.26
Fire Dept.	Expenses	1,216.95	104,320.00	102,884.76	2,652.19	22.00	2,630.19
Fire Dept.	Furnish & Equip.	0.00	4,000.00	0.00	4,000.00	4,000.00	0.00
		1,216.95	2,761,970.41	2,751,417.53	11,769.83	4,022.00	7,747.83
Public Safety Central Dispatch	Salaries Full Time	0.00	410,544.93	410,971.00	(426.07)	0.00	(426.07)
Public Safety Central Dispatch	Salaries Overtime	0.00	32,000.00	31,573.93	426.07	0.00	426.07
Public Safety Central Dispatch	Salaries Part Time	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety Central Dispatch	Expenses	12,711.53	14,750.00	8,001.28	19,460.25	15,000.00	4,460.25
		12,711.53	457,294.93	450,546.21	19,460.25	15,000.00	4,460.25
Animal Control	Salaries	0.00	33,280.00	33,280.00	0.00	0.00	0.00
Animal Control	Expenses	787.00	2,325.00	3,024.38	87.62	0.00	87.62
		787.00	35,605.00	36,304.38	87.62	0.00	87.62
Public Safety Subtotal		14,941.35	6,991,938.89	6,924,104.16	82,776.08	27,935.70	54,840.38
PUBLIC WORKS:							
Engineering	Salaries	0.00	150,225.00	150,200.38	24.62	0.00	24.62
Engineering	Salaries Part Time	0.00	10,970.00	10,595.00	375.00	0.00	375.00
Engineering	Expenses	0.00	8,700.00	8,497.24	202.76	0.00	202.76
		0.00	169,895.00	169,292.62	602.38	0.00	602.38
Highway Division	Sal-D.P.W. Supt.	0.00	92,517.88	92,517.88	0.00	0.00	0.00
Highway Division	Salaries-Other	0.00	1,131,762.46	1,131,762.46	0.00	0.00	0.00
Highway Division	Stream Maint. Sal.	0.00	11,854.75	11,854.75	0.00	0.00	0.00
Highway Division	Stream Maint. Exp.	0.00	1,000.00	982.65	17.35	0.00	17.35
Highway Division	Expenses	0.00	297,900.00	289,097.26	8,802.74	1,898.10	6,904.64
Highway Division	Road Machinery Exp.	0.00	70,000.00	67,191.55	2,808.45	0.00	2,808.45
Highway Division	Fuel & Other	0.00	241,270.00	241,270.00	0.00	0.00	0.00
Highway Division	Drainage Projects	1,853.19	55,000.00	56,853.19	0.00	0.00	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C. FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
Highway Division	Public Street Lights	0.00	190,000.00	190,000.00	0.00	0.00	0.00
Highway Division	Furnish & Equip.	19,500.00	28,800.00	48,300.00	0.00	0.00	0.00
		21,353.19	2,120,105.09	2,129,829.74	11,628.54	1,898.10	9,730.44
Snow & Ice Control	Salaries	0.00	101,330.00	96,614.60	4,715.40	0.00	4,715.40
Snow & Ice Control	Expenses	0.00	263,400.00	267,671.87	(4,271.87)	0.00	(4,271.87)
		0.00	364,730.00	364,286.47	443.53	0.00	443.53
Highway Division	Rubbish Collection	150,895.68	1,609,360.00	1,698,457.66	61,798.02	61,798.02	0.00
		150,895.68	1,609,360.00	1,698,457.66	61,798.02	61,798.02	0.00
Tree Division	Salaries	0.00	173,509.52	173,509.52	0.00	0.00	0.00
Tree Division	Expenses	0.00	9,395.00	9,305.37	89.63	0.00	89.63
		0.00	182,904.52	182,814.89	89.63	0.00	89.63
Parks & Grounds Division	Salaries	0.00	335,794.89	335,794.89	0.00	0.00	0.00
Parks & Grounds Division	Expenses	0.00	41,900.00	41,880.15	19.85	0.00	19.85
		0.00	377,694.89	377,675.04	19.85	0.00	19.85
Cemetery Division	Salaries	0.00	140,356.49	140,356.49	0.00	0.00	0.00
Cemetery Division	Expenses	0.00	17,750.00	17,750.00	0.00	0.00	0.00
		0.00	158,106.49	158,106.49	0.00	0.00	0.00
Sewer	Salaries	0.00	65,062.79	65,062.79	0.00	0.00	0.00
Sewer	Expenses	48,687.74	109,850.00	76,576.16	81,961.58	22,617.74	59,343.84
Sewer Subtotal		48,687.74	174,912.79	141,638.95	81,961.58	22,617.74	59,343.84
Total Public Works		220,936.61	5,157,708.78	5,222,101.86	156,543.53	86,313.86	70,229.67
COMMUNITY DEVELOPMENT:							
Board of Health	Sal-Director	0.00	73,945.56	73,945.56	0.00	0.00	0.00
Board of Health	Salaries-Other	0.00	140,967.49	140,967.49	0.00	0.00	0.00
Board of Health	Expenses	0.00	9,547.00	8,303.51	1,243.49	533.25	710.24
Board of Health	Mental Health	0.00	32,570.00	32,570.00	0.00	0.00	0.00
Board of Health	Furnish. & Equip.	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	257,030.05	255,786.56	1,243.49	533.25	710.24
Sealer/Wts & Meas.	Salaries	0.00	5,040.00	5,040.00	0.00	0.00	0.00
Sealer/Wts & Meas.	Sm. Tools & Equip.	0.00	100.00	0.00	100.00	0.00	100.00
		0.00	5,140.00	5,040.00	100.00	0.00	100.00
Planning/Conserv.	Sal-Director	0.00	68,285.79	68,285.79	0.00	0.00	0.00
Planning/Conserv.	Salaries-Other	0.00	181,035.98	181,035.98	0.00	0.00	0.00
Planning/Conserv.	Expenses	6,396.40	13,225.00	16,988.80	2,632.60	800.00	1,832.60
Planning/Conserv.	Furnish. & Equip.	0.00	600.00	600.00	0.00	0.00	0.00
		6,396.40	263,146.77	266,910.57	2,632.60	800.00	1,832.60
Bldg. Inspector	Sal-Bldg Inspector	0.00	69,984.20	69,984.20	0.00	0.00	0.00
Bldg. Inspector	Salaries-Other	0.00	102,248.00	100,480.66	1,767.34	0.00	1,767.34
Bldg. Inspector	Expenses	0.00	4,455.00	3,685.36	769.64	533.25	236.39
Bldg. Inspector	Furnish. & Equip.	0.00	2,200.00	2,200.00	0.00	0.00	0.00
		0.00	178,887.20	176,350.22	2,536.98	533.25	2,003.73
Community Development Subtotal		6,396.40	704,204.02	704,087.35	6,513.07	1,866.50	4,646.57
PUBLIC BUILDINGS:							
Public Buildings	Sal-Super.	0.00	103,296.96	103,296.96	0.00	0.00	0.00
Public Buildings	Salaries-Other	0.00	2,118,167.48	2,118,167.48	0.00	0.00	0.00
Public Buildings	Expenses-Town Bldg	16,246.70	155,550.00	170,104.44	1,692.26	496.96	1,195.30

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C.FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
Public Buildings	Electric-Town Bldgs.	0.00	135,000.00	135,000.00	0.00	0.00	0.00
Public Buildings	Utilities-Town Bldgs.	0.00	97,000.00	96,560.33	439.67	0.00	439.67
Public Buildings	Expenses School Bldg	0.00	177,000.00	177,000.00	0.00	0.00	0.00
Public Buildings	Training & Conference	0.00	385.00	385.00	0.00	0.00	0.00
Public Buildings	Fuel Heating	0.00	890,000.00	890,000.00	0.00	0.00	0.00
Public Buildings	Asbestos Repair	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Public Buildings	Roof Repairs	0.00	4,500.00	4,500.00	0.00	0.00	0.00
Public Buildings	HVAC Repairs	0.00	55,000.00	54,707.32	292.68	0.00	292.68
Public Buildings	Furnish. & Equip.	0.00	0.00	0.00	0.00	0.00	0.00
		<u>16,246.70</u>	<u>3,740,899.44</u>	<u>3,754,721.53</u>	<u>2,424.61</u>	<u>496.96</u>	<u>1,927.65</u>
Public Buildings Subtotal		16,246.70	3,740,899.44	3,754,721.53	2,424.61	496.96	1,927.65
HUMAN SERVICES:							
Veterans	Salary	0.00	18,710.98	18,710.98	0.00	0.00	0.00
Veterans	Expenses	0.00	1,250.00	1,250.00	0.00	0.00	0.00
Veterans	Assistance	0.00	152,868.00	152,868.00	0.00	0.00	0.00
		<u>0.00</u>	<u>172,828.98</u>	<u>172,828.98</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Library	Salary-Director	0.00	73,945.56	73,945.56	0.00	0.00	0.00
Library	Salaries-Other	0.00	559,013.48	559,013.48	0.00	0.00	0.00
Library	Expenses	0.00	126,385.00	126,344.81	40.19	0.00	40.19
Library	M.V.L.C.	0.00	33,438.00	33,438.00	0.00	0.00	0.00
Library	Furnish & Equip.	0.00	9,997.00	9,997.00	0.00	0.00	0.00
		<u>0.00</u>	<u>802,779.04</u>	<u>802,738.85</u>	<u>40.19</u>	<u>0.00</u>	<u>40.19</u>
Recreation	Salary-Director	0.00	59,999.16	59,999.16	0.00	0.00	0.00
Recreation	Salaries-Other	0.00	36,587.08	36,587.08	0.00	0.00	0.00
Recreation	Expenses	0.00	5,100.00	5,100.00	0.00	0.00	0.00
Recreation	Furnish & Equip.	0.00	150.00	150.00	0.00	0.00	0.00
		<u>0.00</u>	<u>101,836.24</u>	<u>101,836.24</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Elderly Services	Salary-Director	0.00	58,301.36	58,301.36	0.00	0.00	0.00
Elderly Services	Salaries-Other	0.00	79,295.00	79,000.94	294.06	0.00	294.06
Elderly Services	Expenses	0.00	36,860.00	36,860.00	0.00	0.00	0.00
		<u>0.00</u>	<u>174,456.36</u>	<u>174,162.30</u>	<u>294.06</u>	<u>0.00</u>	<u>294.06</u>
Historical Comm.	Salaries	0.00	14,839.94	14,839.94	0.00	0.00	0.00
Historical Comm.	Expenses	1,487.21	5,750.00	4,952.30	2,284.91	2,202.34	82.57
Historical Comm.	Furnish & Equip.	0.00	500.00	269.98	230.02	0.00	230.02
		<u>1,487.21</u>	<u>21,089.94</u>	<u>20,062.22</u>	<u>2,514.93</u>	<u>2,202.34</u>	<u>312.59</u>
Com on Disabilities	Salaries	0.00	200.00	0.00	200.00	0.00	200.00
Com on Disabilities	Expenses	0.00	300.00	0.00	300.00	0.00	300.00
		<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>
Human Services Subtotal		1,487.21	1,273,490.56	1,271,628.59	3,349.18	2,202.34	1,146.84
EDUCATION:							
School Dept.	Salaries	203,092.12	20,004,000.00	20,672,733.48	(465,641.36)	0.00	(465,641.36)
School Dept.	Expenses	253,211.83	5,600,000.00	4,998,766.72	854,445.11	388,803.75	465,641.36
		<u>456,303.95</u>	<u>25,604,000.00</u>	<u>25,671,500.20</u>	<u>388,803.75</u>	<u>388,803.75</u>	<u>0.00</u>
Regional Vocational	Shawsheen Vocational	0.00	3,401,276.00	3,401,276.00	0.00	0.00	0.00
		<u>0.00</u>	<u>3,401,276.00</u>	<u>3,401,276.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Education Subtotal		456,303.95	29,005,276.00	29,072,776.20	388,803.75	388,803.75	0.00
DEBT SERVICE.							
Debt & Interest	Schools	0.00	3,163,775.00	3,163,775.00	0.00	0.00	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C.FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
Debt & Interest	Gen. Government	0.00	1,081,365.00	1,081,365.00	0.00	0.00	0.00
Debt & Interest	Sewer	0.00	173,438.00	173,437.50	0.50	0.00	0.50
Debt & Interest	Water	0.00	0.00	0.00	0.00	0.00	0.00
Debt & Interest	Auth. Fees & Misc.	0.00	10,000.00	1,500.00	8,500.00	0.00	8,500.00
		0.00	4,428,578.00	4,420,077.50	8,500.50	0.00	8,500.50
Debt & Interest Subtotal		0.00	4,428,578.00	4,420,077.50	8,500.50	0.00	8,500.50
Insurance & Bonds		0.00	655,394.00	655,125.74	268.26	0.00	268.26
Employee Health & Life Insurance		122,608.39	6,699,920.72	6,524,416.48	298,112.63	298,112.63	0.00
Veterans' Retirement		0.00	13,008.48	13,008.48	0.00	0.00	0.00
Employ. Retire. Unused Sick Leave		0.00	25,000.00	20,918.27	4,081.73	0.00	4,081.73
Medicare Employers' Contr.		0.00	410,000.00	410,000.00	0.00	0.00	0.00
Salary Adj. & Add. Costs		0.00	24,300.93	24,300.93	0.00	0.00	0.00
Local Trans/Training Conf.		0.00	5,000.00	4,028.14	971.86	0.00	971.86
Out of State Travel		0.00	1,500.00	1,242.73	257.27	0.00	257.27
Computer Hdwe/Sftwe Maint. & Expenses		1,880.54	70,000.00	69,949.79	1,930.75	0.00	1,930.75
Annual Audit		0.00	20,000.00	20,000.00	0.00	0.00	0.00
Ambulance Billing		2,217.84	25,000.00	22,540.04	4,677.80	0.00	4,677.80
Town Report		0.00	12,000.00	8,108.70	3,891.30	0.00	3,891.30
Professional & Technical Services		61,474.63	125,500.00	85,591.45	101,383.18	101,383.18	0.00
Reserve Fund		0.00	0.00	0.00	0.00	0.00	0.00
Unclassified Subtotal		188,181.40	8,086,624.13	7,859,230.75	415,574.78	399,495.81	16,078.97
Current Year Overlay		0.00	700,000.00	0.00	700,000.00	0.00	700,000.00
Retirement Contributions		0.00	2,903,244.00	2,903,244.00	0.00	0.00	0.00
Offset Items		0.00	44,516.00	0.00	44,516.00	0.00	44,516.00
Special Education		0.00	0.00	0.00	0.00	0.00	0.00
Mass Bay Trans Auth.		0.00	418,167.00	418,167.00	0.00	0.00	0.00
MAPC (Ch. 688 of 1963)		0.00	6,061.00	6,061.00	0.00	0.00	0.00
RMV Non-Renewal Surcharge		0.00	15,500.00	16,060.00	(560.00)	0.00	(560.00)
Metro Air Poll. Cont. Dist.		0.00	6,378.00	6,378.00	0.00	0.00	0.00
Mosquito Control Program		0.00	45,250.00	45,250.00	0.00	0.00	0.00
M.W.R.A. Sewer Assessment		0.00	1,856,063.00	1,770,873.00	85,190.00	0.00	85,190.00
Charter Schools		0.00	41,260.00	18,500.00	22,760.00	0.00	22,760.00
School Choice		0.00	15,547.00	15,547.00	0.00	0.00	0.00
Criminal Justice Training		0.00	0.00	0.00	0.00	0.00	0.00
Essex County Tech Institute		0.00	26,316.00	26,316.00	0.00	0.00	0.00
Statutory Charges Subtotal		0.00	6,078,302.00	5,226,396.00	851,906.00	0.00	851,906.00
Unclassified	Memorial/Vets Day	0.00	5,000.00	3,416.01	1,583.99	1,583.99	0.00
Unclassified	Lease of Quarters	0.00	2,250.00	750.00	1,500.00	750.00	750.00
Unclassified	Storm Water Mgmt Plan	16,955.59	0.00	3,305.69	13,649.90	13,649.90	0.00
Unclassified	Senior Tax Rebate Prog.	442.00	10,000.00	7,978.51	2,463.49	2,463.49	0.00
Unclassified	Site Cleanup Abigail Island	24,980.01	0.00	6,519.62	18,460.39	18,460.39	0.00
Unclassified	Facility Needs Study	0.00	115,000.00	0.00	115,000.00	115,000.00	0.00
Unclassified	Drainage Master Plan#1	72,076.12	71,000.00	139,862.09	3,214.03	3,214.03	0.00
Warrant Articles Subtotal		114,453.72	203,250.00	161,831.92	155,871.80	155,121.80	750.00
Town Manager	Land Purchase Wildwood S	0.00	229,462.00	229,462.00	0.00	0.00	0.00
Police	Cruisers	0.00	130,340.00	129,224.80	1,115.20	0.00	1,115.20
Fire	Ambulance	0.00	170,000.00	153,910.00	16,090.00	8,300.00	7,790.00
Public Works	Playground	0.00	50,000.00	50,000.00	0.00	0.00	0.00
Public Works	Construction/Maint Vehicles	0.00	0.00	0.00	0.00	0.00	0.00
Public Works	One Ton Dump Truck	0.00	127,000.00	127,000.00	0.00	0.00	0.00

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF GENERAL FUND APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2007

FUNCTION/ACTIVITY		C. FWD TO FY 07 FROM FY 06	TRANSFER & APPROPRIATION FISCAL 2007	EXPENDITURES FISCAL 2007	BALANCE FISCAL 2007	C.FWD TO 08 FROM FY 07	CLOSE FISCAL 2007
Public Works	Cemetery Expansion	58,723.00	0.00	8,717.36	50,005.64	50,005.64	0.00
School	Security System	49,960.62	0.00	49,960.62	0.00	0.00	0.00
School	Vans	0.00	59,000.00	58,817.00	183.00	0.00	183.00
School	Burner Replacement	10,800.66	0.00	3,800.00	7,000.66	0.00	7,000.66
School	Roof Repairs	9,816.43	40,000.00	49,740.05	76.38	0.00	76.38
Capital Outlay Subtotal		129,300.71	805,802.00	860,631.83	74,470.88	58,305.64	16,165.24
GRAND TOTAL		1,198,551.36	68,310,950.72	67,293,052.29	2,216,449.79	1,172,573.96	1,043,875.83

TOWN OF WILMINGTON, MASSACHUSETTS
WATER DEPARTMENT
ANALYSIS OF CHANGES IN FUND BALANCES
FOR THE YEAR ENDED JUNE 30, 2007

REVENUES:	Actual Fiscal 2004	Actual Fiscal 2005	Actual Fiscal 2006	Actual Fiscal 2007
Water Receivables Rates	3,176,866.29	2,833,982.82	3,020,256.92	3,067,949.93
Water Receivables Services	18,182.79	22,465.11	32,817.48	12,217.88
Water Receivables Industrial	10,973.64	85,188.76	19,706.65	17,182.69
Water Receivables Connections	30,228.56	89,822.47	54,926.50	49,528.95
Water Receivables Fire Protection	44,378.57	50,171.47	52,057.99	54,057.26
Water Receivables Cross Connections	29,597.13	30,067.94	26,709.30	29,995.00
Water Liens	202,350.79	129,532.86	106,025.19	125,591.94
Special Assessments	623.85	435.95	0.00	0.00
Property Rentals	111,214.12	76,199.04	106,928.99	0.00
Miscellaneous	350,999.27	20,202.29	132,285.56	4,418,212.56
Reimbursements	<u>6,644.94</u>	<u>7,594.95</u>	<u>18,220.95</u>	<u>4,829.05</u>
Total Revenue	3,982,059.95	3,345,663.66	3,569,935.53	7,779,565.26
Operating Costs	<u>3,851,233.30</u>	<u>2,485,048.30</u>	<u>3,535,119.18</u>	<u>4,135,190.05</u>
Total Operating Costs	3,851,233.30	2,485,048.30	3,535,119.18	4,135,190.05
Excess Revenues over Operating Costs	130,826.65	860,615.36	34,816.35	3,644,375.21
Transfer to General Fund for Debt Service, Employees Benefits and Allocated Charges	<u>470,523.00</u>	<u>493,508.00</u>	<u>559,312.00</u>	<u>610,580.00</u>
Excess of Expenditures and Transfers over Revenues	(339,696.35)	367,107.36	(524,495.65)	3,033,795.21
Total Fund Balance - Beginning	2,409,280.46	2,069,584.11	2,436,691.47	1,912,195.82
Total Fund Balance - Ending	2,069,584.11	2,436,691.47	1,912,195.82	4,945,991.03

TOWN OF WILMINGTON, MASSACHUSETTS
COMBINING STATEMENTS OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
CAPITAL PROJECTS FUND
FOR THE YEAR ENDED JUNE 30, 2007

	Main Street Sewer 4/22/89	Middle School Project 4/26/97	Public Safety Building 4/26/97	High School Renovation 4/21/01	Total (Memorandum Only)
Town Meeting Dates					
Initial Project Authorization	<u>747,000</u>	<u>24,300,000</u>	<u>7,986,000</u>	<u>975,000</u>	<u>34,088,000</u>
REVENUES:					
Intergovernmental	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EXPENDITURES:					
Capital Outlay					
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,781.00</u>	<u>28,781.00</u>
Excess of revenues over/under expenditures	0.00	0.00	0.00	(28,781.00)	(28,781.00)
Other Financial Sources(uses):					
Retirement of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00
Proceeds of General					
Obligation Bonds & Notes	0.00	0.00	0.00	0.00	0.00
Operating Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Other Financial Sources/Uses	0.00	0.00	0.00	0.00	0.00
Excess of revenues and other sources over (under) expenditures and other uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(28,781.00)</u>	<u>(28,781.00)</u>
FUND BALANCE JULY 1, 2005	56,000.60	121,812.80	3,615.92	32,059.66	213,488.98
FUND BALANCE JUNE 30, 2006	<u>56,000.60</u>	<u>121,812.80</u>	<u>3,615.92</u>	<u>3,278.66</u>	<u>184,707.98</u>

TOWN OF WILMINGTON
SCHEDULE OF LONG TERM DEBT
FOR THE FISCAL YEAR 2007

DESCRIPTION	YEAR ISSUE	YEAR DUE	RATE	ORIGINAL PRINCIPAL AMOUNT	PRINCIPAL OUTSTANDING JUNE 30, 2006	BOND ADDITIONS	PRINCIPAL RETIREMENTS	PRINCIPAL OUTSTANDING JUNE 30, 2007
INSIDE DEBT LIMIT								
Comprehensive Middle School	06/2001	06/2011	4.5-5.0	24,300,000	12,161,500	0	2,427,500	9,734,000
High School Renovation	06/2001	06/2011	4.5-5.0	975,000	487,500	0	97,500	390,000
Public Safety Building	06/2001	06/2011	4.5-5.0	5,986,000	2,986,000	0	600,000	2,386,000
Public Safety Building	06/2001	06/2011	4.5-5.0	2,000,000	1,000,000	0	200,000	800,000
General Government Land Purchase	12/2005	06/2011	3.9	0	0	335,000	67,000	268,000
Main Street Sewer Project	06/2001	06/2011	4.5-5.0	<u>985,000</u>	<u>485,000</u>	<u>0</u>	<u>100,000</u>	<u>385,000</u>
TOTAL INSIDE DEBT LIMIT				34,246,000	17,120,000	335,000	3,492,000	13,963,000

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2007

	Balance June 30, 2006		Total	Bequests	Investment		Transfers	Expenditures	Balance June 30, 2007		Total
	Non-Expend	Expendable			Income				Non-Expend	Expendable	
S. Carter Common Fund	200.00	1,235.64	1,435.64	0.00	74.25		0.00	0.00	200.00	1,309.89	1,509.89
SDJ Carter Lecture Fund	6,000.00	3,577.10	9,577.10	0.00	700.20		0.00	300.00	6,000.00	3,977.30	9,977.30
Library Funds:											
Benjamin Buck	500.00	1,151.39	1,651.39	0.00	111.75		0.00	1,143.09	500.00	120.05	620.05
Bumap	200.00	536.02	736.02	0.00	48.69		0.00	574.44	200.00	10.27	210.27
Chester M. Clark	500.00	440.22	940.22	0.00	70.91		0.00	0.00	500.00	511.13	1,011.13
Charlotte C. Smith	500.00	577.73	1,077.73	0.00	85.59		0.00	0.00	500.00	663.32	1,163.32
Stanley Webber	0.00	271.00	271.00	0.00	12.97		0.00	281.47	0.00	2.50	2.50
Walker School Fund	275.00	1,295.32	1,570.32	0.00	106.38		0.00	0.00	275.00	1,401.70	1,676.70
Housing Partnership	0.00	101,759.11	101,759.11	0.00	8,082.80		0.00	0.00	0.00	109,841.91	109,841.91
Cemetery Funds	693,139.67	26,694.00	719,833.67	29,150.00	60,512.76		(9,800.00)	0.00	722,289.67	77,406.76	799,696.43
Biggar Scholarship	25,000.00	4,829.97	29,829.97	0.00	2,369.27		0.00	0.00	25,000.00	7,199.24	32,199.24
Scott D. Braciska Scholarship	0.00	23,343.41	23,343.41	0.00	1,837.21		0.00	1,000.00	0.00	24,180.62	24,180.62
Altman Fam Education Trust	25,000.00	984.72	25,984.72	0.00	1,979.00		0.00	2,000.00	25,000.00	963.72	25,963.72
Justin O'Neil Scholarship	0.00	16,235.81	16,235.81	0.00	1,259.60		0.00	4,000.00	0.00	13,495.41	13,495.41
Elderly Services	0.00	40,485.95	40,485.95	15,383.25	649.00		0.00	13,490.55	0.00	43,027.65	43,027.65
Carney-Veterans Fund	0.00	24.32	24.32	0.00	0.00		0.00	0.00	0.00	24.32	24.32
Town Scholarship Fund	0.00	10,671.22	10,671.22	3,075.00	1,471.79		0.00	8,000.00	0.00	7,218.01	7,218.01
WHS Scholarship Fund	0.00	81,004.21	81,004.21	49,550.00	5,098.04		0.00	35,224.00	0.00	100,428.25	100,428.25
Zeneca Settlement	0.00	5,509.97	5,509.97	0.00	78.37		0.00	0.00	0.00	5,588.34	5,588.34
Invest. Fund Conservation	0.00	1,171.74	1,171.74	0.00	16.67		0.00	0.00	0.00	1,188.41	1,188.41
Donation - Public Safety	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
Confined Space	0.00	4,416.82	4,416.82	0.00	0.00		0.00	2,054.06	0.00	2,362.76	2,362.76
Employee Benefits	0.00	192,513.42	192,513.42	2,462,330.28	0.00		0.00	2,176,224.79	0.00	478,618.91	478,618.91
Olin Chemical	0.00	51,622.02	51,622.02	0.00	734.22		0.00	0.00	0.00	52,356.24	52,356.24
Andover St. Traffic Lights	0.00	17.62	17.62	0.00	0.00		0.00	0.00	0.00	17.62	17.62
Tracy Circle	0.00	5,445.64	5,445.64	0.00	77.44		0.00	0.00	0.00	5,523.08	5,523.08
Barrows Aud. Renovation	0.00	943.25	943.25	0.00	0.00		0.00	0.00	0.00	943.25	943.25
Flex Spending Town & School	0.00	857.45	857.45	120,115.83	0.00		0.00	121,995.01	0.00	(1,021.73)	(1,021.73)
Ambulance	0.00	0.00	0.00	79,189.38	0.00		0.00	79,189.38	0.00	0.00	0.00
Middlesex Pines I & II	0.00	6,888.41	6,888.41	0.00	97.98		0.00	0.00	0.00	6,986.39	6,986.39
Adoption	0.00	384.57	384.57	0.00	5.48		0.00	0.00	0.00	390.05	390.05
193 Ballardvale	0.00	1,338.81	1,338.81	0.00	19.04		0.00	0.00	0.00	1,357.85	1,357.85
National Grid Transfer	0.00	20,000.00	20,000.00	0.00	0.00		0.00	0.00	0.00	20,000.00	20,000.00
Student Activity Fund	0.00	51,987.14	51,987.14	109,883.89	2,068.42		0.00	111,588.90	0.00	52,350.55	52,350.55
Student Activity Fund Wildwood	0.00	1,473.57	1,473.57	1,224.24	0.00		0.00	0.00	0.00	2,697.81	2,697.81
Student Activity Fund Boutwell	0.00	894.94	894.94	1,047.98	0.00		0.00	114.00	0.00	1,828.92	1,828.92

TOWN OF WILMINGTON, MASSACHUSETTS
SCHEDULE OF EXPENDABLE AND NON-EXPENDABLE TRUST FUNDS
IN CUSTODY OF TOWN TREASURER FOR THE YEAR ENDED JUNE 30, 2007

	Balance June 30, 2006		Investment		Transfers		Expenditures		Balance June 30, 2007		Total
	Non-Expend	Expendable	Total	Bequests	Income				Non-Expend	Expendable	
Student Activity Fund Middle Sch	0.00	51,527.64	51,527.64	173,699.82	0.00	0.00	173,813.96	0.00	0.00	51,413.50	51,413.50
Student Activity Fund No Intermediate	0.00	10,729.83	10,729.83	24,193.31	0.00	0.00	27,587.04	0.00	0.00	7,336.10	7,336.10
Student Activity Fund West Intermediate	0.00	2,203.50	2,203.50	9,498.00	0.00	0.00	8,213.66	0.00	0.00	3,487.84	3,487.84
Student Activity Fund Woburn St	0.00	10,493.60	10,493.60	32,974.64	0.00	0.00	29,770.31	0.00	0.00	13,697.93	13,697.93
Student Activity Fund Shawsheen	0.00	17,140.15	17,140.15	14,555.64	0.00	0.00	11,464.97	0.00	0.00	20,230.82	20,230.82
Student Activity Fund Reserve	0.00	75,245.01	75,245.01	0.00	0.00	0.00	0.00	0.00	0.00	75,245.01	75,245.01
Tailings	0.00	(908.58)	(908.58)	0.00	0.00	908.58	0.00	0.00	0.00	0.00	0.00
Tax Title Recordings	0.00	(225.58)	(225.58)	200.00	0.00	25.58	0.00	0.00	0.00	0.00	0.00
Street Openings	0.00	72,000.00	72,000.00	27,000.00	0.00	0.00	21,500.00	0.00	0.00	77,500.00	77,500.00
Dog Licenses	0.00	17,282.00	17,282.00	16,505.00	0.00	0.00	0.00	0.00	0.00	33,787.00	33,787.00
Sporting Licenses	0.00	6,005.45	6,005.45	7,829.45	0.00	0.00	7,541.30	0.00	0.00	6,293.60	6,293.60
Firearms Permits	0.00	2,225.00	2,225.00	20,025.00	0.00	0.00	20,750.00	0.00	0.00	1,500.00	1,500.00
Outside Details: Police	0.00	(13,947.86)	(13,947.86)	618,551.74	0.00	0.00	622,028.00	0.00	0.00	(17,424.12)	(17,424.12)
Outside Details: Fire	0.00	6,423.10	6,423.10	35,411.59	0.00	0.00	32,081.16	0.00	0.00	9,753.53	9,753.53
Outside Details: Public Bldgs	0.00	(22,857.24)	(22,857.24)	100,371.13	0.00	0.00	68,214.86	0.00	0.00	9,299.03	9,299.03
Forfeiture Deposits	0.00	29,600.00	29,600.00	0.00	0.00	0.00	0.00	0.00	0.00	29,600.00	29,600.00
Performance Bonds	0.00	99.44	99.44	0.00	0.00	0.00	0.00	0.00	0.00	99.44	99.44
Meals Tax	0.00	145.21	145.21	681.30	0.00	0.00	523.40	0.00	0.00	303.11	303.11
	755,134.67	919,943.18	1,675,077.85	3,952,446.47	87,567.83	(8,865.84)	3,580,668.35	784,284.67	1,341,273.29	2,125,557.96	
GRAND TOTAL											

PUBLIC SAFETY

Fire Department

It is with great pleasure that I submit the following annual report of the operations, activities and accomplishments of the Wilmington Fire Department for the year 2007. Fire Fighter David J. Currier retired from the Fire Department in July. Fire Fighters William Cavanaugh and Michael McManus were appointed to the department in September. In December they graduated from the Massachusetts Fire Fighting Academy 12-week recruit program as NFPA certified fire fighters.

The manual force consists of the Chief, Deputy Chief, five Lieutenants, thirty fire fighters, one full-time clerk and one part-time clerk. The following roster is provided:

Fire Chief

Daniel R. Stewart

Deputy Fire Chief

Edward G. Bradbury, Jr.

Lieutenants

John Brown, Jr.

Edmund J. Corcoran, III

Daniel M. Hurley, Jr.

Joseph T. McMahon

Christopher J. Nee

Clerks

Linda K. DeMole

Isabel E. Raschella – Part-Time

Fire Fighters

Brian D. Anderson
George A. Anderson, Jr.
George A. Anderson, III
Thomas C. Casella
William F. Cavanaugh
Thomas W. Ceres
Walter R. Daley
Gary J. Donovan
David R. Feyler
Kenneth P. Gray

Eric M. Gronemeyer
William J. Herrick, Jr.
Richard J. Hughes
Andrew W. Leverone
Richard T. McClellan
John F. McDonough
Terry L. McKenna
Michael J. McManus
Eric J. Nansel
Robert E. Patrie, Jr.

Christopher G. Pozzi
Eric S. Robbins
Gary P. Robichaud
Frederick J. Ryan
Daniel J. Stygles
Charles R. Taylor, Jr.
Robert W. Varey, Jr.
Robert E. Vassallo, Jr.
David P. Woods
Robert J. Woods, Jr.

The department responded to a total of 3,251 calls during 2007.

Residential Buildings	10	Ambulance/Rescues/Water	1,799
Residential (Other)	0	Service Calls	767
Commercial Structures	0	Carbon Monoxide Detectors	49
Commercial (Other)	4	Haz Mat	1
Chimney, Fireplaces & Woodburning Stoves	1		
Vehicles	18	Out of Town Assistance	128
Brush, Grass or Rubbish	100	Haz Mat	3
Dumpsters	5	Fire	23
False Alarms	241	Ambulance/Rescue	102

Estimated value of property endangered was \$4,650,100. Estimated property loss \$525,500.

The following is a list of permits issued:

Black Powder	4	Propane	57
Blasting	3	Smoke Detector	208
Class C Explosive	0	Tank	69
Fire Alarm	74	Miscellaneous	5
Flammable Liquid	13	Sprinkler	47
Oil Burner	142	Gas Stations	10
Truck	5		
Welding	8		
Plan Review	102		
		TOTAL	791

As required by law, the Fire Prevention Bureau under the direction of Lieutenant Daniel Hurley inspected all schools, public buildings, nursing homes and flammable storage facilities. Other inspections listed below:

New Residential Plans Review	64
New Residential Fire Inspections	64
New Industrial Plans Review	34
Fire Inspection Industrial/Commercial	70
Underground Tank Removals	16
Underground Tank Installations	3
Aboveground Tank Removals	14
Oil Burner/Tank	142
Propane	53
Nursing Home Inspections	8
Gas Station Inspections	10

Shift personnel inspected 282 residential/commercial properties for smoke and carbon monoxide detectors in compliance with Massachusetts General Law Chapter 148, Section 26F. This year we continued an in-service fire inspection program of commercial properties. One hundred twenty-eight inspections were conducted by on-duty shift personnel to identify and correct hazards while familiarizing themselves with the properties.

Classrooms at all of the public schools K-5 have received instruction on fire safety by Lieutenant Daniel Hurley. The Safe Grant was funded and allowed for the continuation of fire safety education in the schools. Fire Fighters Terry McKenna, Erik Nansel, Christopher Pozzi and Fred Ryan instructed students in fire safety. Seniors at the Senior Center also received instruction on fire safety.

The municipal fire alarm division personnel are Lieutenant Edmund Corcoran and Fire Fighter David Feyler. Their mission is to maintain and expand the Municipal Fire Alarm System/Keltron Digital Communicator to provide fire alarm signal transmission from the protected properties back to the Public Safety Dispatch Center. These alarm systems are installed in new and existing buildings. They are the quickest and most reliable way to transmit a fire alarm signal directly to the Fire Department.

Two hundred thirty-six master boxes, sixteen street boxes, and twenty-five miles of wire currently make up the six circuits. All circuits and boxes are in good working order and all repairs due to weather related incidents or motor vehicles hitting utility poles have been corrected or are in the process of being corrected at the time of this report.

New Master Boxes installed in 2007:

- 1227 Walgreens, 277 Main Street
- 1229 Wilmington LLC, 335 Main Street
- 6379 Wakefield Investments, 800 Research Drive

New Keltron Digital Dialers installed in 2007:

- 54 DiCenseo Properties, 80R Industrial Way
- 55 Cummings Properties, 64 Concord Street
- 56 Walgreen's, 277 Main Street
- 57 A J's Kitchen, 162 Lowell Street
- 58 Whispering Pines, 195 Salem Street
- 60 301 Ballardvale Street
- 61 Lucci's Supermarket, 211 Lowell Street
- 62 Wakefield Investments, 800 Research Drive

Certification renewal classes and advanced training was attended at the ISMA seminar in April for fire alarm personnel.

The Town of Wilmington continued the NIMS (National Incident Management System) training program for town employees. NIMS provides a consistent nationwide template to enable all government, private sector and non-governmental organizations to work together during domestic incidents.

I wish to extend my sincere appreciation to all members for their continued dedication and professionalism serving the residents of the town. Sincere appreciation is also extended to all the members of the Police and Dispatch Departments for your efforts.

As always, I would like to thank the Town Manager and his staff, Assistant Town Manager, Department Heads, the Board of Selectmen and the many organizations for their assistance during the past year.



The ambulance is one of the attractions at the library's vehicle day.



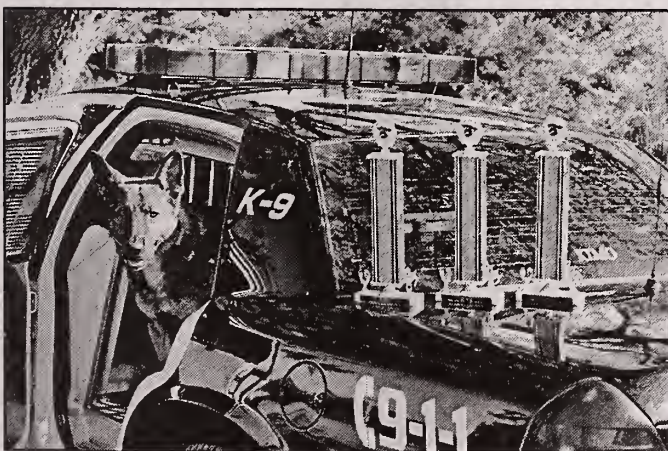
Fire Fighter Casella recruits future fire fighters.

Police Department

In accordance with the By-laws of the Town of Wilmington, I hereby respectfully submit the annual report on the activities of the Wilmington Police Department for the year 2007.

The Police Department's operation in the past year has remained relatively unchanged. The department maintains a Patrol and Specialist division each under the command of a lieutenant. As crime trends fluctuate from year to year, our response to these trends remains proactive. Our efforts in prevention are the key to our success over all. We maintain many partnerships with organizations within the community as well as State and Federal agencies in an effort to provide the best police service available to the citizens of the Town of Wilmington. Officers assigned to patrol responsibilities maintain a vigilant watch on geographic sectors of the town and respond to calls for service and emergencies such as medical, motor vehicle accidents and disturbances. We continue to ask for the assistance of the community to assist us in our efforts to provide a peaceful and safe environment for our residents. Community involvement in security and prevention is the most critical relationship we encourage. We ask that all citizens take an active role in watching for, and reporting, any unusual persons or events in a timely fashion to allow officers the opportunity to investigate and take any appropriate action necessary. In these somewhat uncertain times, citizen's information has been the key to stalling several attempts on our Homeland Security. We cannot afford to delay or ignore any questionable activity, however small, as we have too much at stake. These criminal elements and factions typically use illegitimate means to fund attacks or breach security in an effort to disrupt our way of life. It is the responsibility of every citizen to take Homeland Security seriously. The Wilmington Police Department as well as other State and Federal Law Enforcement agencies encourages your assistance in our efforts to protect all that we cherish.

Other partnerships the department has established and maintained are with our local schools, the District Attorney, Attorney General, Drug Enforcement Agency, Federal Bureau of Investigations and Alcohol Tobacco and Firearms. Our involvement in the schools is evident in our commitment of two school resource officers, a full-time DARE officer and our Safety officer. We are involved in the school district's emergency planning efforts as well as providing security activities and assessment when needed. As has been the past practice of the department, we remain staunchly committed to our partnership with the Wilmington School Department. Our effort to reduce illicit drug activity remains both local and regional. We have several Task Force partnerships which allow the department to address this problem on both a local and federal level. Our partnerships allow us access to resources beyond those which can be provided locally. We presently have a detective assigned to the Joint Terrorism Task Force for the Boston/Lowell FBI Division. This allows us access to intelligence information via our security clearances to better address situations which may affect our community. Our partnerships with the computer crime initiatives through both the Attorney General's and District Attorney's offices, allow us access to the expertise needed to address Wilmington's concerns in this growing area of illicit activity and identity theft.



K-9 Kimo proud of his accomplishments at the Regional United States Police Canine Association Competition

The team of Officer Eric Palmer and K-9 Kimo has once again excelled in many Regional and National competitions. In May they competed at the Regional United States Police Canine Association competition. The team won First Place in obedience, First Place in Agility and Top Dog All Around. Eric and Kimo later this year received the Certificate of Canine Excellence in competitions held by the International Police Work Dog Association. Many officers within the department assist Officer Palmer in Kimo's training. The team performs demonstrations at many school and civic events and continues to be a favorite of the children.

The department has installed the new Computer Aided Dispatch and Automated Information Management system which was provided for us at Town Meeting. The Officers and Dispatchers have received training in the system and are becoming more accustomed to the many features it offers. The Massachusetts State 911 system was recently upgraded in the Public Safety Dispatch Center. This upgraded system has many features that will assist the public safety departments in handling emergency calls for service.

The following is the Departmental Roster of Personnel for 2007:

Chief of Police, Michael R. Begonis

Deputy Chief, Robert V. Richter

Lt. Joseph A. Desmond, Operations/Grants

Lt. J. Christopher Neville, Detective

Sergeants

David L. Axelrod
David J. Bradbury
Charles R. Fiore

David M. McCue, Jr.
Brian T. Pupa
Scott A. Sencabaugh

Detectives and Specialists

Court/Inspector, James R. White
DARE, Julie M. Brisbois
Inspector, Thomas A. Miller
Inspector, David A. Sugrue
Inspector, Patrick B. Nally
Inspector, Brian J. Stickney

Juvenile/Sex, Patrick J. King
Narcotics, John M. Bossi
Safety Officer, Brian M. Moon
School Resource, Chester A. Bruce, III
School Resource, Brian T. Hermann

Uniform Patrol Officers

Christopher J. Ahern
Ronald J. Alpers, Jr.
Dan C. Cadigan
Paul R. Chalifour
John W. Delorey
Daniel P. D'Eon
Christopher J. Dindo
Richard A. DiPerri, Jr.
Anthony Fiore

Brian J. Gillis
Francis D. Hancock
Joseph F. Harris, Jr.
Paul W. Jepson
Paul A. Krzeminski
Steven R. LaRivee
Shawn W. Lee
Louis Martignetti
Stephen F. Mauriello

Thomas A. McConologue
Daniel E. Murray
Eric T. Palmer/K-9 KIMO
Dennis P. Rooney
Jon C. Shepard
Matthew D. Stavro
Michael W. Wandell

Clerical Staff

Patricia Gustafson and Julie Clark



Chief Begonis with recently sworn in patrolmen Daniel D'Eon and Dennis Rooney.

The following are statistical data that reflect calls for service over the past year.

Wilmington Police Department Statistics, Year 2007

ARRESTS:

Arson	0
Assault & Battery	42
Breaking & Entering	10
Counterfeiting/Forgery	2
Disorderly	4
Larceny	25
Larceny Motor Vehicle	2
Liquor Laws	9
Malicious Damage	6
Murder	0
Narcotics	50
Operating Under the Influence	55
Rape	1
Receiving Stolen Property	5
Robbery	3
Sex Offenses, not Rape	0
Other	156
TOTAL:	370

PROTECTIVE CUSTODY:

Ages:	
11/12	0
13/14	3
15	3
16	4
17	4
TOTAL UNDER 18:	10
18	5
19	4
20	5
21	3
22	6
23	4
24	8
25/34	27
35/54	25
55& Over	2
60	
TOTAL OVER 18:	89
TOTAL PROTECTIVE CUSTODY:	103

SEX CRIMES:

Rape	5
Indecent Exposure	4
Indecent A&B	2
Other	2
TOTAL SEX CRIMES:	13

MOTOR VEHICLE VIOLATIONS:

Seat Belt	414
Using Without Authority	4
License Violations	294
Endangering	8
Leaving Scene Property Damage	11
Operating Under Influence	55
Unregistered/Uninsured	205
Speed	2,914
Other	1,570
TOTAL VIOLATIONS:	5,475

CITATIONS ISSUED:

Warnings	2,907
Complaints	178
Non-Criminal	1,185
Arrests	115
TOTAL CITATIONS:	4,385

CRIMES REPORTED:

Threats – Arson, Bombing, Killing	24
Assault & Battery:	
Knife	2
Other Weapon	3
Aggravated-Hand/Foot	17
Simple Assault	66
TOTAL ASSAULTS:	112

BREAKING & ENTERING:

Residential	43
Non Residential	25
Attempted	4
TOTAL BREAKING & ENTERING:	72

ROBBERY:

Firearm	4
Other Weapon	5
Strong Arm	4
TOTAL ROBBERIES:	13

LARCENIES:

Pocket Picking	
Purse Snatching	
Shoplifting	
From Motor Vehicle	
M/V Parts & Accessories	
Bikes	
From Buildings	
From Coin Machines	
Other	
TOTAL LARCENIES:	

Frauds

MOTOR VEHICLES STOLEN:

Autos	
Trucks & Buses	
Other Vehicles	
TOTAL M/V THEFT:	

RECOVERED MOTOR VEHICLES:

Stolen Wilmington and Recovered Wilmington	
Stolen Wilmington and Recovered Out of Town	
Stolen Out of Town and Recovered Wilmington	
TOTAL RECOVERED:	

INCIDENTS REPORTED:

4	Homicide	1
0	Disturbances	201
13	Domestic Problems	114
86	Assist Other Agencies	224
5	Fires Responded to	99
2	Juvenile Complaints	89
59	Suspicious Activity, Persons, Vehicles	865
0	Malicious Damage Complaints	323
150	Prowlers Reported	34
319	Other Calls/Complaints	20,912
	M/V Accidents	492
	Alarms	857
	Suicides & Attempts	9

OTHER DEPARTMENT FUNCTIONS:

	Restraining Orders Served	50
	Parking Tickets Issued	333
	Firearms I.D. Issued	44
	License To Carry Issued	384
	Dealer Permits Issued	1
	Reports to Insurance Companies and Attorneys	555
	Animal Complaints	560
	Child Safety Seats	453

Animal Control

Dogs Licensed	1,586
Complaints	873
Trips	874
Trip Hours	860.5
Animals Picked Up	43
Animals Adopted	9
Animals Picked Up Deceased	50
Animals Quarantined	14
Animals Euthanized	3
Animals Released Back to Wild	5
Total Days for Pets in Kennel	162
Barn Inspections	24
Pets Vaccinated at Rabies Clinic	226
Citation Fees Issued	\$245
Total Working Hours	1,801



Middlesex Avenue - Where the wild things are.

FACILITIES & INFRASTRUCTURE

Public Buildings Department

The Public Buildings Department is responsible for the maintenance of all town and school buildings. We are responsible to ensure that facilities are properly cleaned and maintained for town employees, school children and personnel and the general public. We also repair town-owned traffic signals and assist the Water Department in maintaining their buildings.

The following are the highlights of some of the projects completed during 2007:

Routine maintenance was performed in all school and municipal buildings.

Voting areas were set up for elections.

Set up for Fourth of July Festivities.

Chairs and choral risers were moved from school to school for musical concerts and plays.

Chairs, staging and sound system were set up for the Annual Town Meeting.

All schools were cleaned over the summer and ready for a clean, fresh start to the school year.

New 1,325 square foot area of roof was replaced at Wilmington High School Auditorium.

New boiler was installed at Wilmington High School.

Set up Wildwood and Boutwell schools to accommodate full day kindergarten.

New furnace, duct work and exterior lighting were installed at the Old South School (Food Pantry).

New shingled roof was installed on the entire Senior Center.

Renovated Circulation, Computer and Children's area of the Memorial Library.

New floor tiles were installed at the High School in room 218.

A fresh coat of paint was applied to the exterior and interior of the Bath House.

A fresh coat of paint was applied to the exterior of the Senior Center.

A fresh coat of paint was applied to the exterior of the July 4th Building.

A fresh coat of paint was applied in the corridor, stairways and cafeteria of the Woburn Street School.

All town-owned traffic signals were maintained and repaired as needed.

I gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially all the employees of the Public Buildings Department for their continued help, support and cooperation making 2007 a productive year.



Public Buildings employee replaces window at Town Hall.

Permanent Building Committee

The year 2007 was a quiet year for the Permanent Building Committee. All projects are now complete. We hope that in the future, the construction of a new fire sub-station in North Wilmington will be funded.

We gratefully acknowledge the support of the Board of Selectmen, Town Manager, town departments, school administration and especially the people of Wilmington in their support and cooperation for future projects.

Department of Public Works

In accordance with the By-laws of the Town of Wilmington, I, Donald N. Onusseit, hereby respectfully submit the annual report on the activities of the Wilmington Department of Public Works for the year 2007.

The Department of Public Works consists of six (6) divisions: Highway, Tree, Cemetery, Parks and Grounds, Engineering and Water & Sewer.

Major Public Works Projects:

Woburn Street Sidewalk Project – Construction on the section of sidewalk on Woburn Street from Lowell Street to the Woburn city line began in 2007. This project will involve drainage improvements, a continuous sidewalk from Lowell Street to the Woburn city line and roadway reconstruction. Due to the water main construction in this section of Woburn Street, the majority of this project will not be accomplished until 2008, with final roadway paving scheduled for the spring of 2009.

Library Parking Lot Improvement Project – The 2007 Annual Town Meeting approved \$77,000 in funding to expand and improve the parking lot for the Wilmington Memorial Library. The project includes drainage upgrading, granite curbing, new walkways, new pavement and other landscaping improvements for the existing parking area. The project also includes a new parking area adjacent to the existing parking lot with a connection between the existing upper, lower and new parking areas. Construction began in the summer and continued until winter shutdown. The project is scheduled to be completed in the summer of 2008.

Highway Division (658-4481)

All regular highway maintenance work was carried out during the year, such as sweeping streets, installing street and warning signs, patching streets, cleaning catch basins, cutting brush along the roadsides, picking up trash along our roadsides, painting and replacing guardrails, repairing broken curbing, painting safety lines and crosswalks on streets, etc.

Curbing: Approximately 1,473 linear feet of damaged bituminous concrete curbing was replaced at various locations.

Roadway Projects:

The following roadway projects were undertaken by the Department of Public Works in 2007:

Bituminous Concrete Resurfacing with Pavement Cold Planning: Chapter 90 funds from the Massachusetts Highway Department were used for a total of 18,006 linear feet (3.4 miles) of work on the following roadway projects:

Carolyn Road (North Street to Marcia Road) – 1,323 linear feet
Dadant Drive (North Street to North Street) – 1,781 linear feet
Industrial Way (Progress Way to West Street) – 1,790 linear feet
Linda Road (High Street to End) – 1,781 linear feet
Longview Road (Middlesex Avenue to Dead End) – 727 linear feet
Marcia Road (North Street to End) – 2,822 linear feet
North Street (Middlesex Avenue to Marcia Road) – 3,603 linear feet
Pineridge Avenue (North Street to Linda Road) – 956 linear feet
Pleasant Street (Middlesex Avenue to Linda Road) – 843 linear feet
Woburn Street (Concord Street to Allgrove Lane) – 2,380 linear feet

Microsurfacing: Chapter 90 funds were used for a total of 11,285 linear feet (2.1 miles) of microsurfacing (with cracksealing) on the following roadways:

Burlington Avenue (Boutwell Street to Burlington Line) – 4,408 linear feet
Forest Street (Burlington Avenue to Aldrich Road) – 4,170 linear feet
Salem Street (Cunningham Street to Tewksbury Line) – 2,707 linear feet

Snow & Ice Removal: The Highway Division recorded 36 inches of snow for the winter of 2006-2007. The average annual snowfall for Wilmington is approximately 56 inches.



Front End Loader with Snow Blower.



Tree Division employees remove fallen tree from roadway.

Tree Division (658-2809)

The Tree Division carried out all regular maintenance work such as trimming, cutting, spraying, tree removal and tree planting. We removed roadside trees that were dead or interfered with public safety at numerous locations.

The Town Common was illuminated again this year with Christmas lights installed by the Tree Division.

Dutch Elm Disease: The Tree Division removed 25 diseased Dutch Elm trees.

Mosquito Control: The town contracts its mosquito control out to the Central Massachusetts Mosquito Control Project (CMMCP). The CMMCP practices Integrated Mosquito Management (IMM), blending state-of-the-art methods and techniques with expertise, experience and scientific research to provide member communities with modern, environmentally sound, cost effective mosquito control. As part of the effort to reduce the need for pesticides, they continue to expand their water management program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, wetlands are restored and water quality is improved.

BTI mosquito larvicide is used to treat areas where mosquito larvae are found. They routinely check known breeding sites, but also encourage the public to notify them of any areas they suspect could breed mosquitoes. Field crews will investigate all such sites and treat if needed.

The goal is to handle all mosquito problems with water management or larviciding but it is recognized that there are times when adult mosquito spraying is the only viable solution. In such cases residential and recreational areas are treated with either hand-held or pick-up mounted sprayers.

Cemetery Division (658-3901)

All regular maintenance work was carried out throughout the year, such as mowing grass, weeding, trimming, resetting grave markers, pouring foundations for monuments, etc.

<u>Burials</u>		<u>Receipts</u>	
Died in Wilmington	30	Interments	\$ 6 1,431.00
Died Elsewhere	37	Foundations	\$ 2,955.70
Non-Resident	70	Deeds	\$ 80.00
Moved to New Lot	<u>1</u>	TOTAL:	\$ 6 4,466.70
TOTAL:	138		

(Cremations – 35; Infants – 2)

<u>Reserve</u>		<u>Trust Fund</u>	
Sale of Lots	\$ 27,350.00	Perpetual Care	\$ 2 9,350.00
Refund Reserve	<u>- 400.00</u>	Refund Trust	<u>- 200.00</u>
TOTAL:	\$ 26,950.00	TOTAL:	\$ 2 9,150.00

GRAND TOTAL: \$120,566.70

Cemetery Expansion: The Department of Public Works continued the Phase 2 expansion adjacent to the Veterans' Section. When complete in 2008, this section will contain approximately 170 new lots (4 grave, 2 grave and single grave) with 450 graves.

Parks & Grounds Division (658-4481)

All regular maintenance was carried out throughout the year such as cutting grass, trimming shrubs, aerating playing fields, marking ball fields for baseball, softball, football, field hockey and soccer. All fields and parks were fertilized and brush was cleared from the air vents at all the town's schools.

Athletic Field Projects: All fields were aerated and fertilized during the year. Alumni Field at the high school was top dressed and reseeded in preparation for the start of the fall season.

With cooperation from the Massachusetts Department of Conservation and Recreation (MDCR) and Rainwater Recovery, the Town's first municipal rainwater harvesting system was installed at the Boutwell School. The system consists of a 10,000 gallon underground tank which stores collected roof runoff from the school. A pump then sends the recycled water to the irrigation system of the adjacent playing field located behind the school. This system serves as a model for rainwater recycling at a time when water conservation is a major topic within Wilmington and the region.

Engineering Division (658-4499)

The Engineering Division assisted town departments, boards and commissions with engineering related projects. This included the review of subdivision plans, site plans and special permits for the Planning Board, Notice of Intent plan filings for the Conservation Commission and various Board of Appeals cases. The Division also established surety estimates for subdivision projects and performed construction inspections of subdivision roadways. In addition, surveying services and construction inspections were provided for various projects of the Department of Public Works.

Household Rubbish Collection, Disposal and Recycling (658-4481)

The Department of Public Works is responsible for the town's various refuse disposal and recycling programs. These programs include household rubbish and recycling; appliance, television and computer monitor recycling; yardwaste recycling; waste oil collection; and household hazardous waste collection. If homeowners have any questions or complaints, please call the above number.

The yardwaste recycling program continued with the recycling of leaves, grass clippings, brush and Christmas trees. In January, 3,090 Christmas trees (approximately 31 tons) were collected at curbside by the Department of Public Works.

In 2007 the town collected the following amounts of trash and recyclable material:

Trash Collected at Curbside	10,321	Tons
Recyclables Collected at Curbside	1,227	Tons (Recycled)
White Goods Collected at Curbside	84	Tons (Recycled)
Yardwaste Collected at Curbside	513	Tons (Recycled)
Yardwaste Delivered to Recycling Center	773	Tons (Recycled)
Cathode Ray Tubes (TV's, Monitors) Collected	33	Tons (Recycled)

Water & Sewer Department (978-658-4711)

Water:

The Water Department had many projects this past year focusing on water quality and additional water supply.

The refurbished Salem Street Pumping Station has been approved by the Department of Environmental Protection to once again produce one million gallons of water per day. The improvements aid the town's ability to supply the water needs of the community.

A town-wide leak detection survey was performed on all 1,165 fire hydrants, 126 miles of large diameter water pipe and 7,348 water service pipes. During this procedure five leaks were found and repaired. The estimated leakage from the system was 9,000 gallons per day and was the result of leaking fire hydrants.

The eleven master meters were inspected and calibrated. All were found to be in very good condition and are reading accurately.

The MWRA pipeline project started and is 90% complete. The project consists of 12,250 feet of 20-inch and 3,100 feet of 16-inch water main. The pipe should allow us to import three million gallons of water per day to supplement the water demands of the community during water supply emergencies. If the town decides to join the MWRA water system, this pipeline would be used as our dedicated connection.

Woburn Street had 5,580 linear feet of water main replaced. This area was identified in our water distribution master plan as a weak area in the water system. The project replaced an old 10-inch cast iron pipe with a new 16-inch cement lined ductile iron pipe. With this improvement in place, all of the adjoining neighborhoods will have much better fire protection and water quality available to them.

Both water treatment plants received upgrades to enable chloramines to be used in the disinfection process as an alternative to chlorine. Chloramines provide for a more constant disinfection throughout the water system. They also reduce the formation of disinfection by-products and provide better compatibility with MWRA and Burlington water, which we purchase six months of the year. Both these sources use chloramines as their disinfection chemical. Chloramines are produced by mixing chlorine and ammonia together at a specific ratio to form a stable monochloramine.

New self-contained breathing apparatus was purchased and installed in the plants. All plant employees were trained on its proper use and procedures on when to use them. This equipment is used in an emergency where a chlorine leak has jeopardized the safety of one of the plants operators. The calcium carbonate feeder system was upgraded with new variable frequency drives at the E. H. Sargent Water Treatment Plant. These units are more efficient and reliable than the original units they replaced.

All three water storage tanks were inspected for regulatory compliance and structural integrity. The tanks are generally in good condition and minor repairs will be made in 2008 as soon as temperatures allow.

A study was conducted at the Brown's Crossing Wellfield to determine the most feasible and enduring improvement to recover the lost production capacity of this major well. It has been determined that replacing the existing tubular wellfield with four 12-inch gravel packed wells would be the best option. The new wells would be installed above the flood plain, out of the wetlands and allow maintenance to more easily be performed. The new wells would be more efficient and should recover the lost capacity of the wellfield.

During the months of May and June, the water main flushing and valve-exercising program was performed. The department performs the flushing of mains to remove sediments and tuberculation that have accumulated in the water pipes. About 7.2 million gallons of water were used to accomplish this task. This is a necessary procedure to produce the delivery of high-quality water to your home or business. At this time, all fire hydrants are inspected and repairs are made to any that are not in proper working condition.

The department maintains and repairs all water mains, services, hydrants, valves, storage tanks, pumping stations and water treatment facilities in the town. In addition, the department removes snow and ice around the fire hydrants and assists the Highway Division with roadway snow and ice removal.

Pumping Statistics:

Maximum Gallons per Day	2,408,700
Maximum Gallons per Week	15,220,496
Maximum Gallons per Month	62,937,395
Average Gallons per Day	1,867,039
Average Gallons per Month	56,789,101
Total Gallons Purchased	69,541,786
Total Gallons per Year (Treated)	681,469,211
Total Gallons Produced	751,010,997
Total Gallons per Year (Raw)	718,728,758

Precipitation Statistics:

Annual Rain Fall (Inches)	34.12
Annual Snow Fall (Inches)	79.55

Consumption Statistics:

	<u>Gallons</u>	<u>Percentage of Total Pumped</u>
Municipal Use	11,239,388	1.5
Residential Use	443,707,496	59.1
Commercial Use	37,632,276	5.0
Industrial Use	204,391,082	27.2
Annual Water Main Flushing	7,197,585	1.0
Miscellaneous Hydrant Use	69,020	0.0
Total Accounted For Pumped(704,236,848	93.8
Unaccounted for Use (Gallons)	46,774,149	6.2

- * The difference between accounted for and unaccounted for water consists of water lost to main and service breaks, fighting fires, street sweeping and theft.

Water Distribution:

The following new water mains were constructed in 2007:

<u>Water Mains Installed</u>	<u>Length</u>	<u>Size</u>	<u>Hydrants</u>
Adelaide Street	410'	8"	0
Dobson Street	265'	6"	1
Garden Avenue	235'	8"	1
Hanson Road	115'	8"	1
Hopkins Street	800'	8"	1
Leonard Drive	700'	8"	1
Marjorie Road	400'	10"	1
Winter Street	60'	10"	0

Water Mains Replaced:

Woburn Street	5,580'	10" to 16"
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Total water mains installed in 2007 were 260 feet of 6-inch, 2,260 feet of 8-inch and 460 feet of 10-inch. There were 5,580 feet of 10-inch water main replaced with 16-inch water main. There were 6 fire hydrants and 46 services installed in the system.

Sewer Collection System:

Sewer:

In 2007 the department continued to maintain and clean sewer lines as necessary. Leaks, blockages and structural deficiencies are corrected when a problem is detected. In 2005, all needed repairs were made to the existing sewer mains and service connections therefore the sewer system is generally in good shape. The 36-inch interceptor is the last remaining piece of the system to be rehabilitated. The department will be moving forward on correcting this section of the Town's sewer system starting in 2008.



The "Big Wheels at the Library" were a big hit with these folks.

HUMAN SERVICES & CONSUMER AFFAIRS

Library

2007 was an exciting year of transformation of our public library from a dull and dated building to a vibrant and welcoming place for Wilmington residents. The makeover of the first floor of the library that began in 2006 continued this past year. The first floor redesign included the expansion of public Internet computers from six to twelve on handsome workstations, a new circulation desk with a matching new reference desk and the relocation of the magazine reading area with comfortable reading chairs near the windows. Behind the library's circulation desk, four photographs depicting Wilmington's Town Common in winter, spring, summer and fall not only added color and warmth, they provided a sense of the library's connection to the Town Common. Thanks to the Wilmington Arts Council for purchasing these photographs that were taken by photographer Alex Rodeski. A 24/7 curbside book and media return purchased by the Friends of the Library was installed in March giving patrons the convenience of returning library material any time of day right from their cars.



Library patron enjoys the convenience of new curbside book and media return.



Friends of the Library 10th Anniversary Celebration.

The newly designed first floor of the library was showcased on Sunday May 20th at the Friends of the Library 10th Anniversary Reception. All the donors of the 2006 Annual Appeal and those who supported the makeover were invited. Approximately 90 guests enjoyed refreshments, music and socializing with fellow library supporters. It is noteworthy that the Friends of the Library have donated over \$75,000 in funding support to the library since 1997.

The makeover of the Children's Room was launched in July with some unexpected funding. Wilmington Memorial Library was notified that it was one of three libraries in the nation selected to receive funding from "the Idearc Media American Library Association (ALA) Reading Renovation Volunteer Project"

that included \$20,000 and volunteer help to support the project. The other project locations were Fort-Worth, TX and Washington, DC. In order to meet the November deadline for completion of the project, the library staff hit the ground running to plan a vibrant remake of the Children's Room with a focus on the pre-school area. Sixty-five volunteers from Idearc Media contributed over 300 hours in three days in the middle of November, painting the Children's Room, the Teen Zone, rest rooms, the Bicentennial Room, the staff room and selected areas on the first floor. Idearc Media graphic artists created murals based on the theme of Wilmington's historic Baldwin apple. New shelving with cut out designs of animals and a Baldwin apple puppet theater were funded by Idearc Media. The Friends of the Library purchased the new tables and chairs and paid for the upholstery of the couch with beautiful red fabric that completed the new look in the pre-school area.

The makeover of the Teen Zone coincided with the makeover of the Children's Room. In July, the Massachusetts Board of Library Commissioners approved the library's application for "Serving 'Tweens and Teens" grant in the amount of \$20,000. The two year federal grant supported the makeover of the Teen Zone with the purchase of new furniture. The Town's budget funded the new shelving and six new computers in the Teen Zone. The grant also supported the creation of a Teen and Tween Advisory Board. In addition, the grant will help to expand the teen collection as well as develop program initiatives in science, technology, consumerism and visual literacy.



Volunteer from Idearc Media
paints mural in Children's Room

On December 10th, the public was invited to the celebration of the newly remade Children's Room and Teen Zone. Town Manager Michael A. Caira and Chairman of the Board of Selectmen Michael J. Newhouse officially thanked Idearc Media for its donation to the library and the Friends of the Library for its continued support for the makeover. Michael Dowling, from the American Library Association, and Anthony Borrelli from Idearc Media, both were present at the celebration ceremony and indicated that they were pleased to be a part of the makeover of the Wilmington Memorial Library. Puppeteer Sparky Davis delighted children and adults with a special puppet show in the new puppet theater. Her humorous presentation told the story of the Baldwin apple's origin in Wilmington.



New puppet theater in Children's Room.

Friends of the Library and local businesses and organizations who contributed over \$5,000. The Annual Poetry Contest was held in April with the theme "birthdays" inspiring over 200 creative writers to submit entries. The Wilmington Garden Club created eight floral arrangements based on different books. These arrangements were on display at the library April 13th through April 18th. Other programs held during the year included an Irish music performer, an introduction to feng shui, an impersonation of William Shakespeare as "the lunatic, the lover and the poet" and how to develop backyard bird sanctuaries. One of the most popular programs offered in 2007 was one held in October on how to use a digital camera with over 80 people in attendance.

Although the focus in 2007 was the makeover of the library, traditional services continued to be offered along with a variety of interesting programs and some new ways of reaching our patrons. For Wilmington Reads 2007, residents voted to read *Before You Know Kindness* by Chris Bohjalian. On February 28th, 175 people came to the Wilmington Middle School for the Wilmington Reads kick off event "An Evening with Chris Bohjalian." The library's third annual town wide reading program was generously supported by the



An evening of Irish music one of many programs
offered to library patrons.



Local youngster found a new friend at the petting zoo sponsored by the library.

"Crazy about Science," the annual summer reading program, registered 661 children. On June 22nd, a record number of 400 children and parents came to the Wildwood Street parking lot to see the town's "Big Wheels." Children enjoyed sitting in the front seat of the fire truck, checking the inside of the ambulance and the police cruiser and blasting the horn on the DPW's front end loader. Other summer programs included Mad Science Workshops with presentations on optical illusions and slippery science. The live wolf program and the animal petting zoo also proved to be very popular. The summer reading program for teens followed a similar theme with "Down to A Science." Program offerings for teens during the summer included forensic science investigation, aerodynamic paper planes and making your own ice cream. It was great to have 141 teens sign up for the summer reading program. In the fall, Teen Services Librarian, Brandy Danner, invited middle school and high school students to join the Teen Advisory Group. This group meets monthly to offer feedback on the kinds of materials, services and programs that they would like to see in our library.

Two librarians received noteworthy awards this past year. Susan MacDonald, Children's Librarian, was the recipient of the Phyllis Allen Smith North Shore Council's annual Celebrate Literacy Award. According to the award letter, Susan MacDonald was selected for her dedication to literacy, for her tireless work over many years at the Wilmington Memorial Library, for the excellence of her programs for children, for encouraging children to read and love literature and for her deep understanding and knowledge of books and children. Charlotte Wood, Technical Services Librarian, was one of three Massachusetts librarians to win a trip to the 2007 American Library Association (ALA) annual conference held in June in Washington, DC. All expenses were paid by the Bill and Melinda Gates Foundation.



All you can read buffet.

Wilmington Memorial Library was awarded first place in the Web Site Category of the Public Relations Awards at Massachusetts Library Association (MLA) Conference in Sturbridge, Massachusetts on May 3rd. Winners were chosen by a panel of independent judges from the public relations, press and library fields. Evaluation criteria included graphic design, originality and presentation. Over 85 entries were submitted in 17 categories. The library now provides a museum pass reservation feature on its web site, allowing patrons to see what passes are available via the web site and to book the pass on their own computer. The library began offering an on-line newsletter that is sent weekly to any subscribers e-mail account. The newsletter provides information on upcoming programs, new services, interesting and/or new books, DVDS, CDs, etc.



Grand Opening of the Book Store Next Door.

On Saturday, April 28th, The Friends of the Library had the grand opening of the "Book Store Next Door" at 183 Middlesex Avenue. Gently used donations of books, videos, DVDs and CDS are available for sale and for donation every Saturday from 10 a.m. to 4 p.m. This endeavor has proven to be a wonderful community service in that it provides a place for residents to recycle their books, a place to find wonderful reads at bargain prices and a place for volunteers to raise funds for library improvements. By the end of December, the Book Store Next Door had raised over \$12,000. Thanks to all the volunteers who contributed to this success. The Friends of the Library also launched its second annual appeal in late November with the goal of raising \$25,000 to complete the makeover of the Children's Room. Thanks to all donors who gave a total of over \$9,000 by the end of December.

Linda Callahan, Reference and Adult Services Librarian, whose characteristic cheerful smile and helpfulness was well known to many library patrons, will officially retire in February of 2008. Linda came to the library in November, 1996 as the Circulation Librarian and was promoted to Reference and Adult Services Librarian in February, 2002. She was instrumental in developing a variety of new services and programs including the successful town-wide reading program "Wilmington Reads." Linda was also a creative force in spearheading the makeover of the library. Charlotte Wood was appointed to the position of Assistant Library Director on December 31st. Charlotte was previously Technical Services Librarian at the Wilmington Memorial Library and was very involved in developing the library's technology plan as well as in the makeover of the library.

The entire library staff is acknowledged for their dedicated enthusiasm and hard work in creating the makeover of the library and for their continued commitment to excellent customer service. However, the library staff recognizes that the makeover of the library is not just about physical changes in the building but also about transforming library services to better respond to the changing interests and needs of the community. Keeping in mind our mission "to enrich the community by providing access to intellectual, cultural and recreational resources to all citizens," the library will reinvent itself as needed to remain a relevant and dynamic presence in our town.

LIBRARY STAFF

Administration:

Christina A. Stewart, Library Director
Gloria Corcoran, Administrative Assistant

Adult Services:

Linda Callahan, Reference and Adult Service Librarian
Linda Pavluk, Circulation Librarian
Ruth Ellen Donnelly, Adult Circulation Assistant
Laurie Lucey, Part-Time Reference Librarian
Carol MacDougall, Desiree Maguire, Maureen Walsh
Part-Time Library Assistants

Part-Time Library Pages
James Clancy, Nicholas Hayes,
Amanda Morgan, David To

Children's Services:

Susan MacDonald, Children's Librarian
Barbara Michaud, Assistant Children's Librarian
Karen Whitfield, Children's Circulation Assistant
Brandy Danner, Teen Services Librarian
Barbara Bresnahan, Part-Time Library Assistant

Part-Time Library Pages
Jordan Higgs, Nicole Iosue
Joseph Mahoney, Kate Stevenson, Andrew Volpe

Technical Services:

Charlotte Wood, Head of Technical Services
Linda Harris, Assistant Technical Services Librarian
Diane DeFrancesco, Technical Services Assistant

LIBRARY STATISTICS FOR 2007

Hours Open Weekly

Winter	64
Monday through Saturday 9-5	
Monday through Thursday evenings 5-9	
Summer	56
Monday through Friday 9-5	
Monday through Thursday evenings 5-9	

Population	22,616
Number New Patrons Registered	868
Total Registered Borrowers	14,998
Number of library visits	131,919
Number of Items in Collection	78,113
Items per capita	3.45
Subscriptions	148
Museum Passes	10
Circulation	205,454
Circulation per capita	9.08
Interlibrary Loan	42,454
To other libraries	22,679
From other libraries	19,775
Requests Placed	31,807
Reference and Reader's Services	7,501
Internet Use	15,923

Conference Room		298
Library	276	
Community	22	
Library Programs		284
Children's Programs	167	
Teen Programs	58	
Adult Programs	59	
Total attendance at programs		8,068
Children's Programs	6,329	
Teen Programs	735	
Adult Programs	1,004	

Wilmington Arts Council

Over the years the Wilmington Arts Council has heard wonderful comments about the Wilmington Arts Center and how fortunate we are to have this wonderful building to use for our classes, concerts, shows and events. We never take it for granted! Most of the surrounding towns do not have an Arts Center. Yes, the building is a little old (approximately 167 years), but we have wonderful light (sunlight and artificial) for our classes, a-top-of-the-line grand piano for our recitals and concerts, a large hall for our events, parking and a supportive town!

Every year the Council works to keep our programs active, but our main purpose is to run the grant program from the Massachusetts Cultural Council. Each year all Massachusetts towns are given a sum of money to grant to individuals and groups to support their artistic endeavors, thereby exposing our residents to the Arts in all forms. In 2007, the Arts Council was allocated \$4,070 to distribute. The Council received grant requests of over \$15,000. This is not an easy job!

When discussing the distribution of grant money, one of our main objectives is to spread out the grants to benefit as many Wilmington residents as possible. This includes the library, senior citizens, schools and the general public. In the fall of 2007, the Arts Council gave out the following grants: two musical programs for seniors, a field trip to the Boston Museum of Science and one to the Isabella Stewart Gardner Museum for Shawsheen Valley Regional Vocational Technical School, a flute and guitar musical program and two museum passes for the library to the Museum of Fine Arts and the Isabella Stuart Gardner Museum. A wonderful orchestra will be playing on the Town Common this summer sponsored by the Massachusetts Cultural Council.

One of the most popular activities at the Arts Center is our classes. There are four watercolor classes available with two artists: Louise Anderson and Carolyn Latanision. Our new oil and acrylic class, taught by Susan O'Briant, has proven to be very popular. All three of our teachers are very successful artists with numerous shows and awards. During the summer months when there are no formal classes, there is an "open studio" day at the center each week, when artists are invited to paint or draw on their own. We also have a Quilter's Day one Saturday a month. Those sewing machines just hum along!

With the advent of our grand piano, the number of recitals has grown every year. Along with local piano and vocal teachers, the Merrimack Valley Music Teachers have several each year. In December, the local Brookside Nursery School had two recitals with three to five year old children. Another wonderful show was held in September. Artist and teacher, Patti Poirier, had an art show featuring her students ages eight to thirteen, again all Wilmington residents. The Council also sponsored the Stuart Highland Bagpipe Band in July on the Town Common. It was one of the most popular concerts last summer. The Bagpipers and the Sweet Adelines rehearse at the center all year. The Arts Center is also home to three Destination Imagination teams.

A report about the Wilmington Arts Council would not be complete without a mention of our two most popular events. Those are our 27th Annual Art Show in June and our Christmas Concert in December. Bruce Margeson, our piano player extraordinaire, plays at both well-attended events.

The Wilmington Arts Council is continually trying to reach out to the residents of Wilmington. This year the Council donated four beautiful photographs (Seasons at the Common) to the Wilmington Library. They are located behind the new circulation desk. The Council has also lent the paintings at the Arts Center to the library. Hopefully, this spring the Arts Council will be donating a hanging system for the first floor area.

Our other "reaching out project" is for Wilmington High School. Last June the Arts Council sponsored two \$1,000 scholarships to Wilmington Seniors going on to college, one will be studying art and the other music.

The Arts Council always has good ideas, but sometimes it is hard to get it all done! On the docket for 2008 is a new sign for the Arts Center and a new class of quilted fabric collage!

Sarah D. J. Carter Lecture Fund Committee

Sarah Davis Jaquith was born in Wilmington in 1832 and was married to Cyrus Lewis Carter in 1874. Before her death in 1907, she made a provision in her will stating, "I give and bequeath to the Town of Wilmington the sum of six thousand dollars in trust to invest the principle sum and to expend the income in maintaining courses of program for the benefit of the people of Wilmington."

The Sarah D. J. Carter Committee was formed in 1910. Since that time, the committee has continued to bring to the people of Wilmington interesting and entertaining programs.

The committee spends many hours choosing a program which they feel the residents of Wilmington will enjoy. The "Gloucester Hornpipe and Clog Society" were presented as this years act. This lively group of musicians performed a wide variety of folk music which was enjoyed by young and old.

The concert was presented at 7:30 p.m. on Friday evening, May 11th, in the Wilmington Middle School Auditorium. Over 100 people shared a very pleasant evening at this concert presented free of charge by the Sarah D. J. Carter Committee.



Gloucester Hornpipe & Clog Society.

Historical Commission

The Wilmington Historical Commission continues to strive to preserve and conserve Wilmington's historical buildings and sites and to educate our citizens of the town's rich history.

The Wilmington Historical Commission continues to work on the preservation of the Butters Farmhouse which was acquired by the Town of Wilmington in October 2006.

Arthur Krim was hired as a consultant to complete the nomination of the Butters Farmhouse to the National Register of Historic Places. Being named to the National Register will be an honor for the town as this would indicate the Butters Farmhouse is a historical landmark of National Historic importance. Being on the National Register status is also a key component for grant applications.

William Finch of Finch & Rose in Beverly was contracted to do a historic structures report of the Butters Farmhouse. This report has outlined the historical elements of the building which need to be preserved as renovations proceed. Architectural plans will be based on the historic structures report.

Meanwhile, the Historical Commission continues to research grants and other additional funding for this renovation project. The goal of the Historical Commission is to see a family live in this historical landmark as they have for the past 300 years.

The Town of Wilmington, through a Warrant Article, voted to rescind the \$450,000 to purchase the Butters Farmhouse. This was due to the fact that the town had received an appropriation of \$450,000 for the purchase and preservation of the Butters Farmhouse. Again, the Wilmington Historical Commission wishes to acknowledge and thank Representative James Miceli, Representative Charles Murphy and Senator Bruce Tarr who were instrumental in the acquisition of these funds.

The Butters Farmhouse website, www.buttersfarm.org continues to be maintained and updated by Blain D. Smith.

Donations continue to come in from those who realize the importance of the Butters Farmhouse to the town and who want to contribute to its future preservation needs.

The first "Welcome to Historical Wilmington" packets were sent out to new residents. These packets include a map of Historic Wilmington, information regarding the five National Register of Historic Districts in Wilmington and information regarding activities at the Wilmington Town Museum at the Col. Joshua Harnden Tavern.

The Historical Commission was pleased to welcome over 140 descendants of the Harnden family during the first annual North American Harnden family reunion at the Harnden Tavern.

Memberships in the National Trust Forum, Preservation Massachusetts, the American Association for State and Local History, the New England Museum Association, the American Museum Association and Historic New England were renewed.

The Historical Commission continues to oversee activities at the Wilmington Town Museum at the Col. Joshua Harnden Tavern. We work closely with, and support the efforts of, Museum Curator Terry McDermott. Attendance at activities held continues to grow. The Commission thanks the citizens of Wilmington for their interest in the programs presented.

The Commission thanks the Friends of the Harnden Tavern for their hard work and support. Their Harvest Festival and Christmas Social were very enjoyable to those who attended. We also thank the Wilmington Garden Club for the maintenance of the herb garden on the Tavern grounds.

Thank you to the Town Administration for all their support in the Historical Commission's endeavors. Thanks also to the Public Buildings Department and the Public Works Department for their continued support and to the Wilmington Police Department for their help during the weekend of the Harnden Reunion.

The Wilmington Historical Commission meets on the second Monday of the month.



Ephriam Buck House

Col. Joshua Harnden Tavern and Wilmington Town Museum

Wilmington's Town Museum is proud to "preserve and present our community's history." The past year at the Museum was the busiest year yet! Some of the events at the Town Museum in the past year included:

February - *Henny Penny Collection Grand Opening and Reception*

Henry Wilson Sargent, a/k/a Henny Penny, was a Wilmington resident of the early twentieth century, well known locally as an eccentric mechanical genius. Mrs. Helen Hayward, formerly of Wilmington, donated the toy steam engines and various other mechanical and hand carved wooden pieces which were the core of this exhibit. Also on display were some of Henny Penny's family photos, documents and a print, all donated by Ruth Swenson.

May - *Camp 40 Acres Day*

Rick and Cathy Barry of Camp 40 Acres presented an outdoor hands-on exhibit of activities available to children who attend this popular local camp. This was a great opportunity for the Museum to work with a local organization, while presenting another aspect of history to our young visitors – many camping activities are based upon the basic survival skills of earlier times.

July & August - *Brown Bag Lunch and Games*

On Fridays throughout the summer, guests were invited to eat lunch on the lawn of the Tavern, overlooking the Wilmington Garden Club's herb garden, followed by simple games and crafts for children. Shuttlecock (or badminton), cup and ball and the game of graces were among the old fashioned activities available to visitors on these days.

September - *Harvest Festival with the Friends of Harnden Tavern*

The Friends' Harvest Festival is always a very popular event, and this year's presentation, organized by Joyce Murray, was the most successful ever! Over one hundred people visited the Museum on this day to see demonstrations of cooking, fabric dying, spinning wheel use, candle making and more. Visitors also were able to tour the Tavern building and grounds as well as the agricultural tool exhibit in the Carriage House. A quill pen was on hand for those patriots who wished to sign the Declaration of Independence!

- October - *Larz Neilson's Native American Artifact Exhibit*
 These artifacts were put on display in celebration of Archaeology Month (October) in Massachusetts. The late Larz Neilson, a well known local newspaper editor, assembled this collection of items found in Wilmington. Many town residents remember it from past showings. The Museum's current expanded exhibit has brought the collection to the attention of a new and younger audience.
- December - *Annual Holiday Social with the Friends of Harnden Tavern*
 As always, the Friends' Holiday Social offered guests the chance to socialize, enjoy delicious food and holiday music while relaxing in the festive atmosphere of the beautifully decorated Harnden Tavern. Local Girl Scout troops sang Christmas carols; additional musical entertainment was provided by Warren Newhouse and friends on the guitar, Katelyn McFeeters playing harp and June Cabelli on our nineteenth century piano organ.

Another very important event which took place at the Wilmington Town Museum at the Harnden Tavern this year was the first annual North American Reunion of the Harnden family. The Harnden family, of which Joshua Harnden of the Harnden Tavern was one, originated in Wilmington, a part of Reading in the late seventeenth century. Virtually all North American Harndens trace their family ancestry back to the Wilmington Harndens. For one weekend in August, the family organized events in the area, including a visit to the Harnden Tavern and other Harnden related sites in Wilmington. It was a wonderful experience to meet so many people, many of whom had never visited Wilmington and could trace their family tree back to our earliest citizens. Museum staff created a special Harnden Family exhibit to be on display for this event and before the Harnden family left town, some family relics were donated to the Museum to supplement our own collection.

The Museum's collection of artifacts and documents from other local families and organizations continued to expand in 2007. Photos and documents were donated by the Swenson, Woodside, Durkee, Ruggerio and Conary families. The Wilmington High School Athletic Department donated a photo of Olympic Speedskater Jeanne Ashworth. The Blaisdell family donated a beautiful handmade quilt. The Berghaus family donated an early twentieth century Grandfather clock.

Volunteers, as always, are essential to the continued success of the Museum. An extraordinary volunteer effort took place on the grounds of the Tavern in July when the Wilmington Historical Commission, the Friends of Harnden Tavern, the Wilmington Company of Minutemen, members of the Wilmington Garden Club and some local Boy Scouts united for a landscaping party! Using mulch donated by Bob Engel and Son Landscaping and the Town of Wilmington, as well as tools brought by the volunteers, the group mulched, pruned, clipped and edged, creating a tremendous improvement on the grounds that was favorably noticed by many local citizens.

Many other volunteer efforts continued throughout the year. The Wilmington Garden Club kept the herb garden beautiful. Members of the Berghaus family offered support, assistance and expertise for the Museum's events and day-to-day operations. Boy Scout John Van Roosendaal spent several afternoons at the Museum doing cleaning and general yard work. Summer intern Jessica Lynn Barry was indispensable during the summer months, assisting with tours, helping to create a new Museum brochure for visitors and working with WCTV on a video tour of the Museum among many other tasks. Bertha Deprez led the Garden Club, but she also did anything else that needed doing. If you enjoyed the exhibits at the Museum, thank Adele Passmore whose artistic sense, wedded to a passion for Wilmington's history, allowed her once again to create relevant and interesting displays that capture the imagination of all who view them.

The Town of Wilmington has always been supportive of the Town Museum and nowhere is that more evident than through the assistance and services provided by various Town departments to the Museum. As always, the Town's Public Buildings Department can be relied upon to maintain the building, including their ability to fix what is broken. The DPW keeps the driveway plowed and they assisted with many yard work projects this year. The Wilmington Senior Tax Work-Off Program

continues to send energetic and enthusiastic seniors to the Museum. The Museum is proud to maintain a working relationship with the Wilmington Memorial Library, the Wilmington Recreation Department and the Wilmington Public School system; the support of the Town Manager's office is unwavering and greatly appreciated.

The Friends of Harnden Tavern continue in their unique mission to support the building that houses our Town Museum. The Harvest Festival and the Holiday Social were, as always, extremely popular events and they would be inconceivable without the Friends. The support of the Friends continues to be a source of strength and vitality for the Town Museum.

The Wilmington Town Museum at the Harnden Tavern belongs to the citizens of Wilmington. We invite you to visit the Museum and tell us what you think. What would you like to see? Do you have an interesting story to tell? The Town Museum is there to serve you.

In 2007 more people than ever visited the Museum! Approximately 682 visited the Museum throughout the year.

Winter Hours

Tuesday and Thursday, 10 a.m. to 2 p.m.
First Sunday of month, 2 p.m. to 4 p.m.
Fourth Wednesday of month, 4 p.m. to 6 p.m.

Functions

Harnden Family Reunion

Historical Commission Monthly Meetings

Friends of Harnden Tavern
Monthly Meetings
September – Harvest Festival
December – Holiday Social

Community Use

Recreation Department – Girls' Tea Parties
Camp 40 Acres Day
Boy and Girl Scout Troops – Site Tours
Students' Historical Research
Senior Center - Senior Citizen Tax Work-Off Program

Museum Programs

Children's Programs

Girls' Tea Parties
Camp 40 Acres Day
"Brown Bag Lunch & Games" Summer Program

Adult Programs

Henny Penny Collection Grand Opening and Reception
Larz Neilson's Native American Artifact Exhibit

Family Programs

Camp 40 Acres Day
"Brown Bag Lunch & Games" Summer Program
Friends' Harvest Festival
Larz Neilson's Native American Artifact Exhibit
Friends' Holiday Social

Recreation Department

The Recreation Department's continuing goal is to offer high quality, relevant programs and services to the residents of Wilmington. The Recreation Department often provides solutions to new challenges faced by residents in evolving life situations. New residents can meet others, parents can find a wide variety of programs for their children, "empty nesters" might take ballroom dance lessons or enjoy theater or sporting event tickets and residents of all ages continue to reap the benefits of group travel and assorted exercise programs. The Recreation Department has been in full-time operation for 37 years. The Department is located in Room 8 at Town Hall. Office hours are 8:30 a.m. to 4:30 p.m., Monday through Friday.

The Recreation Commission, formed in 1953, acts in an advisory and policy making capacity. Volunteer members are: C. Michael Burns, Chairman; Sheila M. Burke, Vice-Chairman; Maribeth Crupi, Secretary; Charles Biondo and Mark Kennedy. Commissioners are active in various groups, committees and clubs throughout town.

The Recreation Office remains small, with only two full-time employees (director and senior clerk) and one part-time staff (office assistant). In addition, there are over 90 part-time and seasonal employees and over two hundred volunteers who help to run the department's programs. The department offers, on a year-round basis, an ever-changing slate of activities for residents of all ages. While the office is open Monday through Friday, recreation programs are scheduled virtually every day of the week and into the evening hours.

The Recreation Department stays as flexible and affordable as possible. Registration fees remain low, especially in comparison to other towns or organizations. The department is funded by a variety of sources. The town appropriated budget provides for a full-time director and clerk as well as some limited supplies and staff training costs. Program fees fund the position of the part-time clerk. A combination of program fees and donations heavily supplement the town-funded budget. We strive to keep fees and costs low by utilizing cost-saving methods including the bid process, fund-raising and in-kind services. We continue to search for innovative ways to generate funds to offset costs for the recreation consumer.



Student volunteers fill eggs for the Annual Easter Egg Hunt on the Town Common

Volunteers are critical to the success of Recreation programs. Volunteers might find themselves spreading out candy for the Annual Easter Egg Hunt, coaching a T-Ball or Basketball team or serving breakfast to Santa, resident children and their families. We greatly appreciate our residents who give so generously of their time and most



report that they also gain on personal levels by volunteering. We receive generous donations from local businesses and organizations. Some of these valuable contributors include: Anytime Fitness, C.C. & Sons Builders, CVS, the Castellano family, the Crupi family, Danversbank, DeMoulas, Dunkin' Donuts of 321 Main St., Dunkin' Donuts of 195 Main St., Everett Lodge IOOF (Odd Fellows), Kiwanis, Knights of Columbus, Lowell 5¢ Savings Bank, Mass. Fisheries and Wildlife, Ninety-Nine Restaurant, Realty Executives, James and Jean Miceli, Rotary Club of Wilmington, Shriners, Sons of Italy, Tewksbury/Wilmington Elks, Walgreens, Wilmington Arts Council, Wilmington Fire Department, Wilmington 4th of July Committee, Wilmington Police Department and the Wonder Years Learning Center.

The Town of Wilmington and the Recreation Department have continued to invest in the safeguarding and enhancement of Silver Lake and Town Beach. A new fence surrounding the beach and playground area was installed and upgrades and improvements were made to the interior and exterior of the bath house. Silver Lake is a significant natural resource of the town that must be vigilantly monitored and protected.

The Recreation Department continues to increase and improve program offerings to meet the ever-increasing demands for classes, activities, entertainment and travel experiences. We actively solicit suggestions for future offerings and encourage our talented residents to consider teaching a class. The department has fostered collaborations with other local recreation departments to maximize program offerings, such as a recent sports program for Special Needs adults we offered in conjunction with the Burlington Recreation Department. We have met the increased demand for children's programs by expanding the scope and number of these popular programs. We offer some very successful, intergenerational programs in conjunction with the Senior Center. Our annual holiday and seasonal celebrations enhance the sense of community and identify Wilmington as a unique town. They include the Snow Sculpture Contest, Easter Egg Hunt, Concerts on the Common, Horribles Parade, Santa's Workshop and the very popular Breakfast with Santa.

Our traditional sports offerings include very well attended programs such as the Basketball League (WRBL), Junior Basketball, Kinder Soccer, 35+ Basketball, T-Ball, Aerobics, Golf and Tennis Lessons as well as many other physical activities for various ages and interests. Recognizing the benefits of physical activity, we have introduced new offerings this year that promote health and wellness including Skating, CATZ Fitness and Nutrition, Safe Winter Sports, "Twinkle Toes" and "Happy Feet" Dance, Indoor Tennis, Multi-Sport Clinics, Youth Yoga, Youth Cardio-Kickboxing, Tiny Hawks, Hip Hop Dance, Pilates, Women's Body Shaping and Men's Strength Training classes.



There was a young cowboy...er, fisherman.

Summer is extremely busy for the department as we offer a multitude of programs for families and residents. They include the Playground Program, Tiny Tots, Tennis and Golf Lessons, Skyhawks Youth Sport Clinics, Annual Fishing Derby, Twilight Basketball League, Sailing Lessons and Beach Volleyball that many residents look forward to throughout the year. The Recreation Department is also responsible for the oversight of Silver Lake beaches. Future improvements to the town forest, in conjunction with the newly created Healthy Wilmington Coalition, will further expand possible outdoor recreational options for residents.

We continue to offer tickets at reduced rates, or are able to secure tickets to "difficult to come by" events such as the Red Sox, Lowell Spinners, Lowell Devils, Ski Resorts, Bruins, Celtics, Disney on Ice productions, New England Flower Show, Six Flags, Water Country and AMC/Loews, IMAX and Showcase Movie Theaters. We offer tickets to local theater productions for shows ranging from "High School Musical" at the North Shore Music Theatre to "Celtic Woman" at the Wang Theatre in Boston. Many residents turn to our quarterly flyer when making decisions for their entertainment and gift-giving options. This year we have added the option for people to purchase gift certificates for Wilmington residents to be redeemed for whichever of our recreational pursuits they would enjoy.

Our trips continue to grow in popularity as residents enjoy round trip transportation to and from Wilmington, reasonable prices and the ease of having a pre-planned itinerary. We provided day trips in 2007 which included: New York City in May and December, Connecticut Casinos (Foxwoods and Mohegan Sun), Nantucket, the New England Flower Show and luncheon, American Girl Place in New York City, a Duck Tour combined with a Fenway Park Tour, a luncheon and show at the Log Cabin, Deerfield Inn, Yankee Candle and Bright Nights, a Valentine's Trip to dinner and a show in Boston, Horizons Edge Casino Cruise, Cape Escape and a day in Vermont. During the summer the children enrolled in the Playground and Tiny Tots programs could participate in many age appropriate field trip excursions. Overnight trips included: Cape Cod Irish Village, Foxwoods and Mohegan Sun, Red Sox Road Trip to Toronto, Atlantic City, Las Vegas, an Eastern Caribbean Cruise, Vermont, Branson, Missouri, Prince Edward Island and Hilton Head, Charleston and Savannah.



A good time was had by all in Branson, Missouri



and Prince Edward Island.

Theatre trips, which offer the benefit of round trip transportation (no parking in Boston!) and tickets included: Boston Pops, Wicked, Respect, a Musical Journey, Celtic Woman and White Christmas. We also sold tickets to other theatrical productions such as Forever Plaid, Stomp, Sesame Street Live, Disney on Ice Princess Classics and Finding Nemo, Les Miserables, Defending the Caveman, A Christmas Carol and the Ringling Brothers Barnum and Bailey Circus.

The Recreation Department continues to investigate new and current trends to create offerings which will appeal to as many residents as possible. Sports are very popular in Wilmington and we've added several new leagues for participants of various ages. A Bocce League was fun for families, the "And One" Basketball League is open to 18 to 34 year olds, the Shooting Stars Basketball League was developed for children in third and fourth grade and a Sunday morning Round Robin for tennis players to play a weekly "match". Another endeavor in 2007 has been to increase training opportunities for our employees. We held a referee clinic to enhance our basketball programs and a Counselor-in-Training curriculum for the Playground Program. We also strive to offer other recreational outlets for residents and some new programs in 2007 included Creative Play, Prom Jewelry Beading, Advanced Caricature Drawing and Beginner Bridge.

In an attempt to be as accommodating as possible, most Recreation programs can be registered for by mail or drop-off in the Town Hall night slot. Our newsletter and any required registration forms are available online through the Town website, by accessing Human Services, Recreation and then Newsletter. We hold special registrations outside of regular office hours for our most popular programs (Tiny Tots and Red Sox Ticket Sales). One of the most common requirements of the Recreation staff is to act as an information source. We answer a wide variety and large number of questions daily about local and regional services.

Wilmington is a suburban community, considered a "well located town," with easy access to major roads, parks and beaches, sporting events, theatre, arts and museums. Today's recreation consumer is searching for opportunities to access all of these local attractions as well as in-town activities. The Recreation Department allows people to choose a new sport or science club, learn a new skill, socialize with fellow residents and enjoy recreation at a convenient location and at a reasonable price. These dynamics stress the importance of town support for the Recreation Department. The positive feedback and generous donations we receive are evidence of the appreciation of local residents and businesses for the Recreation Department. We are an ever-changing environment and a solution to the continual changing needs of our residents. The Recreation Department's ability to adapt and our commitment to provide quality service is a trademark that we stand by.



Creating chalk murals and bobbing for apples are just two of the many activities for playground participants.

Elderly Services

The Administration on Aging reports that the older population, persons 65 years or older, numbered 37.3 million in 2006 (the latest year for which data is available). They represented 12.4% of the U.S. population, about one in every eight Americans. By 2030, there will be about 71.5 million older persons, more than twice their number in 2000. Great improvements in medicine, public health, science and technology have enabled today's older Americans to live longer and healthier lives than previous generations. Older adults want to remain healthy and independent at home in their communities. As a result, the Wilmington Department of Elderly Services is extremely committed in providing resources and services to its elderly residents. The types of service that are available include: information and referral, care planning and management, health and wellness services, transportation services, educational programs, counseling and family support services, financial and health insurance counseling and medical advocacy.

In 2007, the Department was very fortunate to receive several grants that further enhanced and strengthened the wellness programs provided at the Buzzell Senior Center. We have found through innovative exercise programs, more elders appear to be getting involved. In 2007, the Department of Elderly Services continued to be an active participant in the Lahey Clinic Community Benefits Committee, which provided the opportunity to learn of their community grants available to this region. Our Department was very fortunate to be the recipient of the Lahey Clinic Community Benefits Grant for a third year. For 2007, the Wilmington Department of Elderly Services received \$15,000 and was able to provide the following classes:

- Tai Chi Classes – (2) 8-week sessions
From September – November 2007 - Evening Classes
- Country Line-Dancing (4) 8-week classes
- Low Impact Aerobics Class – 52 weeks
Certified Aerobics Instructor
- Yoga Classes – 2008 – (3) 8-week classes

The grant was also able to provide the following programs:

- “Chronic Disease Self-Management Program” (2) intense 6-week programs of self support and a better understanding of living with a chronic disease.
- Exercise Equipment
- Lectures – 3 sessions a year for Wellness Education – Health, Nutrition and Exercise

The response to all of the programs has been overwhelming and has proven to be a great endeavor for the department.

We were also very happy to announce, with the dedicated assistance of volunteer Pat Lyons, RN, BSN, CRN, the Department of Elderly Services received an additional grant from Northwest Suburban Community Health Alliance for “Diabetes Management and More” Part II. The goals are to have elders be able to self manage their Diabetes through the education to improve self-monitoring skills, knowledge of self efficacy along with coping skills. A Certified Diabetes Educator and Nutritionist, Elvira Johnson, MS, RD, CDE, and LDN, Neighborhood Diabetes, and Social Worker, Dr. Pat Kenney, Wilmington Family Counseling, provide the education to achieve positive health-related outcomes through behavioral changes. We are also very fortunate to have Ann Fitzgerald as our consultant. This group of 25 participants met twice a month for 12 sessions which will continue through June 2008.

Lastly, the Department of Elderly Services was very excited to announce another new program entitled “Eat Better and Move More” which integrated nutritional education, physical activities and socialization. This nationally researched 12-session nutrition and fitness program was designed to encourage older adults to make healthy choices as part of a daily routine. This free program was made possible by a grant through Minuteman Senior Services of Burlington, Massachusetts. “Eat Better and Move More” was a weekly program that ran from September to December at the Buzzell Senior Center. The 12 week program allowed individuals 60 years and older to participate in beginner level physical activity sessions. These sessions focused on strength, flexibility and balance

and used weight and resistance bands with chair exercises. During the sessions there were nutrition mini-talks by a licensed nutritionist that tied in healthy eating habits and a fitness instructor for exercise. Every participant received a free meal at the center and a log-book to keep a nutrition and exercise journal. There were over 55 participants and all felt it was a program that made a "great change" in their exercise and diet.



Gingerbread House Decorating.

We are happy to mention that the collaboration with the Wilmington Public Schools continues. One Wilmington High School student organization that has participated at the center is the Rotary Interactive students. Over 30 students from this organization assisted in making our "Valentines Day Celebration" an outstanding success. They served the elders a "Harrow's Pot Pie" lunch and fresh homemade desserts. In November, over 80 students from this group organized and raked 12 elderly residents' yards. The elders were extremely appreciative for such a needed service. Other Wilmington High School groups are the Medical Careers Club and Wilmington's Helping Services Club who continue to be involved at the Buzzell Senior Center. In May, we had

our first "Senior Prom" dance with the co-sponsorship from the Kiwanis Club. The evening was a true success. We had a delicious dinner, prom pictures, dancing cards for the women and lots of fun. In October, they organized our 2nd Annual Game Day, in which 30 students participated in board games, card games and country line dancing. Everyone had lots of fun. In November, they assisted in our annual Flu Shot program, servicing over 300 elders. In December we had "Gingerbread" decorating and a concert from Wilmington High School's "Strings Attached". Lastly, another wonderful intergenerational program took place when the Wilmington Recreation Department and the Department of Elderly Services teamed up for the 3rd annual Summer Celebration of Young and Old. In July we went to the Russian American Kids Circus at the North Shore Music Theater and then an "all you can eat" lunch of pizza and soda at Prince Pizzeria in Saugus, MA. It was a great opportunity to show the children that the Buzzell Senior Center is a fun place to visit. It also gave the elders the opportunity to show their grandchildren where they like to meet their friends and have great activities.

The Town of Wilmington provides many daily services through the Department of Elderly Services. A free service that is rarely found in the surrounding Massachusetts area is transportation to all the Wilmington elderly residents 60 years and over. This transportation is provided within a 13 mile radius of Wilmington. We have a full-time van driver to meet the transportation needs. We are fortunate to have a van that is equipped to handle a wheelchair along with its passengers. We are able to transport elders to their medical appointments, shopping and to the Senior Center, just naming a few. The van continues to be a vital service to the elders of Wilmington. There were over 23,000 miles traveled to accommodate the elders this year. A full-time respite care worker further complements this service. She also provided needed transportation to medical appointments, with one-on-one attention. She traveled 8,877 miles for the year 2007, making 291 home visits. This service is specifically for elders who are unable to be alone due to severe health conditions (cancer treatment, dialysis and dementia), hearing loss and/or overall weakness. There has been an increase in the amount of elders that need on-going transportation, due to critical health issues. We are fortunate to have the respite care worker provide home visits to elders that are isolated and need regular "check-ins" to make sure they are all right. This position is a very vital role for the community.

For the year 2007, the need for social service was on the rise: fuel assistance; health insurance issues; new Medicare Part D program; filing property tax abatements and deferrals; prescription costs (prescription advantage program); protective service issues; and servicing the age bracket of 50-59 that so often fall through the cracks with the government for any form of social service assistance. With this growing need, the Department found themselves in the frontline of providing services and referrals. This, in turn, increased the amount of home visits by the Director to meet the needs of the most critical cases. Another way the Department did further outreach was with our telephone reassurance program. With the assistance of our part-time outreach worker sponsored through the Executive Office of Elder Affairs Grant, she was able to make weekly calls (925 calls this year) to our most critical homebound elders and home visits when needed. This type of communication not only keeps the Department connected in cases of emergencies but develops a bond of trust between worker and elder.

The Department of Elderly Services continues to provide our home delivered meals program. This program provides the homebound elders of Wilmington with one hot meal five days a week, for the minimal cost of a dollar a meal. There are approximately 70-80 meals delivered daily, Monday through Friday, to the elders of Wilmington. Elders not only rely on these meals, but also the daily contact. The drivers are responsible to come to the Senior Center after their deliveries to give an update on the elders they visit. The elders and their families are assured that if there should be a problem during the time of the delivery, the elder will be assisted and the families will be notified. This makes our food service program a very crucial part of the department's services. A total of 15,657 meals were served to the elders in our community.

The year 2007 was a great year for strong leadership with the Elderly Commissioners: John King, Chairman; Rosemary Cross, Vice Chairman; Albert Lavalley, David Landers, Mary Smith and Charles Wayman. This year Joseph Filipowicz retired from the board after 12 years of dedicated service to the Commission. Gayle Regan became our new commissioner. This year they have continued to work very hard in accomplishing their mission. They worked closely with the Director of Elderly Services on the needs of the elders of Wilmington.

Our comprehensive and entertaining newsletter called the "Buzzell Buzz" is celebrating its fourth year. We now have over a 50% increase in our monthly newsletter mailings. This year we had several new columnists including Jean Webster's nutrition column "Cooking with Jean" and the "Person of the Month". This newsletter is written and edited by a wonderful group of volunteers. Without their time and dedication this newsletter would not be possible. We are fortunate to have a grant from the Executive Office of Elder Affairs to pay for the printing and monthly mailing. The newsletter can be found at the Buzzell Senior Center, the Town Manager's Office and the Wilmington Memorial Library. The newsletter not only provides information about the activities and great photos at the Buzzell Senior Center, but also assistance programs such as: prescription programs, Senior Tax Work-Off program, Fuel Assistance program, food stamps, Medicaid applications, RIDE applications and other types of services that are available to the elders in the community.

There were over 16,500 elderly visitors this year who participated at the Buzzell Senior Center programs such as: socializing, exercise classes, dance classes, ceramic classes, Japanese Bunka, walking group, nutrition classes, computer classes, arts & crafts, sing-a-long group, widow's friendship group, quilting group, T'ai Chi classes, a new beginners "Drawing Class" just to name a few. Over 90% of these classes are lead by volunteers. These dedicated individuals volunteer their time and energy. In June we had our Annual Volunteer Appreciation Luncheon for over 135 dedicated volunteers at the Casa di Fior. A special honor and recognition was given to retired Commissioner Joseph Filipowicz for his 12 years of dedicated service to the Elderly Services Commission, along with Town Nurse, Ann FitzGerald, Pat Lyons and Elizabeth and John Jope for their dedication in bringing new programs to the Buzzell Senior Center. Graciously, Representative James Miceli's office delivered, Citations from the House of Representatives for all the volunteers.

We collaborate closely with Town Nurse, Ann FitzGerald, who visits the Senior Center weekly to provide blood pressure clinics, B-12 shots, diabetic screenings and monthly cholesterol screenings. Ann is able to make home visits to elders unable to make it to the Senior Center due to health ailments. In the summer of 2007 Ann FitzGerald retired and the Department thanks her for her many years of dedicated service and her strong interest in the elderly population. The new Town Nurse, Judy Baggs, got involved immediately at the Buzzell Senior Center assisting with our second part of our Diabetes Awareness Program; provided yearly flu shots including visits to Deming Way Senior Housing, elder's place of residence and the Town Hall. There were over 300 flu shots given for 2007.

Other monthly services include a podiatrist, hearing aid specialist, SHINE (Serving the Health Information Needs of Elders) coordinator, Barbara Hooper (servicing over 220 elders this year), Shear Pleasure (hair stylist) and Attorney Nancy Hogan who provides free monthly consultations to seniors in need. Annually, volunteer accountants from VITA, beginning the first week of February through the first week of April, assist Wilmington elders with their taxes at the Reading Library. For 2007, there were 123 elders served through this program. Several of them were able to receive additional monies due to the "Circuit Breaker" tax break. In fact, there were several elders that had been unaware of this program and were able to receive funds retroactively for the years they missed.

For 2007 there were many educational/informational seminars and social programs. The following are some examples of what has been available – "Fall Prevention" presented by Lahey Clinic Physical Therapy Staff; "Polarity Loft," "Heart-Centered Hypnotherapy," "The New Drug Plans: Medicare Part D, Prescription Advantage and Medicare Advantage Plans," presented by the regional area SHINE director, Cindy Phillips of Minuteman Senior Services; "Mindfulness Meditation Workshop" was offered by Wilmington Family Counseling Service at the Buzzell Senior Center for six consecutive weeks; and Skip Moynihan, Principal Assessor, as our guest speaker. He discussed property taxes, abatements and tax deferments; "Shifting Gears," the Registry of Motor Vehicles' free, hour-long presentation; "ABC's of Your Estate Planning" from our guest speaker Attorney Tracey Misuraca; and Guest Speaker Gerry O'Reilly. He discussed the origins of his stories from his works such as "Wilmington – A Retrospective," "Silver Lake Revisited – A Pictorial" and "Silver Lake Wilmington – Collected Memories." We also had great social programs – "Wedding Anniversaries – 50 years and more" over 100 elders came to the center to celebrate with our "Honorary Couples," and "Remember Our Veterans" Luncheon at the Buzzell Senior Center. This was a great opportunity to get everyone together and share our appreciation for all of our Veterans that made our country what it is today; Annual Summer Cookout; Essex River Cruise in Essex, Massachusetts; Guest Speaker Pam McLaughlin, author of "Celia, Army Nurse and Mother Remembered." She read excerpts from her book about her mother's experiences as an Army nurse during World War II; Massachusetts Retirees United, in conjunction with Homeowner Options for Massachusetts Elders, (H.O.M.E.) seminar about the red flags seniors should be aware of in getting involved in a Reverse Mortgage. Mary Cretella, a senior counselor with H.O.M.E. was the presenter.



Happy Birthday to Me!

An exciting collaboration team that continues to strengthen in the Town of Wilmington is the Department of Elderly Services (Theresa Marciello), the Fire Department (Lieutenant Daniel Hurley) and the Police Department (Officers Julie Brisbois, Patrick Nally, Stephen Mauriello and Brian Pupa). The focus of this alliance is to provide our elderly community with more contact points within town government to address their

needs and concerns. The Wilmington Police Department Elder Services Unit has been a huge support and strength to the Wilmington elderly residents. Also, the Wilmington Police Department Union sponsored two delicious luncheons served at the Senior Center in July and November and a November breakfast for the Veterans'. This was another opportunity for the police and elders to mingle together. This has proven to be a successful endeavor not only for the elders of Wilmington, but also for the partnership between the Elderly Services, Police Department and Fire Department.

One of our continuing specialty programs is the "Medical Equipment Lending Program," another service that has increased in demand, where elders and their families can borrow needed equipment in order to stay at home safely and assist in curbing the cost of such equipment. We have wheelchairs, walkers, canes, bath chairs, benches and commodes. During



Three couples representing 191 years of marriage.

the year 2007 we continued to receive calls from elders, their family members and from the local Visiting Nurses' Association that visits Wilmington residents. This year we were fortunate to offer two electric wheelchairs, scooters and electric recliners as part of this lending program.

This was our ninth year for our annual fan drive. Many fans and air conditioners were donated and delivered to the elders in need. Our intent was to make sure that no senior went without some sort of relief from the heat. Finally, the Department was overwhelmed by the generosity for our ninth annual holiday "Giving Tree." This tree gave the community the opportunity to help elderly people in their town. The outpouring of generosity was amazing - the Methodist Church, Boy Scout Troop 56 donated \$400.00 worth of gift certificates to the local grocery store; Brownie Troop 288; Girls Scout Troops 718 and 799 and Wilmington families and residents. There were over 350 elders that received a gift from this event. The Department has received an overwhelming amount of thank you notes that continue to come in. None of this happiness would happen if it was not for the outpouring of giving shown in the Town of Wilmington.

The department tries to be able to give back to the community in some small fashion. One example is our support to the Wilmington High School Scholarship Fund and this year was no exception. On June 1, 2007, the elders presented our ninth annual scholarship to Catlin Bresnahan and Taryn Martiniello, high school seniors at Wilmington High School who have been outstanding volunteers to the Department of Elderly Services and we congratulate them in their future endeavors.

We would like to take this opportunity to thank the following for their generous donations in 2007: Dunkin' Donuts on Middlesex Avenue for their daily supply of donuts; Donna's Donuts in Tewksbury; Rafael's Restaurant in Wilmington, As Good As It Gets Café, Tewksbury/Wilmington Elks for their Thanksgiving Dinner Dance that served 250 seniors this year; Rotary for their monthly donations for financially strapped elders and the Rotary Interactive Group for their Valentine's Day event for the elders at the Senior Center; the Kiwanis Club has taken a special interest in organizing some fun events with the Buzzell Senior Center - Sunday, March 5, 2007 we had our first "Bingo Afternoon" event; a lovely catered dinner in June for over 100 elders at the Senior Center, the co-sponsorship of the "Senior Prom" and a special holiday dinner for over 100 elders - they also presented the Buzzell Senior Center with a new dishwasher; and to all the clubs and businesses who donated for raffles and give-a-ways.

Thanks to the Town Manager, Michael Caira, and all town department heads for their help and ongoing assistance. Thanks to the seniors who volunteered hundreds of hours visiting elders in their homes, hospitals and nursing homes; for the volunteers who delivered holiday catered meals (100 meals in total) to the homebound; and to the instructors that volunteer faithfully every week to instruct classes and programs. Thanks to all that made it possible for our ninth year of the "Giving Tree" to be a huge success. Thanks to the vote of approval at our Annual Town Meeting for our new roof. Lastly, thanks to all who gave their precious time and money in making the Senior Citizen Holiday Fair a success again in 2007.



Decorating Gingerbread Houses - Fun for all ages.



Housing Authority

The Wilmington Housing Authority, organized in 1951, operates under the provisions of Chapter 121B of Massachusetts General Laws, Section VIII, 24CFR (Code of Federal Regulations); Chapter 30B of the State Procurement Law and State and Federal Code of Ethics. A five-member Board of Commissioners, consisting of four elected and one state appointed member, oversees the Authority's policies and procedures. The Executive Director is charged with the administration of these procedures.

The Authority, originally consisting of 40 units of housing, is now providing low-income housing for 68 seniors/disabled, and a congregate unit in conjunction with CMARC of Woburn, MA, along with 13 (705) families of conventional three-bedroom housing owned by the Authority. However, more senior/disabled housing is needed. As always, the Authority gives first preference for housing to Wilmington resident veterans and Wilmington residents. The Authority also services the Federal Section 8 Housing Choice Voucher Program.

The Wilmington Housing Authority's tenants, in conjunction with Minuteman Home Care, receive home care and other social services in an effort to assist seniors to live independently. However, more is needed. The recent budgetary cuts to vital service positions in the Homecare field have a dire impact on the type and amount of services agencies such as Minuteman can provide. Adequate funding is needed, so as to maintain the quality of life in our aging state developments.

Due to the cuts in the state budget for Local Housing Authorities for the last several years, the cuts have directly impacted the Housing Authority's budget and the ability to continue to make quality improvements. Zero cap bottom line budgeting only allows agencies to make necessary improvements or emergency repairs.

The Authority this year was only able to make minor repairs. The Executive Director has met with Senator Tarr and Representative Miceli to seek much needed additional funding, so that necessary modifications and much needed repairs can be made to the aging Deming Way Complex buildings. Thank you to Senator Tarr and Representative Miceli for all their hard work, support and for their commitment to the elderly, disabled and families of Wilmington and Massachusetts.

The Wilmington Housing Authority's Executive Director and the Board of Commissioners would like to express our appreciation and thanks to the Wilmington Fire Department and Police Department for responding promptly to the many life-threatening situations that we unfortunately have. We would also like to thank and express our appreciation to Wilmington Police Officer Butch Alpers, Officer Paul Chalifour and the Wilmington Police Union for the tenants' entertainment of "Movie Night." We would also like to extend our appreciation and thanks to the Wilmington Department of Public Works for their assistance in keeping our roads clear during the inclement weather.

The Wilmington Housing Authority's Executive Director and the Board of Commissioners would also like to give a big "thank you" and express our sincere gratitude to Michael Caira, Town Manager, for his assistance and support and all the town employees who bring a better quality of life to all our tenants.

The Wilmington Housing Authority's Executive Director and the Board of Commissioners would like to express our appreciation and thanks to Judy Baggs, Wilmington Town Nurse and the Wilmington Board of Health for providing health clinics and seminars to the tenants of the Deming Way Complex.

The Wilmington Housing Authority's Executive Director and the Board of Commissioners would also like to thank all the organizations and groups that have so unselfishly dedicated their time, companionship and resources to the Deming Way tenants. These organizations and their members have brought tremendous joy, fun and help to the tenants of the Deming Way Complex.

I would like to express my "deep and sincere" appreciation and thank you to the Board of Commissioners for having me serve as the Executive Director of the Wilmington Housing Authority.

Finally, and most importantly I would like to express my deep appreciation, sincere gratitude, and thank you to all the tenants at the Deming Way Complex for their respect, continued support and help in improving the quality of life here at the Deming Way Complex.

Commission on Disabilities

The Wilmington Commission on Disabilities is a commission established to advocate for and address the issues and concerns of the disabled community, their families and other interested parties.

The Commission continues to attend conferences and training sessions, especially in conjunction with the Massachusetts Office on Disability and the Northeast Independent Living Program (NILP). We keep abreast of new legislation and make sure proper authorities are also aware. We also contact our legislators when new bills are introduced that affect people with disabilities. We took action to gain support for a bill to further regulate parking for handicapped persons and were pleased that our Representative has signed on as a co-sponsor on another bill relative to parking for handicapped persons and disabled veterans.

The Commission assisted residents through information and referral for concerns regarding home accessibility, employment, transportation, service animals and independent living. The Commission responded to complaints of access issues in town and assisted private businesses with site surveys. We continue to survey sites and assess compliance with architectural accessibility for people with physical, visual, hearing or other disabilities in accordance with the Massachusetts Architectural Access Regulations and the Federal Americans with Disabilities Act. We followed up on several complaints filed with the Massachusetts Architectural Access Board regarding vertical access to buildings open to the public.

We currently have several openings on the Commission and are looking for interested people. Please contact the Town Manager's office for further information.

Veterans' Services

The Department of Veterans' Services is designed to aid and assist veterans and their families as provided by the Department of Veterans' Affairs and the Massachusetts Department of Veterans' Services. All eligible veterans and their dependents can seek counseling and assistance with applications for federal and state benefits, financial aid, medical care at VA Medical Centers, educational/vocational benefits and burial benefits.

The Wilmington Department of Veterans' Services has seen a marked increase in filing claims for our returning veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post traumatic stress disorder (PTSD). All the Operation Iraqi Freedom (OIF) and Operation Enduring Freedom (OEF) veterans are also enrolled in the VA system for their health care and applications are filed on their behalf for their Welcome Home Bonus, \$1,000 for those who served in Iraq and Afghanistan and \$500 for those who served elsewhere around the world.

The Department of Veterans' Services organized, coordinated and participated in the Memorial Day Parade and the Veterans' Day ceremonies along with the Veterans'/Memorial Day Committee. It is also the responsibility of the Veterans' Service Officer/Graves Officer to decorate the Veterans' graves in the town's cemetery.



Sign on Town Common welcomes home returning soldiers.

The Town of Wilmington paid a wonderful tribute to one of its courageous sons who made the ultimate sacrifice. The Department of Veterans' Services assisted with the funeral of Private First Class John F. Landry, Jr. who was killed in Iraq on March 17th when his vehicle was hit by an improvised explosive device during combat operations near Baghdad.

There are over 1,200 veterans residing in Wilmington. The Veterans' office assists many of these in filing disability compensation claims with the Veterans' Administration. We have been successful in delivering over \$2 million in benefits annually to our deserving Wilmington veterans. We advocate for Wilmington's veterans whatever their needs. If you are a veteran, widow or dependent of a veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 694-2040 or veterans@town.wilmington.ma.us or at the Buzzell Senior Center the last Monday of every month at 9 a.m.

Board of Health

The office of the Board of Health is located in the Town Hall at 121 Glen Road in Room 5 and the Public Health Nurse's office is located off of the foyer of the Town Hall. The Board of Health consists of three members appointed by the Town Manager for staggered three-year terms. Serving on the Board in year 2007 were Elizabeth (Libby) Sabounjian, James Ficociello, D.D.S. and Jane Williams-Vale, M.D. The Director of Public Health is Gregory Erickson, R.S., C.H.O.: The Health Inspector is Shelly DelGenio, C.E.H.T. Public Health Nurse Ann FitzGerald, R.N. retired in August of 2007 after nearly 19 years of dedicated service to the Town of Wilmington. The newly appointed Public Health Nurse is Judith Baggs, R.N., B.S.N. The Animal Inspector is Ellen Sawyer. The secretarial staff consists of Linda Reed, Toni LaRivee and Kim Mytych which is shared with the Inspector of Buildings.

The administrative duties of the office includes issuing permits, reviewing plans for subdivisions, septic systems and other development proposals, issuing enforcement orders and citations, holding hearings, keeping records, attending meetings, operation of the Board of Health website and other regular administrative duties. The Board of Health meetings were generally held twice monthly, on the first and third Tuesday of each month, and usually at 5:30 p.m. Records of all meetings and other documents are kept at the office of the Board of Health.

Environmental field activities included inspection of restaurants, retail food stores, cafeterias in industrial buildings and schools, mobile food trucks, the Fourth of July activities, caterers and other temporary food stands, percolation tests and soil evaluations, subsurface sewage disposal system inspections, nuisance complaint investigations, hazardous waste investigations, housing inspections, lead paint determinations, smoking and tobacco law enforcement, lake water quality sampling, Canada geese control, beaver control and other miscellaneous investigations and activities.

The clinical component of the Board of Health is primarily the responsibility of the Public Health Nurse. Those responsibilities include communicable disease prevention and follow-up, adult and child immunization, Mantoux Skin Testing for Tuberculosis (TB) and TB Case Management. Health promotion activities include various screening and educational programs as well as on-going activities specific to the *Healthy Wilmington* project.

The Public Health Nurse conducted immunizations for Adolescent Hepatitis B, Adult Hepatitis B, pneumonia and many others which were administered in the nurse's office. Mantoux Skin Testing for TB increased due to an increase in surveillance for latent TB. There were 36 office visits for Mantoux Skin Testing. Flu vaccinations numbered 1,069 doses in clinics, homes and office visits.

Communicable Diseases reported in 2007 included: Chicken Pox (Varicella),7; Food and Water Borne Illness (Campylobacter, Cryptosporidium, Giardia, Hepatitis A, Salmonella),20; Viral Hepatitis B & C,15; Latent Tuberculosis (TB),8; Legionnaires Disease,1; Lyme Disease,13; Pertussis (Whooping Cough),2; Streptococcus Pneumonia,2 and Viral Meningitis,2. There were 17 animal bites reported.

Before her retirement in August of 2007, Public Health Nurse Ann FitzGerald, R.N. collaborated on Health and Wellness Programs. An Employee Health Fair was held on April 10th in coordination with School Health Services Director, Mrs. Doreen Crowe, R.N. Blue Cross Blue Shield provided skin cancer screening. Breast Cancer, Women's Health, Prostate Cancer, Men's Health, Lung Cancer and Respiratory and Cardiovascular Health were featured. Additional screenings were provided for blood pressure, cholesterol and blood sugar.

A second Health and Wellness Program coordinated with Theresa Marciello, Director of Elder Services, resulted from a Massachusetts Department of Public Health Grant from the Community Health Network Area (CHNA-15), a group of 12 communities that work together to improve community health. A Diabetes Awareness program, *Wilmington Diabetes Management and Nutrition Education*, including monthly blood sugar, blood pressure, cholesterol and weight screenings and monthly lectures on Diabetes started in October 2007 and will continue through May 2008.

Public Health Nurse, Judy Baggs, R.N., B.S.N., is active in the Massachusetts Association of Public Health Nurses, the Diabetes Coalition of Massachusetts, the Massachusetts Health Officers Association, the Massachusetts Partnership for Healthy Weight, the Winchester Hospital Community Benefits Initiative, the School Health and Wellness Advisory Committee and the CHNA-15.

Health Director Gregory Erickson served on the Executive Committee for the Region 4A Coalition. The coalition receives grant funding for local Boards of Health for emergency planning and infrastructure improvements for emergency response activities. In 2007 the Board of Health received \$7,000 in grants for improvements funding.

Development of a Medical Reserve Corps (MRC) is now an ongoing project of the Board of Health. Both medical and non medical members of the community are encouraged to join and become part of a public health emergency response team whose function is to respond to emergencies such as bioterrorism, hurricanes and other such disasters.

The director also served as a member of the Board of Registration of Sanitarians for the Commonwealth of Massachusetts Division of Professional Licensure and served as a member of the Executive Board for the Massachusetts Health Officers Association.

The annual Department of Environmental Protection (DEP) seminar was held at Wilmington High School. This annual seminar is conducted for health officers of the DEP Northeast Region and is hosted by the Wilmington Board of Health.

The Title 5 Septic System Betterment Loan Program, which began in 1999 and continued every year thereafter, received funding again in 2005 and was reauthorized in 2007. Loans were made to homeowners, which are to be repaid to the town through the betterment process, appearing on the regular tax bill. This was made possible by a \$200,000 grant directed by DEP and the Massachusetts Environmental Trust and will continue into 2008.

The Board of Health Canada Geese Control Program has continued operations throughout the year in cooperation with the Massachusetts Department of Fish and Wildlife and there has been a significant improvement in the condition of our school grounds and playing fields.

In a continuing effort to control the environmental impact of elemental mercury, a new feature of the program of collecting mercury for recycling was begun in 2007. In addition to the existing program of recycling mercury fever thermometers in exchange for a digital thermometer at no charge, the receiving of mercury switches and thermostats, and the recycling of mercury containing fluorescent light tubes from all of the schools and public buildings, citizens are allowed to bring compact fluorescent lamps to the Aubuchon Hardware store at 2261 Main Street, Tewksbury for recycling. This program is supported by outside funding at no cost to the Town of Wilmington.

The annual rabies clinic for dogs and cats was held on April 7, 2007 at the Public Buildings Department on Church Street. A total of 226 animals (dogs and cats) were inoculated with the rabies vaccine by Dr. James Kim of the Wilmington Veterinary Hospital. The next rabies clinic is planned to be held on Saturday, April 5, 2008.

In 2007 the Healthy Wilmington Coalition (HWC) was awarded a \$12,500 Implementation Grant from CHNA-15 for the clean-up, mapping, posting and promotion of three walking trails as part of an effort to promote exercise and health. This award followed a \$10,000 Planning Grant from CHNA-15 received in 2006 to conduct a Community Health Assessment and Survey. Those planning activities continued into 2007. The assessment and survey are available at the office of the Public Health Nurse and on the HWC website at www.healthywilmingtoncoalition.org. The Healthy Wilmington Coalition meets once a month at the Town Hall and members of the community are welcome to attend. Dr. Jane Williams-Vale continues to serve as the Coalition Chairperson.

Funds Collected:

Medicare B Reimbursement for Influenza	\$2,689.07
Nurse's Total Fees Collected (various testing)	27.00
Transport/Haulers Permits	5,600.00
Stable Permits	1,320.00
Miscellaneous (Variances & Funeral Homes)	225.00
Percolation/Soil Tests	3,450.00
Sewage Disposal Systems Permits	11,000.00
Food Establishment Permits	17,155.00
Massage Therapy & Tanning Salons	1,900.00
Installers Licenses	4,700.00
Subdivision Review	40.00
Photo Copies	107.20
Recreation Camps	400.00
Well Permits	2,050.00
Rabies Clinic	1,115.00
Pool Permits	200.00
Housing Inspection Certificate Fee	50.00
Tobacco Sales Permits	<u>5,000.00</u>
TOTAL FEES COLLECTED:	\$57,028.27

Cable TV Advisory Task Force

Negotiations with attorneys representing Verizon proceeded in earnest over the terms of an initial license to provide cable service in Wilmington. By the end of January 2007 both parties reached a tentative agreement. At a public hearing before the Board of Selectmen on February 26, 2007, Selectmen voted unanimously based upon the recommendation of the Cable TV Advisory Task Force and cable counsel, Peter Epstein, to award Verizon their first cable license.

Verizon was awarded a fifteen (15) year license to provide cable service in Wilmington. Verizon will provide three channels to Wilmington Cable Television, Inc. (WCTV), the local access corporation. Wilmington Cable TV provides local programming that covers town-wide events, local government meetings and events and school meetings and events. In support of local access, Verizon agreed that five percent (5%) of their gross annual revenue will be paid to WCTV on a quarterly basis. These funds will support staffing and general operating costs associated with WCTV's activities. Additionally, Verizon will pay to WCTV \$381,022 over the first seven years of the license term. These funds are expected to pay for replacement of various pieces of equipment that are used to produce and broadcast local programming. Verizon will provide free access to their basic service to the nine school buildings and to all major municipal buildings throughout the town.

For residents, issuance of a second license expands the choices beyond the current Comcast and satellite network options. The expectation is that additional competition will lessen the rate of increase for cable services. With Verizon's existing telephone service and their newly installed FiOS internet service, the ability to bundle those services with cable service is expected to generate competitive pricing. In accordance with the license terms, Verizon began making cable connections to homes with aerial service in March. Due to right of access issues involved with homes serviced via underground utilities and for households residing in multi-family developments, the license terms allow Verizon a maximum of four (4) years from the date that the cable license was granted to make cable connections.

Discussions with Comcast continued throughout the early part of 2007. The ten year license for cable service expired on March 24, 2007. Since material differences remained between Comcast's offer and the terms that the Task Force members were willing to accept, the Task Force recommended a preliminary denial of the license renewal. Selectmen voted unanimously at their March 12, 2007 meeting to preliminarily deny issuance of a renewal license to Comcast. The preliminary denial resulted in no discernable impact to Comcast subscribers. Cable service continued to be offered to Wilmington residents without regard to the status of the license. The only appreciable impact was that WCTV did not receive any lump sum payments for capital equipment replacement.

Discussions between town officials, cable counsel and a Comcast representative continued throughout the summer and into the fall and winter of 2007. At the close of the calendar year 2007 substantial progress has been made in narrowing the differences with respect to license terms. The expectation is that the Task Force will be in a position to recommend the issuance of a renewal cable license to Comcast in early 2008. Resolving the terms of the cable license has significant advantages as it will avoid the cost of expensive future litigation for the Town of Wilmington and allow Comcast and WCTV to focus their efforts on providing quality services to their customers.

Cable TV Advisory Task Force members are residents A. Quincy Vale and Wayne Aruda. Also serving on the Task Force are Donna Gacek, Executive Director of WCTV, Neal Ellis, Network Manager with the Wilmington School Department and Jeffrey M. Hull, Assistant Town Manager.

Sealer of Weights and Measures

The following inspections were conducted by the Sealer of Weights and Measures for the Town of Wilmington:

<u>Inspections</u>	<u>Number Sealed</u>
Observed and monitored oil truck deliveries	17
Tested and sealed supermarket scales	46
Tested and sealed pharmacy weights	39
Tested and sealed pharmacy scales	3
Tested and sealed truck scales	7
Tested and sealed gas station meters	147
Conducted random inspections of gas stations	9
Acted on complaints	3
Fees Collected	\$1,887

The Sealer of Weights and Measures maintains fairness in the marketplace.

EDUCATION

Wilmington Public Schools

The Wilmington Public School System has much to be proud of as it reflects on the past year and looks forward to the 2007-2008 school year. Much has been accomplished. The Wilmington Public Schools are committed to providing a high-quality educational experience in a supportive and safe environment. Wilmington's educators are committed to raising student achievement by establishing a performance/accountability system that sets meaningful performance standards for students and teachers, provides adequate resources to succeed and involves the parent community.

Year two of the district's Strategic Plan continued the focus on student learning, the professional development of staff, integrating the use of technology, maintaining facilities and building strong relationships and communicating effectively with the community. The purpose of the Strategic Plan is to define and publicly state the school district's goals and to set measurable goals that are reflective of those goals. We will continue to use the plan as a guide in defining how to continuously improve. Continuous improvement is what schools are about. It is evident in the breathtaking transformation of young children into knowledgeable and skilled graduates.

Wilmington's Professional Development program reflects our commitment as a school system to define and work towards a core set of outcomes that will advance our goals related to curriculum development, technology and differentiated instruction to the ultimate benefit of our students. The Wilmington Public School System is dedicated to providing continuing opportunities to new and veteran teachers alike to extend, expand and enrich their performance.

Research has shown educator quality to be the most important influence upon student achievement. High quality professional development is essential to increase educators' knowledge, skills, attitudes and beliefs so that they may enable all students to learn at high levels. Professional development that is most effective in improving educator practice is results-oriented, data driven, constructivist in nature and job embedded.

In the summer of 2007 the Town of Wilmington welcomed a new Superintendent of Schools. Its former Assistant Superintendent, Joanne Benton, became Superintendent of Schools on July 1st. During Mrs. Benton's first meeting with her leadership team, she asked that their collective focus be on moving Wilmington's schools from good to great. Additionally, the Wilmington Public Schools welcomed a number of new administrators and teachers. On July 1st Frank Ferriero began as the Principal of the North Intermediate School, Christine McMenimen began her duties as Principal of Wilmington's Middle School; Deborah Deacon was appointed Assistant Principal at Wilmington High School and Lisa King Assistant Principal at the Woburn Street School. Peter McGinn became Assistant Superintendent on August 1st. During the summer the school district welcomed over 50 new teachers to its instructional corps.

Thanks to the generosity of this community and a state grant, Wilmington was able to open 13 full-day kindergarten classrooms this fall. The goal of the new program is to provide a developmentally appropriate, informal, intellectually engaging all-day kindergarten that integrates new learning with past experiences through project work and through mixed-ability in an unhurried setting. By moving to full-day kindergarten, we believe that the benefits for students include:

- More "time and opportunity to play with language," as well as to explore subjects in depth.
- A more flexible, individualized learning environment.
- More individual and small-group interaction with the teacher.

The Wilmington Public Schools' relentless pursuit of excellence is noteworthy. Student performance data indicate the town's schools are offering the "high quality educational experience" that is sought in the school district's Strategic Plan. Performance on the 2007 Massachusetts Comprehensive Assessment System (MCAS) by Wilmington's students is impressive. In mathematics, the

percentage of 5th grade students performing at an advanced or proficient performance level increased by an average of 15 percent from 2006 to 2007. Eighty-five percent of the 6th, 7th and 8th grade students scored in the advanced or proficient categories on their English tests. Eighty-four percent of the 10th graders scored in the advanced and proficient categories on the English tests. Ninety-one percent of the sophomores scored in the advanced/proficient performance categories in mathematics.

The No Child Left Behind Act of 2001 (NCLB) established a goal of helping every child achieve proficiency in English Language Arts and Mathematics by 2014. Adequate Yearly Progress (AYP) is a measure that indicates the extent to which students demonstrate proficiency in these subjects. Wilmington's students' performance according to the AYP measure is rated very high in English Language Arts and high in Mathematics.

In 2007 the school district's educators were provided the opportunity to listen to, and work with, another nationally renowned educator. Dr. Lorraine Monroe's work in schools serving the nation's most at-risk students is remarkable. She has been featured on 60 Minutes, in Readers Digest and The New York Times. Dr. Monroe's work with Wilmington's teachers and administrators focused on raising performance expectations. Each faculty member was asked to select two ideas from the day's brainstorming exercises to integrate into their instructional practice for the purpose of raising expectations and student performance.

Finally, the Wilmington Public Schools is proud to serve the town's students, parents and citizens. The administration is committed to building and maintaining strong relationships with a broad range of stakeholders as evidenced by its enthusiastic participation in community groups such as the School Business Partnership and the Wilmington Education Foundation. After all, "it takes a village to educate a child."

WILMINGTON HIGH SCHOOL

Driven by the District Strategic Plan, Wilmington High School continues the pursuit of excellence. We have moved into the next step of our five-year plan and have begun the process of redesigning the Business Department. This redesign will include the addition of courses intended to help make connections to the Career Paths Model that we have been working to complete. It also encourages our students to think out of the box and experience more real life courses that will include: Financial Literacy, Business and Personal Law, Introduction to Business and Entrepreneurship.

We also continue to work towards accreditation, which is scheduled for 2010. The accreditation process will help us to discover areas of strength and weakness within our programs. It will also give us the opportunity to involve parents and community members as the New England Association of Schools and Colleges (NEAS&C) team examines our school. Next school year, teachers will be asked to join teams based on the Standards of Accreditation. The teams will each investigate a standard and the application of the standard to Wilmington High School. Reports will be completed for submission to the NEAS&C. We look forward to this self-discovery period.

This year, we have two members of our faculty retiring, Ms. Judith Nowak and Ms. Susan Smith. Their service and commitment to the students of Wilmington spans many years and will be very difficult to duplicate. We wish them well!



English Department

Wilmington High School's English department makes up exactly 100 years of teaching experience! This school year, the department welcomed back John Lewis, whose creativity through the incorporation of art, film and music into his lesson plans wows his students. The department also welcomes Bert Stoker, a first time teacher, whose double honors major in English and History brings his students a solid understanding of the historical context behind the literary pieces. Kudos to Mr. Stoker for applying for and winning the Innovative Teacher Grant which makes him eligible to bring a speaker into his senior classes to connect their literary studies with history. Veteran teacher Joseph Kleponis and third year teacher Maura Lynch proposed, created and are now teaching two new English electives, Great Books and Expository Writing, respectively. Tammy Ross teaches the Creative Writing elective in addition to advising the high school's literary magazine, *Expressions*, and organizing the literature for the English Classroom workshop for teachers. The department is in its first year of curriculum renewal with a strong focus on study and evaluation. A Curriculum Renewal Committee comprised of nine teachers is working hard to research trends and issues, conduct a needs assessment, develop content standards, review state mandates, plan for staff development needs, and begin field testing materials. The committee includes Catherine Daley, Maureen Dolan, Meghan Estrada, Claire Hitschler, Mary Houde (Special Education CTL), Lisa Lucia and Maura Lynch from Wilmington High School, and Michael Mahoney and Rick Cain from Wilmington Middle School. As part of the revitalization process, many members of the department are visiting other schools' English departments. Maureen Dolan and Maura Lynch visited Winchester High School where they observed the school's writing program in action. Catherine Daley and Tammy Ross went to Lynnfield High School to glean insight regarding the school's use of literature textbooks and other instructional materials. Finally, Lisa Lucia went to Sharon High School where she obtained much information about the NEASC process.

Foreign Language

The Foreign Language Department welcomed three new teachers for the 2007-2008 school year. Ms. Noel Tashjian, a graduate of Merrimack College, is teaching Spanish at Wilmington High School. Mr. Camilo Moreno, a native speaker from Colombia and a graduate of Salem State College, is also teaching Spanish at Wilmington High School. Ms. Lauren Izzicupo, a graduate of UMass Dartmouth, is teaching Spanish to grades 6 and 7 at the Wilmington Middle School. Ms. Tashjian and Ms. Izzicupo are both enrolled in the Master's Program at Salem State. Spanish teacher Terresa Pietro will be leading a group of students to Costa Rica over April vacation. On this trip, co-sponsored by the Science Department, students will have a unique opportunity to improve their foreign language and scientific research skills and become more aware of conservation and cultural diversity. This year's Foreign Language Club at Wilmington High School has over 60 members who meet once a month to learn about other cultures and sample traditional foods from countries around the world. In December, club members hosted an International Holiday Breakfast for faculty and staff. Last year, the Foreign Language Department received a grant from the Centro Attivita Scolastiche Italiane (C.A.S.I.T.), which is under the direction of the Consulate General of Italy. As a result of this grant, the high school is now offering two classes in first year Italian, which are being taught by Mr. Daniel Indiciani, a certified Italian teacher. The department salutes Ms. Judith Nowak, a former middle school and now a high school Spanish teacher, who is scheduled to retire in June of 2008.

Guidance Department

The Wilmington High School Guidance Department has bustled this fall with the creation of new programs for parents and students as well as the traditional business of the department. Early this fall, the high school counselors sponsored a breakfast program for the parents of seniors geared towards demystifying the sometimes complicated college admissions process. Over 80 parents attended this well-received event, kicking off the college application season with great excitement! Another departmental initiative this year was the promotion of the ACT college testing program as an alternative to the SAT alone. With an increase in test participation from 14 students last year to 44 students this year, it is clear that we have begun to refashion the way our students think about the college placement testing component. Our on-site testing program for the 2007-2008 academic

year began in October with the PSAT, which was administered to 235 Grade 10 and 11 students, followed by SAT testing for Seniors in November. Discussion has begun regarding the addition of on-site ACT testing as well as the addition of SAT testing in the spring of 2009 at Wilmington High School, providing a well-rounded choice of tests from which our students can choose using Wilmington High School as a testing site. On October 29th, the Wilmington High School Guidance Department co-sponsored the regional College Fair at the Shriners' Auditorium. In early November, three On-the-Spot Admissions events brought three local colleges, UMass Lowell, Suffolk University and Salem State College, to Wilmington High School for interviews and admissions decisions. At this event, 61 students were granted admission to these fine institutions. In early December, a representative from UMass Lowell, in conjunction with the counselors, presented a comprehensive program describing the Financial Aid Process, which was well attended by our Grade 11 and Grade 12 parents. On January 8th, Wilmington High School Guidance Department will present the Alumni Roundtable, a program that invites members of the Class of 2007 to return to Wilmington High School to share their college experiences with our current seniors. This is the revival of a past program with a revamped format. It is hoped that the success of this event will ensure its continuation in future years.

Another project that the counselors have assumed this year is the investigation and research of the adoption of the web-based Naviance program. This program, which is well-utilized by area high schools, will be an asset to the processing of college applications and offers a component that allows parents access to information about student progress. Counselors and administration will be working closely with the staff at Naviance to develop a program that will best suit the needs of the students of Wilmington High School. To date, the Wilmington High School counseling staff has processed over six hundred and fifty college applications. Students have been accepted to schools including: St. Anselm, Franklin Pierce College, Quinnipiac University, Sacred Heart University, University of New Hampshire, Massachusetts College of Pharmacy & Allied Health Science, Florida Gulf Coast University, Providence College, Massachusetts Maritime Academy, Elon University, Massachusetts College of Liberal Arts, Saint Michaels' College, Southern Vermont College, Worcester State College, Johnson and Wales University, Colby Sawyer College, Assumption College, Flagler College, Temple University, UMASS Amherst, University of Vermont, St. John's University, Stephen F. Austin University, Emmanuel College, Simmons College, St. Lawrence University, Northeastern University, University of Chicago, Howard University, and Green Mountain College. In the upcoming months, the counselors will be revamping the Wilmington High School College Planning Handbook for juniors and seniors. Extensive research has completed and work has begun to compose a comprehensive packet of information for parents and students designed to assist in preparing for and navigating the college application process. This booklet will be available in time for distribution at the Junior Parents Program in April.

Mathematics Department

The Mathematics Department at Wilmington High School is comprised of 11 teachers, three of whom are veterans, each with more than 25 years of experience. We have one new member of the Mathematics Department this year who has come to us with more than nine years of teaching experience. Her experience comes from a variety of settings including both a charter school and a vocational school.

The courses offered in the Mathematics Department range from Algebra 1 through AP Calculus. A large percentage of Wilmington High School students complete four years of mathematics, although the requirement is three years. Students will complete a three year program with Algebra 2 and may choose a fourth year of mathematics from one of our senior electives which include Programming, Algebra 3, Advanced Math Topics, Pre Calculus, Trigonometry, and Probability & Statistics, Honors Calculus AB and AP and Calculus AB. With the current changes to our Middle School Mathematics Program we anticipate several revisions to our high school offerings over the next several years. The first change which we will face next year is accommodating more of our ninth graders who have completed Algebra 1 in grade 8.

We continue to improve in our standardized testing. MCAS results were very positive again this year with over 90% of our tenth graders achieving either in the Proficient or Advanced status. We continue to offer a "Math Workshop" course to our tenth graders as a preparation for the May exams. This course is designed to reinforce skills and to develop test-taking strategies. We also offer opportunities for extra preparation for eligible students through our Academic Support Services Program which is offered three different times during the school year as well as over the summer months. This program is funded by a grant which has been approved by the Massachusetts Department of Education.

Our Advanced Placement testing in Calculus AB also demonstrates positive results with 100% of those tested achieving a qualifying score on the 2007 exams.

Social Studies Department

The Wilmington High School Social Studies Department has been implementing pre and post test assessments in ninth and tenth grade United States History classes during 2007. A pre test is administered in each of these courses at the start of each term. The pre test assesses information that is going to be taught during the term, based on the curriculum map for each course. At the conclusion of each term, the same test is administered as a post test. Student test results are corrected using a Grade Master scanner, while DataLink software breaks down the data and exports the results to Excel. Once the teachers receive this data they may then use it to assess the level of effectiveness with which the U. S. History Frameworks is being taught in the classroom. Teachers may then use this data as a launching point for discussions about classroom instruction.

Mr. Kevin Riley of the Social Studies Department has recently undergone training with the Classroom Performance System (CPS). The Classroom Performance System provides all students in a classroom with response pads, similar to television remote controls, which are used to answer multiple choice questions. This provides the teacher with instantaneous data, which then can be used to inform instruction. Mr. Riley is currently experimenting with CPS in his classes and he will share what he has learned with his colleagues in a department meeting in early 2008.

Special Education Department

The Special Education Department is comprised of nine teachers, six classroom educational assistants and three one-to-one educational assistants. Services are also provided by the school psychologist, school social worker, sign language interpreter, speech and language pathologist, physical therapist, occupational therapist, behaviorist and an affiliation with EMARC.

The department welcomed a new teacher this year to start the life skills program at Wilmington High School. The addition of the life skills classroom has brought some changes to the department. Along with the academics, vocational and life skills training, the life skills classroom has brought the opportunity for other students to mentor and volunteer.

A best buddy's chapter is in the process of being developed.

Science Department

The major efforts of the Science Department at Wilmington High School during 2007 were focused on curriculum improvement through data collection and analysis. With respect to the curriculum revision protocol, 2007 was the year for needs assessment and information-gathering. As such, several surveys were developed and results tabulated to inform the department about what was and wasn't working to promote student achievement. These findings would serve as a guide for the development of improvement proposals in 2008 including textbook adoptions and laboratory funding.

Personnel changes at Wilmington High School included the retirement of the technologically-astute Ray Albright in biology and the subsequent hiring of Kathryn Robinson, a graduate of the University of New Hampshire with an impressive knowledge of biology and an innate desire to teach.

The year 2007 also saw the administration of high-stakes MCAS exams in both biology and chemistry. Although use of the scores for graduation was optional for this year, 84% of the Biology students and 95% of the Chemistry students who took the exam passed – an impressive first year result.

In the Wilmington Middle School, the Science program also experienced several important changes. Brian Smith, sixth grade Science teacher, retired after 30 years of service and was replaced by Suzanne Holmes who moved to the sixth grade from the eighth grade. The vacancy created by the transfer was filled by Caitlin Orroth, an Engineering graduate of the University of Massachusetts Lowell who retrained as a teacher and came to Wilmington with two years of experience in a neighboring district.

The Science program at Wilmington Middle School benefited from two other efforts during 2007. Theresa Piazza, grade 7 Science teacher, was awarded an Amgen Innovative Teacher Award which netted her a \$5,000 personal grant as well as a matching \$5,000 grant for the school. While Theresa used her part of the grant to do curriculum-related travel, the school money has been allocated for professional and lab equipment purchases from Oregon-based Vernier Software for “GoLink” technology. The other asset for the Wilmington Middle School Science program, now in its sixth year, involves the efforts of Analog Devices’ Engineer Chuck Kitchen. Chuck first became active in the Wilmington Middle School as part of the RE-SEED program sponsored by Analog but that relationship has continued through Chuck’s generous time commitment and the time and funding support of Analog Devices. Chuck works primarily with the seventh grade Science teachers, visiting classes on a regular basis and provides stimulating enrichment activities for students that go beyond the established curriculum. In addition to his time, Chuck provides lab supplies from funding provided by Analog.

WILMINGTON MIDDLE SCHOOL

The Wilmington Middle School has a student population of 958 students housed in grades six, seven and eight. We strive to meet the academic, social, emotional and physiological needs of our early adolescents. We recognize that we play a pivotal role in their transition from elementary school to high school. Students are exposed to academic offerings in English Language Arts, Mathematics, Science, Social Studies, Foreign Language and Reading. In addition, students are exposed to a variety of Unified Arts classes in the areas of: Health, Technology Education, Art, Music, Physical Education and Computer Literacy.

The faculty at the Wilmington Middle School is comprised of a principal, two assistant principals, a school resource officer, a librarian, a technology integration specialist, two nurses, a school psychologist, a part-time social worker, two guidance counselors, three support staff, 12 instructional assistants and 75 teachers.

Students have the opportunity to participate in a multitude of extra-curricular activities, including Art Club, Student Council, Future Scientists of America, Mentor Adventure, Homework Club, School Newspaper, After-School Sports, Video Explorers, Ski Club, Drama Club and Yearbook. Many of our students assist in the programming of our morning announcements. They participate daily in the announcing and taping of our middle school news in our television studio. These groups and clubs would not be possible without the support of our contributing community organizations including Textron, Analog, WCTV and Wilmington Family Counseling.

One of the Wilmington Middle School’s goals this year is to improve the school climate. We planned a theme day in September that incorporated the following ideals: building respect, learning from one another and working together to achieve a common goal. Students rotated through three interactive activities: book discussion groups with teachers, team building events and a guest speaker addressing bullying and



Middle School student works to maintain balance during team building activity.

teasing issues. Students, for their summer reading assignment, had previously read books, including *Loser* and *Crash*, which revolved around the theme of bullying and teasing. This day's activities also correlated with the middle school's *Second Step* initiative, a violence prevention curriculum.



Middle School students work cooperatively during "Mission Impossible" activity.

English Department

The Wilmington Middle School's English Department focused on the theme of bullying for their summer reading and their initial conversations and assemblies at the beginning of school. The students and teachers read *Loser* and *Crash*. Michael Mahoney and Brenda Galvin (Wilmington Middle School Librarian) are working hard with middle school students on their recent creation, *Paw Prints*, Wilmington Middle School's newspaper. Mr. Mahoney also created *Literature for the*

English Classroom with a focus on young adolescent literature. As part of the curriculum renewal process, Kristen Smith visited Nock Middle School in Newburyport, Massachusetts, where she got some great ideas about how to teach writing. The Wilmington Middle and High School English departments salute Mrs. JoAnn Phillips, a distinguished English teacher, who is retiring in June 2008. Mrs. Phillips does not think she deserves any "salutes" because, as she says, "I have been in the trenches just like everyone else." But we honor her for her longevity and her commitment to the field of education.

Guidance Department

The Guidance Department at Wilmington Middle School works diligently with parents and staff on behalf of students. The counselors attend weekly team meetings with all grade level teams as well as weekly meetings with Unified Arts teachers. The staff works closely with administrators to address student concerns and provide crisis counseling as needed. Each of the two Wilmington Middle School counselors covers a caseload of 430 students, with the Curriculum Team Leader providing counseling services to another 105 students in Grade 8. The counselors also manage all of the 504 plans for the building. The 504 meetings are chaired by the Guidance Curriculum Team Leader. Additionally, the counselors attend all Special Education meetings for their students.

This fall, the counselors processed approximately 70 private high school applications. Presently, they are completing private school applications and will begin the process of setting up over 80 interviews for Shawsheen Valley Technical High School applicants. Guidance works closely with the Shawsheen Valley Technical High School throughout the year to provide our students with comprehensive information about all available educational options. The counselors also work closely with the Wilmington High School counselors to ensure a smooth transition to Wilmington High School at the end of Grade 8.

Social Studies Department

At the start of the 2006-2007 school year, Curriculum Team Leaders began to assume the same role at the Wilmington Middle School as they do at the Wilmington High School. One of the first tasks was to establish curriculum maps for the 6th, 7th and 8th grade Social Studies courses. Initial drafts of these documents have been completed, however, the classroom teachers must continue to update and revise these maps as needed.

Mr. Brian Carr, Social Studies Curriculum Team Leader, is looking to shine the spotlight on essay writing as 2007 draws to a close. There is a need to place greater emphasis on essay writing in the Wilmington Middle School Social Studies classrooms, and this will be the focus of the first CIT Day in 2008. It is crucial that common essay writing expectations be established throughout the Wilmington Middle School Social Studies classrooms. Mr. Carr looks forward to undertaking this

task with the cooperation of the Wilmington Middle School Social Studies teachers. Ultimately, Social Studies students in grades 6-12 should be building towards mastering a standardized essay format, regardless of which teacher is providing the instruction at each grade level.

SPECIAL EDUCATION DEPARTMENT

The Special Education Department is comprised of 12 teachers, nine classroom educational assistants and three one to one educational assistants. The Special Education Department offers a wide variety of services to meet the needs of diverse learners. Services are provided by the school Psychologist, Social Worker, Speech and Language Pathologist, Physical Therapist, Occupational Therapist and Behaviorist. The Transition program opened this year to serve the needs of a specialized population. The department welcomed several new staff this year bringing a variety of experience to our department.

NORTH INTERMEDIATE SCHOOL

There are currently 323 students at the North Intermediate School in grades 4 and 5. There are seven 4th grade classrooms, eight 5th grade classrooms and one 502.4 Special Education classroom at the school. There have been several new additions to the North Intermediate School faculty this year. Upon Ms. Michelle Nortonen's retirement, Mr. Frank Ferriero was named as the school's new principal after serving as Assistant Principal at the Woburn Street School for the past ten years. This year we are pleased to have two new 4th grade teachers at the North Intermediate School. Mrs. Pam Wood and Mrs. Robin Drury have officially replaced retirees Mrs. Bonnie Gamble and Ms. Sandi Proia. In grade 5 we enthusiastically welcome Ms. Anne Fedorchuk and Mrs. Sheila Burke. Our new Guidance Counselor, Ms. Rebecca Farnham brings to our school a wealth of knowledge in the social, emotional and behavioral realms. We've also been very fortunate to have Mrs. Catherine Maiella and Mr. Roger Maderia as maternity leave substitutes for Mrs. Amy Iascone and Mrs. Nicole Hoxholli at various times during the school year.

We continue to work to update and improve our Technology program. New computers will be installed in all of our classrooms shortly. Laser jet printers have also been purchased and will replace the ink jets that are currently in use throughout the school. Mrs. Peachey, our Library-Media instructor has been implementing our new E-Instruction Classroom Performance System (CPS) in her classes. This interactive technology allows students to respond to curriculum questions in real-time using individual "clickers." It also allows the instructor to gather individual and group assessment data instantaneously. A new laptop computer is being purchased to use with the CPS system in order to allow for greater portability. Students continue to work on the web-based *Study Island* program as a means of preparing for MCAS testing. We continue to seek additional ways to upgrade the technological services, equipment and programs at the North Intermediate School.

We are in the sixth year of the *Trail Blazers* math program and work continues in this area under the direction of our new Elementary Math Coordinator, Mrs. Terri Buscemi. This is the third year of implementation of the *Houghton Mifflin Reading* program, under the direction of the Elementary Literacy Coordinator, Mr. Gerald LaPointe. These programs are aligned to the Massachusetts Frameworks and provide instruction, practice and assessment of the framework's standards.

Our students, once again, participated in the Outdoor Life program. This alternative curriculum presents grade 5 students with a comprehensive, hands-on learning model that integrates all the major subjects through engagement in a variety of outdoor activities. For the first time the program, which takes place at Camp Forty Acres, was run in the fall rather than the spring. A one-day follow-up will take place in the spring. Students will return to explore the vernal pools which are only observable at that time of the year.

North Intermediate School students continue to participate in the Math Facts Challenge. Students are evaluated, on a weekly basis, on their ability to complete math facts problems in a timely manner. Students are tested in the four basic math operations (addition, subtraction, multiplication and division). As they successfully complete each operation they are rewarded by their classroom teachers with a pencil which recognizes their achievement. When all four operations have been successfully mastered students are awarded a certificate and have their name and picture added to our "Math Facts Superstars" bulletin board.

The North Intermediate School continues to use Peer Mediation as an effective means of helping students resolve conflicts in a peaceful manner. Eight 4th graders recently received training bringing the total number of skilled mediators in our building to 20. Empowering children to talk through their problems, with the support of their peers, and to formulate mutually acceptable solutions, has proven to be a highly effective means of deterring future conflicts in our school.

Safety continues to be a high priority at the North Intermediate School. In order to ensure the continuous improvement of these practices the safety committee meets regularly to discuss ways to implement new procedures to address our changing needs. One addition to our safety program this year was the installation of a video monitor in the office so people approaching the front entrance can be identified. A buzzer has been installed so the door can be unlocked once security has been cleared. We have continued the process of providing room keys to all teachers and staff members and to require all volunteers complete CORI forms and all staff members wear I.D. badges. Visitors and volunteers are also required to wear badges whenever they are in the building for any reason and all staff members are required to have CORI checks completed. Various fire and emergency drills are conducted regularly to ensure readiness in the case of a real emergency. It is an ongoing goal of the North Intermediate School and the Wilmington Public Schools to anticipate any possible emergency situation and to develop a plan to ensure the safety of all students and school personnel.

The North Intermediate School is extremely appreciative to the PAC for its ongoing generous support of our school and its programs. The fundraising activities they sponsor each year generate a considerable amount of money for programs and materials that benefit the school and enhance the curriculum. They provide enrichment programs for our students and generously purchase a variety of materials for the school. Bringing new technologies into the school has been the primary goal of the PAC this year. The North Intermediate School is grateful for the hard work and support of the PAC. We recognize it is the combined efforts of parents and teachers that create an atmosphere for learning which strives to meet the needs of each child and fosters the well-being and success of all students.

WEST INTERMEDIATE SCHOOL

The West Intermediate School prides itself on creating a positive environment; greeting children by name and making each child feel valued as members of the school community. The West Intermediate School staff is always working together to improve the quality of instruction and the service to children. We had several changes in the staff in the year 2007. Mrs. Lillian Favreau, Art teacher, retired after many years of dedicated service to the community. New staff members include Phyllis Greene and Sally Sproule in Special Education, Nora Elton in Art and Terri Buscemi, the District Elementary Math Coordinator.

We continue to enhance our instruction at the West Intermediate School. Staff members participated in a variety of professional development activities that support the District Strategic Plan and the North/West Intermediate Schools Improvement Plan. Over the past year, staff members have attended summer workshops on integrating technology into science instruction, identifying and supporting struggling readers and developing MCAS portfolios. A team of 5th grade teachers participated in a summer training program called *Engineering is Elementary*, sponsored by the Museum of Science in Boston. They studied lessons in Mechanical Engineering, Acoustical Engineering and Transportation Engineering and are integrating the lessons into the curriculum. We also use a web-based curriculum support program called *Study Island*, which allows students to work individually on strengthening their skills in the areas most helpful to them.

In the classrooms, high quality instruction occurred daily. The 5th grade teachers had a poetry celebration day in their classrooms. Poems included Acronym poems, Shape poems, Odes, Autobiographical poems and other Freestyle poetry. We had two Math Immersion Days, where the students traveled from class to class, participating in various math activities designed by the teaching teams to reinforce critical strategies.

The 4th graders at the West Intermediate School entered the Reading Municipal Light Department T-shirt contest. The theme was energy conservation. We had one winner from the West Intermediate School, Nicholas Russo, who won second place. Nicholas attended an Awards Presentation Night at the Reading Municipal Light Department on January 10th, where he received a \$75 U. S. Savings Bond.

The students of Room 209 made Veterans' Day cards for a Navy pilot stationed in Maryland. They really did a wonderful job of writing letters that included many thanks, praise and questions. In December, Room 207 did a presentation of "A Christmas Carol" for their parents. It was a nice experience for the class. The children helped one another with learning their lines, dances and making their costumes. The children came to understand a different kind of giving, by providing a cherished memory for their parents and friends.

The West Intermediate School Library was selected to receive an Innovative Teaching Award grant from the Wilmington School/Business Partnership. The award was for \$500 to supplement the Houghton Mifflin reading program.

Wilmington Family Counseling Services, through a grant from the United Way, once again sponsored the Gals Pals program at the West Intermediate School. Gals Pals is a Leadership Development program that teaches assertiveness and other relationship skills and culminates in a project in which the participants put into practice their newly acquired skills.

One of our goals at the West Intermediate School is to instill in the children a sense of community and social awareness. We encourage our children to take an active interest in their community and to become involved. These activities include participation in Wilmington's Fire Department Toys for Wilmington Tots, collecting food for the local Food Pantry, the Annual Winter Coat Drive sponsored by Anton's cleaners, Box Tops for Education and the National Walk for Diabetes.

The Wilmington CARES before and after school program operates daily from the West Intermediate School and is an integral part of our school community. During the past year, the children participated in many activities. Notably, in October they took a nature walk around the building looking for leaves, branches and berries to make "Fall" placemats for the residents of the Wilmington Health Care Center located on Woburn Street. They were given to the Nursing Home residents right before Thanksgiving. The CARES children plan to make two more sets of placemats with a "Winter" and a "Spring" theme. It is our hope to make the children aware of the treasure we have in the elderly and to foster a sense of sensitivity and compassion.

The Shawsheen/West PAC continues to support grades 1 to 5 at both the Shawsheen Elementary School and the West Intermediate School. Enrichment programs this year included Mister Magnet, Techsploration/Simple Machines, Bamedale Dancers and Doin' the Right Thing. Fundraisers and school support continue to be a main function of the PAC.

SHAWSHEEN ELEMENTARY SCHOOL

The Shawsheen Elementary School serves students enrolled in grades 1 through 3. Currently, there are seven classrooms at each grade level. The school also houses two self-contained Special Education classrooms. One classroom is a language-based program for multi-grade students who present with academic challenges. The other classroom serves students who have a diagnosis that falls within the Autism spectrum. In addition, before and after school programs are offered to parents through the extended day services provided by the CARES Program. All staff members remain committed to providing a challenging learning environment by designing instruction that meets the diverse needs and learning styles of all of the students.

Over the past year we have focused on the importance of assessment. As a result of the administration of pre-tests, we are able to determine the current level of all students. This data assists us in better knowing the learning needs of students. By conducting ongoing assessment and analyzing the data, we can continue to further understand the needs of students and develop lessons

that meet these needs. The administration of post-testing, along with the review of the results, helps us to determine the learning that has occurred over a period of time. Many staff members have participated in professional development to learn more about the significant role of assessment in helping to drive instruction.

There have been several exciting activities happening with respect to the curriculum. As a part of the curriculum renewal process, we have several teachers who have been participating in the piloting of new science programs. After a year of implementing the programs, the teachers will join faculty from other schools in making a decision about which new science program will be adopted with a projected start date of August 2008.

The Shawsheen Elementary School witnessed good progress with students achieving Honor Roll status in the Math Facts Challenge Program. In fact, there was very good progress achieved by most students in learning a majority of the basic math facts assigned to their grade level. This gain was due to the collaborative efforts of both the school and home working with the students to learn their basic math facts. Last spring, the Shawsheen Elementary School Assistant Principal conducted a Before School Math Assistance program. Over 20 3rd grade students reported to the computer lab, twice a week, for 30 minutes per session, for a ten-week span. They sharpened their math skills through the use of the web-based program, *Study Island*.

The students had a lot of fun participating in last year's Reading Incentive Program called "Discover the Magic of Reading." Students were challenged with reading 15 to 20 minutes nightly from November to April. Their goal was to read a total of 24 thousand hours in order to receive the incentive. We are pleased to report that the goal was reached and in the first week of June, the students were treated to a wonderful magic show that was aimed on the importance and joy of reading. Once again, the collective efforts of staff and parents resulted in the success of this special reading program.



Students display their creative writing pieces about Trickster Tales on the Powerful Pencils bulletin board.

The Powerful Pencils bulletin board, located in the library lobby, proudly displays the incredible writing pieces authored by our students. Every classroom is assigned a date to contribute creative writing completed by students. These wonderful pieces of writing are hung on the bulletin board for a two-week period so that they can be read and enjoyed by all of the Shawsheen Elementary School community. We certainly have our share of young authors in our school!

The Shawsheen Elementary School is not only committed to the academic growth of students, but also in helping them become responsible citizens. To that end, we have had the opportunity for the second year in a row to have our 2nd grade students participate in an anti-bullying, anti-violence campaign offered through Deana's Fund. The 2nd graders viewed some role-playing performed by high school students of actual scenes that could occur during recess or in school. Then, they were challenged to respond to a series of questions about what they had seen as well as to discuss possible resolutions that would make the situations better. We are happy to report that the students arrived at great solutions to the problems they witnessed. Through the support of district Parent Advisory

Council (PAC) enrichment committees, along with the Wilmington Education Foundation (WEF), a similar program was offered for parents at the Wilmington Middle School. It is our belief that we cannot start too soon to instill good behavior strategies in our students to better handle difficult situations with which they may encounter.

To help make learning more meaningful and relevant for our students, each grade embarks on a field trip that focuses on one of their units of study. The 1st grade students visited Drumlin Farms where they had a chance to be involved with live experiences with animals. The 2nd grade classrooms took their annual trip to Plimoth Plantation to make their study on Early Settlers come to life. Through the awarding of a grant from the School Business Partnership, the 2nd grade classrooms took another field trip to the Butterfly Place to enrich their study about the life cycle of the butterfly. The first field trip for 3rd grade classrooms was to the State House where they saw up close and personal the working of our state government, again making their study on Massachusetts come alive. The second trip brought our 3rd graders to Odiorne Park to reinforce what they had learned about tide pools. These trips prove to be real life learning experiences for our students.

As previously mentioned, staff are involved in professional development whether offered in district through Wilmington or by outside resources. This past year, staff members were inspired by the presentation of Dr. Lorraine Monroe. Through comical antics and thought-provoking comments, faculty members were presented with ways to help them think more about their practice and how to augment instruction to continue to help them meet the needs of all students. After hearing about the incredible experiences and successes accomplished by Dr. Monroe, the staff members were challenged with developing goals that would assist them in going from good to great, providing academic excellence for all students. This certainly was an inspirational day!

After several years of discussion and meetings, the new report card was developed and implemented. This standards-based progress report provided a clearer picture to parents where their children stood with respect to the standards that are being taught. A whole new grading code was created. Parents had an opportunity to learn about the card and the grading system by attending an information meeting presented by our superintendent. Since this is the first year of implementation, we will be reviewing the card and the process to refine both. It is our belief that this method of reporting student growth and development provides us with better information about student achievement.

The integration of technology in instruction continues to be of importance. The Shawsheen Elementary School was able to purchase 23 new computer workstations for our lab. This is significant since the computer lab is used on a regular basis weekly. Our 1st and 2nd grade classrooms attend the lab twice a week for 30 minutes a session, using the Successmaker software to reinforce both reading and math skills. The 3rd grade classrooms go to the lab once a week for 45 minutes to work on reading and math skills using the web-based program, *Study Island*. The students enjoy their lab visits where they are able to work on their individual levels at their own pace.

We have seen a couple of new developments in the area of safety and security. All entrances into our building are locked within 30 minutes of the start of the school day. Now, all visitors must come to the front door and ring the buzzer to be identified and cleared for entrance. The secretary has a monitor in the main office from which she can see all visitors as well as having the capacity to talk with the individuals before entering the building. This certainly adds to the security of the school building. We now have a new way to communicate to all parents in a short period of time in cases of emergencies, early dismissal or to announce special school occurrences. The Connect-Ed communication system is able to phone large groups of school community members to send these messages in a relatively short period of time. This system surely increases our ability to contact large numbers of folks with important information.

Parent involvement remains active at our school. The PAC is completely invested in the school community. The members of the School Advisory Council (SAC) are instrumental in advising the principal in matters of school improvements. Parent volunteers continue to be at a high level whether they are assisting in the library, cafeteria, main office or computer lab. Special parent visits

to the classroom to share their careers or read to students actively exists. The work of parent coordinators for special activities like Box Tops for Education or the Reading Incentive Program is greatly appreciated. The parent support in our school plays an integral role.

Because of the involvement, collaboration and contributions of all of the members of the Shawsheen Elementary School community, we continue to realize many goals and provide students with a myriad of enriching experiences that help spark student growth and development in so many areas. We remain steadfast to assist students in building the necessary academic, behavioral and social skills so that they can establish a foundation needed to become accomplished learners and responsible citizens. Because of the continued commitment and dedication of all of the members of the school community, as well as the ongoing collaborative efforts, we continue to strive to provide positive and productive learning experiences for all of our students.

WOBURN STREET SCHOOL

The Woburn Street School currently has 486 students enrolled in grades 1, 2 and 3. This includes eight 1st grade classrooms, seven 2nd grade classrooms, eight 3rd grade classrooms and one 502.4 Special Education Substantially Separate Classroom. This year we are pleased to welcome Mrs. Lisa King as our new assistant principal. She replaces Mr. Ferriero who was with us for ten years and who has become the principal at the North Intermediate School. Other new staff members include Ms. Courtney Robinson who was hired to teach 2nd grade and Ms. Michelle Ponte who is currently working as an educational assistant in our 502.4 classroom. Later this year Mrs. Shanna Crowell, the teacher in our 502.4 classroom, and Mrs. Sarah Shaffer, one of our 1st grade teachers, will be going on maternity leave. Also this year, a longtime 1st grade teacher, Mrs. Marilyn Jervis, decided to retire, effective January 2, 2008. A substitute, Ms. Kimberly Whelan, is replacing Mrs. Jervis until June, at which time a permanent 1st grade teacher will be hired.

Technology is an ongoing goal and we continue to work to update and improve our systems, our programs and our use of technology throughout the building. Students in grades 1 and 2 continue to work in the *Success Maker Program* in the computer lab twice each week, using both the math and reading components of that program. Our new assistant principal, Mrs. King, is training parents of 1st and 2nd grade students who have volunteered to assist with a before and after school program to provide additional assistance with the *Success Maker Program* for students in these grades. In addition, she is working to train 3rd grade parent volunteers to assist with a similar before and after school program for 3rd graders using the web-based *Study Island* program. This program is another way to help 3rd graders prepare for MCAS testing in the spring. Third grade students also continue to develop keyboarding skills using a program entitled, *Bernie's Typing Travels*. We continue to use Alpha Smart keyboards for student writing, especially for some of our special needs students, and this year individual teachers have created their own web pages. Third grade teachers are piloting the Houghton Mifflin Assessment program and test generator as part of the reading program. This computer program will assist teachers with assessment, allow them to create tests, track student performance, monitor progress, generate individual and class reports and provide individual prescriptions for students. Teachers will be using this program for the remainder of the year, beginning in January, and will evaluate its effectiveness at the conclusion of the pilot. In addition, two 3rd grade teachers, Mrs. Arciero and Mrs. Jansen, are working with the Classroom Performance System. This instructional tool is currently being explored by pairs of teachers at each school in the district. Mrs. Arciero piloted the program and is providing training to Mrs. Jansen. Together they will examine the system's capabilities, develop a collection of lessons to share with team members and train their 3rd grade colleagues in the use of the system. As a staff and school community we continue to seek additional ways to regularly upgrade the technological services, equipment and programs at the Woburn Street School.

The examination and use of data to inform instruction continues to be an area of focused emphasis. Monthly staff meetings have been used to examine district pre and post math data, as well as 2007 MCAS data. We continue to assess student progress and achievement to assist teachers in their work to advance student performance. Teachers throughout the district spent Curriculum Improvement Time in November listening to Dr. Lorraine Monroe, a nationally recognized speaker and educator, who spoke to the Wilmington faculty about how to create high-achieving schools to transform the lives of students. Teachers are continuing to develop research projects that identify

student needs through the examination of data and develop after school programs to meet those needs. In 3rd grade an after school program to assist identified students with math has been developed by Mrs. Murphy and Mrs. Jansen. A similar program to assist students with reading has been developed by Mrs. Donahue and Ms. Jablonsky. These two programs will begin in January and continue until May. Assessment practices for Math and English Language Arts continue to be examined and developed and our School Improvement Plan reflects the use of data to set measurable goals for improvement in student performance. Our core curriculum, its alignment to the Massachusetts Curriculum Frameworks and the analysis of data to identify specific areas in need of improvement is an ongoing goal for the district as well as the Woburn Street School.

We have begun using the new standards based report card. This is the result of two years work to design a progress report that is better coordinated with our instruction and the standards of the Massachusetts Curriculum Frameworks. The new progress reports are based on specific academic standards set by the state and student benchmark assessment results are provided to parents in each area. We are piloting this new system during this school year and will make any necessary adjustments at the end of the process. The format and reporting system have changed from the more traditional format we have been using but the new progress report informs parents and students more clearly about the areas being assessed and the expected student outcomes.

Again this year we are offering a Reading Incentive Program to encourage children to read at home. This year's theme is *Rescue Reading* and the children have been busy reading each day to complete the program's requirements. In March we will be hosting our annual visiting author as part of this program. This year we are pleased to have Jacqueline Davies, a local author who lives in Needham, as our guest author. Ms. Davies has written several books for children from preschool to high school, including *The Lemonade War*, *The House Takes a Vacation*, *Where the Ground Meets the Sky* and *The Boy Who Drew Birds*, a story about John James Audubon. Ms. Davies will be with us for a full day. Children at the Woburn Street School who complete the Reading Incentive Program will receive an autographed book by our author.

The Woburn Street School has hosted an exciting Poetry program for the past several years. This program is planned and directed by two of our 3rd grade teachers, Mrs. Traci Jansen and Mrs. Erin Donahue. This project is the result of Mrs. Jansen's participation in the Summer Poetry Institute at Boston University and is based on the *Favorite Poem Project* of past poet laureate, Robert Pinsky. In conjunction with this poetry project a periodic magazine of student poetry entitled, *Wildcat Tracks*, has been published. Poetry Day at the Woburn Street School is held in May and is enthusiastically received by everyone at the school.

This year we were fortunate to have another recipient of a grant for creative teaching from the Wilmington Education Foundation Fund for Teacher Programs. Ms. Kristen Tozza, one of our 2nd grade teachers, received a creative teaching grant this year. As a result, she was able to travel to the Grand Canyon during this past summer. She returned with many photographs of this enriching experience which will help to enhance her social studies instruction.

Safety is a high priority at the Woburn Street School. It is our goal to ensure the continuous improvement of our safety practices. To help accomplish this goal the safety committee meets regularly to discuss ways to implement new procedures to address our changing needs and improve established practices. Our office monitor is now functioning and allows us to identify people approaching the front entrance. Once security has been cleared, the buzzer is used to unlock the door and allow the person to enter the building. Room keys have been provided to all teachers and staff members so doors can be kept locked within the building as necessary. All volunteers are required to complete CORI forms, as are all staff members. Visitors and volunteers are also required to wear badges whenever they are in the building for any reason. Staff members are required to wear picture I.D. badges during the day. A "grab and go" box containing emergency information for all students and staff members, a floor plan for the school and other important information is ready for any possible emergency. Fire drills are conducted monthly, other emergency drills have been developed and practiced and staff members continue to discuss procedures for possible situations that would require a predetermined plan. It is an ongoing goal of the Woburn Street School and the Wilmington Public Schools to anticipate any possible emergency situation and to develop a plan to

ensure the safety of all students and school personnel. In addition, the Wilmington Public Schools has implemented the Connect Ed program. This program allows us to contact every parent and staff member in a matter of seconds to inform them of a snow day, an early release, a delayed opening or any emergency situation. We feel this has been successful and response from the community has been positive.

The Woburn Street School has a long and cooperative association with the Northside PAC. As always we are extremely appreciative for its continuous and generous support of our school and its programs. Each year the PAC sponsors a variety of fundraising activities to generate money for programs and materials that benefit the school and enhance the curriculum. Enrichment programs are provided regularly during the year for our students and a variety of materials is generously purchased. The Woburn Street School continues to be extremely grateful for the hard work and support of the PAC. Parents and teachers working together create a positive and productive atmosphere for learning. We at the Woburn Street School, working side-by-side with our parents, continue to strive to meet the needs of every child. The well-being and success of all our students is our ultimate goal.

BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center is a fully staffed and comprehensive site that is home to an Integrated Pre-school classroom, a Substantially Separate Pre-school classroom and six Kindergarten classrooms. In addition, Boutwell houses before and after school programs (CARES) and provides classroom space for two S.E.E.M. Collaborative Programs. These programs are geared to pre-school age hearing impaired children.

This has been a very exciting year for the Kindergarten Program. In September of 2007, The Wilmington Public Schools implemented full day kindergarten. The program is now five hours and fifteen minutes in duration. The children have a lunch period and recess each day. Two additional kindergarten classrooms were added to the program this year. The Boutwell Early Childhood Center is able to offer a multi-faceted learning experience to the students, which includes participation in Physical Education, Music, Art, Library and new this year, a fully equipped Computer Lab. Special Education Services are available for those students who qualify and need assistance in the areas of Speech and Language, Occupational Therapy, Physical Therapy and Resource Learning services.

The Pre-school and Kindergarten Curriculums are aligned to the Massachusetts Curriculum Frameworks. Student progress reports submitted to parents in January and May, reflect the Frameworks as well as curriculum initiatives. The Houghton Mifflin Reading Language Arts Program and Trailblazer Math Program are firmly established in the Kindergarten Curriculum. Some classes also maintain pen pals with Shawsheen Elementary School students and book buddies with West Intermediate School students. The Harcourt/Brace Science Program has been added to the curriculum this year. It provides students with an introduction to earth, physical and life science using a hands-on, inquiry-based approach. The Integrated Pre-school Program has fully implemented the Pre-K component of the Houghton Mifflin Reading Language Arts Series. This year the Boutwell offered two parent information nights. The first focused on Speech and Language Development and the connection to Phonological Awareness. The second was an overview of the Kindergarten Curriculum. These continue to be an effective means by which parents and private schools can receive an overview of typical development and core curriculum areas. Because of the positive response to the parent information nights, the Boutwell Early Childhood Center in conjunction with the Wildwood School, hosted a Math Night as well. This was open to students and parents, who participated in a variety of activities from the Trailblazer Math Program. Both enrich and strengthen the home school connection.

The Boutwell Parent Advisory Council, or PAC, has been a strong and involved presence at the Boutwell Early Childhood Center this year. Members of the PAC work closely with staff and administration, to that end. The enrichment programs funded by PAC, which included "Reach for the Stars", "Pioneer Living" and "Visiting Authors" have greatly enhanced curriculum. PAC has brought families together with such events as, Movie Nights, Family Fun Night and the Ice Cream Social. Their contributions to the students and families have been instrumental in developing a sense of community at Boutwell.

Our School Advisory Council or SAC is another facet of parent involvement. Along with parents, teachers and administrators from both the Boutwell Early Childhood Center and Wildwood Early Childhood Center, this council develops a School Improvement Plan that is based around safety, security, curriculum and building initiatives.

Two performances are held during the school year under the direction of our Music Specialist, Pre-school and Kindergarten staff. In December, a winter concert was presented to parents and friends. This year's theme was "Snow Days". In April, parents were treated to a program that celebrates community. It is the culmination of a month long study of Wilmington. Activities that the children participated in included visits by the Town Manager, Fire Chief and Postmaster. Through the Parent Advisory Council's fundraising efforts, the Boutwell Early Childhood Center now has new risers, which the children use during performances!

The Boutwell Early Childhood Center is committed to providing a positive and productive learning environment for all of its students, many of whom are experiencing public school for the first time. We strive to make the transition to kindergarten and in the spring, transition to 1st grade, a successful one. Our staff strives to create a balance between each child's social emotional development while at the same time cognizant of curriculum and instruction. With the support and involvement of our parents, we endeavor to make each child's school experience an enriching one that will lay the foundation for the years to come.

WILDWOOD EARLY CHILDHOOD CENTER

The Wildwood Early Childhood Center, located at 182 Wildwood Street, currently has an enrollment of 201 Kindergarten and Preschool students. September 2007 marked an exciting development in the Wilmington Public Schools with the inception of full day kindergarten. The Wildwood Early Childhood Center now houses seven full day and two special needs kindergarten programs that allow students to receive integrated learning experiences and socialization opportunities in a five hour and fifteen minute day. Through a state funded Quality Full Day Kindergarten Grant, the kindergarten classrooms at the Wildwood Early Childhood Center were equipped with new furniture, materials and the building received updates. The grant also made it possible for the installation of a state-of-the-art wireless computer lab and software that students and staff utilize to enhance the Early Childhood curriculum. The Wildwood Early Childhood Center continues to offer two Pre-school programs. The integrated Pre-school program is presently a half-day program that has two sessions that run four days a week for two and a half hours a day and a full day Special Needs preschool that runs five hours fifteen minutes.

Our kindergarten students receive weekly Art, Music and volunteer run library time, which includes Pre-school and Computer Lab time. Physical Education classes are offered twice weekly. Lunches are served to all of our full day students on a daily basis. Special Education support services, such as Speech/Language Therapy, Resource/Learning Support, Occupational and Physical Therapy are available for students needing such assistance.

The Wildwood School prides itself on being a student-centered educational facility, emphasizing individual student development, strong student-centered curriculum, family involvement and positive school climate. Central to our kindergarten curriculum are the Houghton Mifflin English Language Arts Program, which is also utilized in the Pre-school, and the Math Trailblazers Program. Both programs lay the foundation for student success and both align with the MA State Frameworks. In kindergarten the Harcourt Science Program was adopted this year. With the addition of full day kindergarten, our students now have more time to explore life, physical and earth science through a hands-on science program. Staff continues to work tirelessly keeping our curriculum current and in accordance with the MA State Frameworks, in an effort to provide our students with academic, critical thinking and social skills that will last them a lifetime. Classroom and center activities focus on age-appropriate literacy skills, phonemic awareness, mathematics, written language, science, social studies and social skill development. Social and emotional development is an equally important facet of our curriculum in the Pre-school and Kindergarten programs. Play and positive peer interactions are woven into every child's day.

Our School Advisory Council (SAC) is a combined committee of administrators, teachers and parents from the Boutwell and Wildwood Early Childhood Centers, who meet on a monthly basis to develop a School Improvement Plan for the Early Childhood centers. The School Improvement Plan is a compilation of goals addressing the school's needs around learning results, professional development, facilities, community, technology and communication.

Additionally, our parents put forth great interest and enthusiasm in all of their efforts to support our school through an active Wildwood Parent Advisory Council (PAC). The PAC sponsors Scholastic Book Fairs, Movie Nights, and a Family Fun Night as well as enrichment opportunities and materials for our students. The PAC also sponsors our annual coat and food drives that support Wilmington community programs.

In the spring the Wildwood Early Childhood Center participates in a school-wide thematic unit that focuses on the Town of Wilmington. Through this Wilmington Unit, students learn about the community, landmarks and traditions of their hometown through experiences that encompass all the strands of the curriculum. During our unit we also have a mini-town meeting where various town officials come to our school and establish important relationships with our young students. Officer Moon, our Safety Officer, is a friendly face to all the children as he presents bus and community safety programs and Lt. Hurley and other fire fighters bring important fire safety messages and programs. We are thankful to have such community involvement and support for the children at the Wildwood Early Childhood Center where our goal is to meet the needs of all our students in order for them to succeed and develop a life long love of learning.

SPECIAL EDUCATION DEPARTMENT

During the last academic year the Special Education Department received 156 referrals for initial Team evaluations and provided Special Education and related treatment services to 708 Special Needs students.

During the last year the Special Education Department added two classrooms to serve children on the Autism spectrum. Specifically, the district added a classroom at the kindergarten level to serve children diagnosed with Pervasive Developmental Disorder and a second classroom at the Intermediate level to serve children of this age group diagnosed with Autism. Each one of these settings has an extended year program in order to prevent substantial regression. These two programs have served to expand the Wilmington Public Schools' capacity to provide in-district services to students with this disability.

In a continuing effort to provide staff training for faculty and related service providers the Special Education Department has sponsored numerous workshops and conferences. For example, last year three separate ten hour workshops were conducted that focused on teaching students diagnosed with some form of Autism. Furthermore, the Special Education Department has continued to offer training opportunities for the educational assistants.

PERFORMING ARTS DEPARTMENT

The Wilmington Public Schools continue to offer and support one of the finest and most comprehensive programs of music education in the Commonwealth. The staff of the Performing Arts Department is a team of highly qualified music educators that guides our students through a sequential curriculum that is completely aligned with the National Standards for Music Education, as well as the State Curriculum Frameworks. During their years in the Wilmington Public Schools Performing Arts classes, our students are given the tools and skills they need to be lifelong participants in music.

At the elementary level, all students in grades K - 5 receive a minimum of one music class per week. In each year of music study, elementary students work on singing; playing instruments; composing, reading and notating music; listening to, analyzing and describing music; improvising within musical forms of melody and accompaniment; evaluating music and music performances; and understanding relationships between music and other disciplines as well as in relation to history and other cultures. Students at each grade level are given an opportunity to experience public performance at one school concert per year before an audience of classmates, teachers and parents.

During the middle school years, students in the general music classes use the knowledge and skills that they developed during their elementary music classes for practical application in a performance based setting, in either guitar or piano keyboard class. Students have the opportunity to not only refine their technical music skills, but also further develop the expressive qualities of music, which include composition and music criticism. Additionally, students who received instruction in Chorus, Band and Strings at the elementary school level have the opportunity to take classes in these areas during middle school and expand the performance aspect of studying vocal or instrumental music. The middle school Strings, Band, Jazz Band and Chorus rehearse weekly during school and perform at numerous concerts and functions throughout the school year.

At Wilmington High School, students can choose from a variety of Performing Arts classes, which include String Ensemble, Chorus, Concert & Marching Band, Jazz Band, Introduction to Theater and Theater Craft. Additionally, there are numerous extra-curricular opportunities such as Pit Orchestra, Pep Band, and an Acappella ensemble, "*SoundScape*". At both the middle and high school level, Drama Club is also offered as an extra-curricular activity. Drama Club is the perfect vehicle for providing students of all interests and abilities the chance to participate in one or more of the four nationally mandated Arts disciplines of Music, Dance, Theatre and Visual Arts. Students who like to perform have the opportunity to audition for singing and dancing roles or chorus parts, and receive acting instruction as well. Countless other students choose to operate "outside of the spotlight" in these productions by designing and painting sets and scenery, handling the audio/visual equipment and by doing numerous other backstage tasks.

Because of the continuing town-wide commitment to quality education, we can proudly state that Performing Arts are alive and thriving in Wilmington.

FINE ARTS DEPARTMENT

Wilmington High School increased its offerings to the student population with the introduction of Ceramics I, Ceramics II and Drawing and Painting. We also added to our staff Miss Megan Hinman who is teaching these classes. These additions have proved to be very popular with all three Ceramic sections completely filled. Miss Hinman has her Masters in Art Education from Tufts University and has kept the students busy learning both hand-building and wheel construction methods. With the retirement of Lillian Faveau we also welcomed a new art teacher for the West Intermediate School. Nora Elton teaches at the West Intermediate School three days a week and works at the Museum of Fine Arts in Boston coordinating student programs. Nora is also a jewelry designer and has her own website.

Field trips this year included the spring visit to the new Institute of Contemporary Art, located on the Boston waterfront. The trip introduced students to a wide range of art techniques from installations to varied sculpture techniques to video art. The students were given a tour of the building and artwork. We had a beautiful sunny day to look out at the Boston waterfront. This fall the students visited MAMOC (The Massachusetts Museum of Modern Art). This museum is located in western Massachusetts so the ride itself treated us to splendid autumnal views of the hills. Students viewed work influenced by science and war among other areas of interests to the artists.

Graphic Design I students participated in the Heinz Ketchup Creativity Contest where students across the nation were asked to redesign the Heinz Ketchup packet. Although there were no winners from Wilmington High School, the students made some impressive work.

Graphic Design II students competed in the 7th Annual Tiburon International Film Festival Poster Contest. Each student designed a poster based on the festival's theme "Understanding the World through Film." The selected design will be announced in March.

Graphic Design II students also designed new logos for the Wilmington Youth Lacrosse Association. The WYLA opened up this competition to Wilmington High School and Shawsheen Valley Technical High School students. Amica DiMambro (Class of 2009) designed the winning logo and was awarded a \$500 Savings Bond. The selection committee was so impressed by all the submissions that they later chose to award two runner-up prizes. Seniors Christopher Lavin and Lauren Camillieri were both awarded \$200 Savings Bonds for their logo designs.

The following students had artwork submitted to this year's Boston Globe Scholastic Art Awards: Amica DiMambro (2009), Christopher Lavin (2008), Brianne Kelly (2008) and Danielle Johnston (2010). Whether these students receive recognition for their work will be determined at a later date.

Graphic Design I students will once again be competing in Wilmington's Fun on the Fourth T-shirt Design Competition. The Fun on the Fourth Committee will select the design for this year's t-shirt later this spring. Last year's design winner, Jon Spurr (Class of 2009) was presented with his t-shirt at the Fourth of July celebration.

Alyssa Neiman was selected for Art All-State this year. This program accepts only 140 students statewide. Students stay overnight in Worcester and work with practicing artists to create an installation. This is a wonderful learning experience and also helps to start friendships with art students throughout the Commonwealth.

Riley McCue won the Crayola contest "The Art of Childhood Book." It was a contest about design all around us.

Karen Larrabee and Neal Roberts were the recipients of a mini-grant from the Wilmington School Business Partnership. They are combining lessons in portraiture and proportion with promoting diversity, harmony, anti-bullying and acceptance by creating an original art installation we call *Towers of Tolerance*. Each middle school student will create between five and ten mini 2" x 2" portraits of people from many cultures. These thousands of portraits will be combined on large, freestanding tube-style bases and panels which we plan to tour throughout the community over the next two years as a traveling exhibit. The plan is to have the exhibit visit other schools as well as businesses and community locations throughout Wilmington. All students are including one self-portrait in the exhibit. Staff throughout Wilmington have also been invited to add their portrait to the group. One tower is already complete and can be seen by visiting Room 347 at the Wilmington Middle School.

PHYSICAL EDUCATION & HEALTH

The Physical Education and Health Department continued to serve all students (K-12).

The Elementary Physical Education and Health Education Program is a comprehensive curriculum which incorporates physical fitness and skill development components as well as specific health related topics. The Health Education program emphasizes the importance of exercise, body systems, hygiene, proper nutrition, personal health care, sun protection and rest/sleep to feel well. The students learn to identify major behaviors that contribute to wellness through self-esteem, relationships, responsibility, communication and decision making skills. Through Art, Library, Music and Physical Education, teachers at the Woburn Street School presented their interdisciplinary program with their second grade students. The second grade students presented "Live Well." Each of the second grade classes learned about the importance of keeping their body healthy in Health class. In Library, the students memorized a poem written by Brod Bagert entitled "Sense Alive." In preparing for the April 13th program, the students created art exhibits, learned song lyrics in Music and created dance movement in Physical Education. The interdisciplinary programs continue to provide the students with an opportunity to learn important topics in a fun, creative and unique way. At the Woburn Street School, the third grade students were provided an opportunity to experience technology in their physical education class. The Wilmington Business Partnership Grant provided funding for the purchase of pedometers for the students. The children participated in a curriculum program entitled "On the Move with Pedometers" in Physical Education. It was an exciting time in all classes. The children were working hard to accumulate as many steps during class to reach the goal of one mile (2,400 steps). In fifth grade, we continue to offer the DARE Program in cooperation with the Wilmington Police Department and Officer Julie Brisbois.

The Middle School Physical Education & Health Education program is a comprehensive curriculum which incorporates health topics, physical fitness and sport skill development for all students. A Physical Education unit includes the traverse climbing wall which was installed at the Wilmington Middle School gymnasium and the students continue to be extremely excited about using the climbing wall. The climbing wall will enhance skills that build strength, endurance and coordination. During the fall, the entire middle school students and staff participated in team building activity day that enhance positive relationships among their school community. The activities included grade level book discussions, three team building activities and a presentation in the auditorium about not bullying.

The Physical Education Curriculum at the high school, Health Dynamics, is a comprehensive program dealing with health, fitness and life skills. Students will examine appropriate health topics including substance abuse, nutrition, physical fitness, human sexuality, mental health and stress management. The curriculum also incorporates effects of the environment, consumer issues, ecology, and social issues in the program. Related physical activities designed to reinforce health issues will be offered to ensure a complete holistic sense of mental, spiritual and physical well-being.

ATHLETIC DEPARTMENT

The Health Dynamics Department cited several students for Outstanding Achievement in 2007:

Academic Excellence Awards were presented to the following students:

- Class of 2010: James Marra
- Class of 2009: Lisa Rooker
- Class of 2008: Evan Borseti
- Class of 2007: Michael Golden

Academic Achievement Awards were presented to the following students:

Bryanna Marra
Krista Murphy
James DiNuccio
Julie Braid
Meaghan Keene

Athletic Award Recipients

- Dr. Gerald Fagan Award: "To the most outstanding Wilmington High School Senior Athlete:" Josh Mayo and Brianne Bozzella
- Lawrence H. Cushing, Sr. Award: "To the senior demonstrating dedication to Athletics at Wilmington High School:" Kenneth Adams and Taryn Martiniello
- Harold "Ding" Driscoll Award: "To the senior athlete demonstrating courage, discipline and tenacity while attending Wilmington High School:" Gregory Stewart and Ashley Vitale
- Joseph H. Woods, Jr. Memorial Scholarship: "To the senior athlete demonstrating courage, discipline and tenacity while attending Wilmington High School:" Gregory Stewart and Brianne Bozzella
- Jack Wolfe Memorial Scholarship: "To the male and female athlete who exhibit team spirit, leadership and equal dedication to academics as well as athletics:" Michael Stewart and Ashley Vitale
- Dick Scanlon Scholarship: Eric Legro and Brianne Bozzella
- The Wildcat Distinguished Service Award: Sons of Italy

Athletic Department Highlights of 2007

The Boys Basketball team coached by Jim McCune had an overall record of 17-3. This was their sixth consecutive Large School Championship. They lost in the semi-finals of Division II North State Tournament to Bedford.

The Girls Basketball team coached by Jay Keane had an overall record of 17-3. They lost in the Division III North State Tournament Finals to Pentucket. Ashley Vitale was Cape Ann League All Conference, CAL Player of the Year, Lowell Sun 1st Team All Star, Globe and Herald All Scholastic. Coach Keane was Lowell Sun Coach of the Year.

The Girls Ice Hockey team coached by Joe McMahon had an overall record of 17-3. They finished 1st place in the North Cape League and lost in the semi-finals of Division II Tournament to Barnstable. Jessica Scioli was a Globe and Herald All Scholastic, All Conference North Cape and Lawrence Eagle Tribune All Star. Coach McMahon was Lowell Sun Coach of the Year.

The Winter Cheerleading team coached by Nancy Sullivan was Cape Ann League Champions, North Regional and State Champions.

The Wrestling team is coached by Michael Pimental. Steve Sughrue was a Cape Ann League All League & Division III State Champion @ 103 lbs. along with being a Lowell Sun All Star.

Boys Spring Track coached by Bob Cripps had a record of 8-3. Shawn Fahey was 2nd in the State and All State Meets in the Javelin and was a Boston Globe and Boston Herald All Scholastic. Nick Farnsworth was the State Champion in the Javelin and set a new state record for distance. Mike Condell was the State Champion in the 800 meter race. The Javelin Relay Team, which consisted of Shawn Fahey, Nick Farnsworth and Thomas Barry, were State Champions.

Girls Spring Track is coached by Thomas Bradley. Stephanie Baima was a State Champion in the High Jump.

Boys JV Lacrosse was coached by Chris Lewis and had a record of 10-1-2.

Girls JV Lacrosse was coached by Lois Nardo and had a record of 11-3-1. It was a great season for both programs. Starting in the spring of 2008, Lacrosse will become a Varsity sport.

Boys Soccer was coached by Stephen Scanlon and had an overall record of 13-1-4. The team finished in a tie for 1st place with Masco for the Cape Ann League Large. CAL Player of the Year was Vinny Papageorgiou. CAL Coach of the Year was Stephen Scanlon. The team was the recipient of the League Sportsmanship Award. Vinny Papageorgiou was also chosen as Boston Globe and Boston Herald All Scholastic.

The Football team coached by Bob Almeida had an overall record 9-2. The team finished in a tie for 1st place with Masco in the Cape Ann League Large Division. Ernie Mello was CAL Player of the Year and a Boston Globe and Boston Herald All Scholastic.

Football Cheerleading won the Cape Ann League and North Region Championship. They came in 2nd in the States.

SCHOOL FOOD SERVICE

Wilmington School Food Service employs 16 full-time and 24 part-time staff, in addition to the Food Service Secretary and the Administrator of Food Services. All salaries, food, supply and equipment purchases, as well as most maintenance costs and office supplies are paid from the Food Service revolving account. Revenues obtained from student lunch participation, reimbursement from the Department of Education, catering, Senior Citizen Lunch, Extended Day Care and other programs are used solely for the support and improvement of the School Food Service Program.

We comply with the United States Department of Agriculture's food based menu-planning system and nutrient standards, providing meals that meet 1/3 of the RDA for calories, as well as required levels of other key nutrients, including fat, saturated fat, protein, vitamins A and C, iron and calcium. Lunch prices for the 2007/2008 school year are as follows: \$1.50 at the elementary and middle schools and \$1.75 at the high school. A total of 393,064 student meals were served last school year (2006-2007). Students may choose from a variety of lunch options at all grade levels to encourage participation. Average monthly participation was approximately 65% district-wide. In addition to reimbursable meals, a la carte items are available to students to supplement school lunches and those brought from home.

Allergy and other health concerns continue to be addressed. Full-time food service staff is trained annually in EPI-PEN administration. The Cafeteria Managers at each school and the Administrator of Food Service work closely with school nurses and parents, providing ingredient and nutrient information as necessary. At present there are 35 *ServSafe* certified sanitarians on staff including the Administrator and all staff should be certified by February 2008. Monthly food safety trainings and inspections are performed in each school.

The Managers/Supervisors were trained by the Department of Education on correctly preparing and completing production records. Five managers attended a conference which included a seminar called "What is the Purpose of a Banana?"

Computerized Point-of-Sale systems are in place at all schools to improve the efficiency and accuracy of reporting and accounting. Participation, especially of students eligible for free and reduced price meals, has increased remarkably since this program was introduced and online services are now also available. Other initiatives completed during the school year include various equipment and storage facility improvements and the purchase of a new dish machine for both the Woburn Street School and the West Intermediate School.

From August 2006 through July 2007, the Senior citizen home-delivered and congregate meals program at the West Intermediate School served 15,007 lunches.

CONCLUSION

Wilmington Public Schools had several retirees this past year: Dorothy Barrett, Linda Bavuso, Alice Bertini, Virginia Blodgett, Martha Boudreau, John Fahey, Lillian Favreau, Bonnie Gamble, Nancy Goldman, Virginia Littlefield, Martha Mahoney, Steven Marino, Stoddard Melhado, Ann Mulak, Michele Nortonen, Lucia Proia, Susan Schellenbach, Brian Smith and Catherine Symonds. The Wilmington School community wishes to thank these people for their many years of dedicated service to the children of Wilmington and wishes them many happy and healthful retirement years.

We would like to take this opportunity to extend our appreciation to the administrators, teachers, support staff, parents and students who contributed their efforts to the Wilmington Public Schools during the past school year. A special note of thanks to the many town departments that cooperated with the school system in 2007.

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District is pleased to submit its 2007 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 37th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Treasurer, and Donald Drouin from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Vice-Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Secretary, from Tewksbury; and James M. Gillis, Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand two hundred and fifty-seven (1,257) high-school students were enrolled in SVTHS's day school programs in October of 2007 and more than 600 adults participated in the school's various adult and continuing education courses.

In June of 2007, SVTHS graduated 297 seniors. By September of 2007, ninety-four percent of SVTHS' graduates were either employed in their area of expertise or pursuing higher education. In addition, one percent entered the military forces and five percent were employed in other trade areas.

The SVTHS faculty is an exceptional group of talented academic and vocational/technical educators who are all highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 131 full-time teachers as well as 16 para-professionals (teacher aides). Of those full-time teachers, there are 11 department chairs and 16 lead teachers. All SVTHS teachers hold state certification credentials and exhibit the character, health, personality and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Performance: In the spring of 2007, 92 percent (296 of 323) of SVTHS's ninth graders passed the inaugural Biology MCAS test. This local score compares extremely well to the statewide Biology passing rate of only 76 percent. During the same testing period, SVTHS's tenth graders outperformed all preceding sophomore classes on both the English Language Arts and Mathematics MCAS tests. Ninety-seven percent passed the former; 95 percent, the latter.

Curriculum Revision: SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology *Frameworks*. The revision creates a two-year course that addresses each of the six standards promulgated by the Department of Education (DOE) and pays increased attention to laboratory activity.

Anticipating the advent of the United States History MCAS test in the spring of 2011, members of SVTHS's Social Studies Department are paralleling the biology curricular revision. In the near future, SVTHS will implement a two-year United States History course aligned with the Massachusetts *Frameworks*.

In addition to these test-driven revisions, members of the Physical Education/Health faculty have recently updated that department's curriculum to reflect, among other outcomes, the instructional activity conducted in SVTHS's state-of-the art Fitness Center.

Promotions, New Positions and New Staff: Dr. Robert Kanellas was appointed Director of Academic Programs to replace Ms. Kerry Sullivan, who retired in the spring of 2007. Prior to his appointment, Dr. Kanellas taught English at SVTHS for 35 years, concurrently serving as Department Chair for ten years.

To coordinate the remedial instruction and Educational Proficiency Plans that will result from the DOE's increased MCAS passing threshold, SVTHS created the position of MCAS Remediation Chair and hired Mrs. Marie Smith in that capacity. Mrs. Smith, who has worked for seven years in the Support Services Department, possesses extensive experience as a writer of Individual Educational Plans, MCAS appeals and MCAS Alternative-Assessment Portfolios.

To accommodate the recently implemented two-year Biology curriculum, SVTHS added Ms. Rita Dalmanieras to its Science faculty. In addition, Mrs. Laurie Grant joined the Science faculty to fill an existing vacancy.

Following the retirement of Mr. William Christerson, Mr. Leonard Simonelli was hired as a social studies teacher and Mr. Edward Geary was promoted to the position of Chair.

Mary Grace Ferrari, hired to fill a Mathematics vacancy, is an experienced teacher who had previously received two awards in the city of Somerville for excellence in teaching. Karen (Antonelli) Ruggiero, a SVTHS alumna, joined the SVTHS staff as a mathematics aide.

Summer School: The roof-replacement project that extended through the summer months necessitated the relocation of the 35th Annual Summer Academic program to an alternate site. SVTHS remains indebted to the extraordinary assistance of the Billerica school system during the summer months, specifically to the professional courtesies extended by Superintendent Anthony Serio and to the hospitality of the Locke Middle School Principal, Alexander "Sandy" Infanger.

SVTHS enrolled 140 students from ten surrounding school systems in 26 courses during the summer of 2007. Individuals seeking summer-school information should contact Dr. Robert Kanellas, Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school's infrastructure included, in part, the remodeling of one science laboratory; the soundproofing of one English classroom; the construction of a new MCAS Remediation classroom; the installation of ceiling-mounted LED projectors in many academic classrooms; the remodeling of a centralized mathematics office; the installation of a new gymnasium floor; and the repair of the pool, its filtration system and deck.

Building and Grounds

The summer of 2007 was a very productive construction schedule for both Shawsheen Valley Regional Vocational Technical High School and KBA Architects of Charlestown, MA (Knight, Bagge & Anderson, Inc.). The new rubber roof was completed with a 25 year warranty, new HVAC roof top units were installed for heating and cooling, a new energy management system, numerous electrical upgrades, the swimming pool restoration was finished and a new gym floor installed. Most projects were engineered with concern for energy savings and long-term building envelope protection. Underway for 2008, KBA Architects designed new, thermal efficient entrance doors and the much needed renovation of the swimming pool locker rooms and coaches' facilities. Overall, it has been a very successful and productive few years for everyone involved in the various construction projects.

Clubs and Organizations

Student Council: The Eighth Annual Shawsheen Turkey Bowl, the much anticipated flag-football game between the junior and senior girls was once again a successful holiday event which raised \$575 and 22 cases of food for the Billerica Food Pantry.

Drama Club: During the winter, members of the Drama Club, under the direction of Ms. Angela Caira and Mr. Timothy Woodward, staged a Broadway cabaret dinner theater that featured performances from *Chicago*, *Beauty and the Beast*, *a Chorus Line*, *Line King*, *Phantom of the Opera* and *Hair Spray*. In the spring, this versatile troupe of performers staged *Much Ado High School* and *Mmm Beth*, two one-act plays.

Newspaper and Literary Magazine: During its 37th annual meeting, the Scholastic Press Forum voted SVTHS's *Rampage* best School newspaper and SVTHS's *Rambling* best literary magazine. This distinguished National award recognized the special talents of the SVTHS students who supplied the content and designed the layout of each publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Oratory Club: Sara Pietila, an 11th grade Health student from Billerica, placed second at the District level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Alumni Club: The meticulous direction and indefatigable data collection of Mrs. Gail Poulten, Alumni advisor and English faculty member, resulted in the first-ever publication of an *Alumni Directory* that solicited and contained the biographical information of respondents from the school's 34 graduating classes. In addition, Mrs. Poulten established an executive board, chaired by Attorney James Haroutunian, to plan future alumni activity. Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-671-3584.

Athletics: More than 450 students participated in interscholastic athletics capturing the Commonwealth Athletic Conference Championships in golf, boys basketball, girls softball, boys lacrosse and spring track. The Rams also captured state vocational titles in football, girls swimming, softball and boys track. Fourteen varsity teams qualified for post-season play and the overall winning percentage of the varsity teams ranked amongst the highest in school history. Dozens of SVTHS athletes achieved Commonwealth Athletic Conference All-Star status; as well as *Lowell Sun* All-Star status in various sports. Overall, it was clearly one of the most successful athletic seasons in SVTHS school history.

For an unprecedented fifth time in six years, SVTHS has earned the Markham Award from *The Boston Globe* for the most outstanding vocational/technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS Athletic program.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its chair and SVTHS alumna, Mrs. Robin Sgroso.

Support Services

The SVTHS Support Services Department services the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with one hundred or more Special Education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at SVTHS is 90.2 percent as compared to the state average of 61.1 percent. SVTHS's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 30 percent of our students being diagnosed with special needs, our passing rates as a school were over 90 percent on English language arts, mathematics and biology. In addition to their work on MCAS, the Support Services staff has gone through extensive training to support and facilitate the development of *Individualized Educational Plans* for our Special Needs population. The school has also built and equipped a conference room in order to provide a dedicated space for the many meetings that are held as part of this process.

Building and Grounds

In 2007, SVTHS completed an unprecedented number of renovations and construction projects. Those completed include: Existing two layers of old roofs were stripped and replaced with new insulated panels and a rubber roof membrane through the entire building; 20 old roof top HVAC units were removed from the roof and replaced with new; Energy Management System controlling HVAC equipment and parking lot lights replaced the old system; gymnasium floor was replaced and repainted with a new logo; pool filter was replaced with a new sand system (pool was also drained and grouted along with the pool deck); electrical panels were replaced and new lighting occupancy sensors were installed through most of the building (new electrical feeds were also installed in four locations of the building with building's main breaker panels tested and serviced); three new HVAC unit ventilators were installed in rooms 300, 303 and 304.

Community Services

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their vocational and technical knowledge and skills. More than 30 courses are offered during both the fall and spring semesters with enrollment exceeding six hundred adult learners during the past year. Residents interested in taking these and other types of practical courses are encouraged to contact Mr. Art Holmes, Adult Education Coordinator, at 978-667-2111 for information and/or a brochure.

School of Practical Nursing: During June commencement exercises, the School of Practical Nursing graduated its 13th class, comprising of 31 Licensed Practical Nurses (LPN). Since its inception in September of 1994, a total of 429 students have successfully graduated from this program and have gone on to rewarding careers as Licensed Practical Nurses. This intense ten-month program offers qualified adults a combination of evening and weekend coursework and clinical externship experiences that prepare aspiring healthcare professionals for the state LPN exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at 978-671-3646.

Middle School Career Awareness: Four hundred and thirty-two middle-school students from the district participated in after school, career awareness activities during the winter of 2006-2007. Students spent five hours exploring six of 12 different career path options. Mr. Richard Lavoie coordinates this program in conjunction with a guidance counselor from each of the middle schools located within the district. He can be reached at 978-667-2111, Extension 594 for registration materials or general information. The program is free of charge and is available to district middle school students. Busing is provided by SVTHS.

Tech Prep: Through participation in the nationally recognized Tech Prep program and its numerous articulation agreements, qualified SVTHS students receive the opportunity to earn college credit for coursework completed prior to high school graduation. Articulations with both a carpenter's union and an electrical union are also in place providing pathways into licensed trade areas for successful SVTHS students.

Swim Programs: SVTHS offered several high-quality swim programs on a year-round basis during 2007 in its Olympic sized, recently renovated swimming pool. The SVTHS pool also serves as the home site for Interscholastic High School Swim teams from the Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Interim Aquatic Director, at 978-671-3699.

Billerica House of Correction: The Billerica House of Correction opened a new facility in 2006 that included a state-of-the-art culinary arts training kitchen with classrooms. SVTHS provided extensive technical assistance to the House of Corrections by working closely and collaboratively with their staff to develop and implement a 400-hour Fundamentals of Culinary Arts course and curriculum with the acquisition of a nationally recognized *ServSafe* certification. SVTHS looks

forward to maintaining the collaboration with the Billerica House of Corrections by providing technical assistance and end-of-course assessment services that will validate inmate achievement of the course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at SVTHS as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment is strong and the program receives exemplary student evaluations.

Non-traditional by Gender Advisory Committee: The SVTHS Non-traditional by Gender Advisory Committee is a newly established program to explore and identify recruitment tools and support initiatives for students enrolled in occupational areas that are non-traditional by gender. The committee is led by a chair overseeing four SVTHS teachers and staff including two vocational teachers, one academic teacher and a support staff involved in the gay/straight alliance.

Computer Services

Student Information System: The Computer Services staff completed the 2007 Academic School Year using the "iPASS" (Internet Pupil Administrative Software System) meeting all DOE and District reporting requirements. In January, Computer Services trained the Guidance Department on the use of the iPASS's college subsystem for tracking college applications. In March, the new "iStaff" (Internet Staff Administrative Software System) add-on to "iPASS" was installed to start the DOE's EPIMS (Education Personnel Information Management System) project. This large data collection project, required by the DOE, ran from March until December. In April, the school nurses received additional training on the "iHealth" module that allows the nurse's office to track all visits to their office and provide reports of services delivered. In May, the freshmen entered into their permanent shop placement and the 2007-2008 scheduling process started for all students. During the summer, Computer Services helped complete all academic students scheduling, ninth grade exploratory scheduling and the customized "welcome back to school" letters to parents. In October, Computer Services redesigned the exploratory report card for freshmen and added the class of 2011 to Parent Access Manager. Use of the iPASS Parent Access Manager has increased from 25% in 2004, 53% in 2005 and 65% in 2006 to 74% of the parents this year. The Parent Access Manager allows parents to view up-to-date information on their children in the areas of attendance, grades, schedules and discipline information.

Computer Network: During 2007, computer labs for Title I Math, academics, library, science, math and guidance received new PC upgrades and LCD displays. The Graphic Arts and Commercial Art & Design departments along with the English lab received new iMac upgrades. In addition, every computer lab in the school received new hard disk images to refresh and update the computers with required software. During the spring and fall the four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the SVTHS's Technology Committee. As part of the long-term planning process, Business Technology and the academic labs were upgraded from 1GB to 10GB fiber.

Applications: The computer staff introduced the new web based Plato Learning Environment for the Math and Support Services departments as well as continued to maintain the Kurzweil text-to-speech software system. The Master Cam software system was upgraded for the Machine Technology department and the computer staff installed the Mitchell software training system and server for use by the Diesel Mechanics department. The Computer Services department purchased and installed school-wide licenses for the Adobe Create Suite 3 used throughout the school's curriculums. For the Computer Aided Design and Drafting department, Computer Services installed and configured the latest AutoCAD 2008 Academy software.

Guidance

Admissions: The popularity of SVTHS among district eighth graders continues to rise. SVTHS received over 600 applications for fall 2007 enrollment and accepted 335 students into the class of 2011.

College and Career Planning: College and Career Planning at SVTHS include a number of activities and events throughout the four year program. Students are first encouraged to investigate and explore career and technical areas through the Career Planning process and Vocational Explore program. Added to this experience are college and industry visits both in the classroom and out in the field. The College and Career Night offered in November attracted in excess of 500 people and was open to students and parents from the district towns as well as the SVTHS community. More than 60 colleges and career schools were represented at the event, as were branches of the U. S. Armed Forces. In addition to acquiring information on a variety of post secondary options, students and parents gathered information on Tech Prep advanced credit and financial aid opportunities.

Financial Aid Night: In January, the Guidance department partnered with the Massachusetts Educational Financing Authority (MEFA) in presenting comprehensive workshops to assist students and parents in understanding the financial aid process. In addition to a presentation on the Free Application for Federal Student Aid (FAFSA) form, SVTHS students and their parents received information about scholarship sources both locally and nationally.

Scholarships and Awards: One hundred forty-six graduates received scholarships at the Annual Scholarship and Awards night. Local community organizations and SVTHS affiliates contributed approximately \$60,000 in scholarship assistance. In addition, SVTHS graduates received prestigious awards and scholarships from college/career schools and the state-sponsored scholarship program designed to recognize academic excellence. Through the generous support of the industrial community, many graduates received tool and equipment awards.

Cooperative Education Program: With the assistance of local industry, more than 150 students from the Class of 2007 participated in this "training through work" opportunity. Many of these positions lead to permanent job placement upon graduation. In 2007, SVTHS expanded its Cooperative Education opportunities through a highly structured apprenticeship program to include 11th grade students. Selected students are able to begin an apprenticeship-training program while still in high school earning valuable hours towards licensure.

School Council

An important agency of school governance, the 2006-2007 SVTHS School Council is made up of three parents: Sharon Pietila, Jean Perry and Joanne Barry, all of Billerica, two community members: Bob Lazott of Billerica and Cosmo Ciccariello of Burlington, two SVTHS faculty members: Robert Roach and Donna Young and co-chaired by Dr. Robert Cunningham, Assistant Superintendent-Director/Principal and Nancy Higgins, community member.

The council discussed agenda items including school budget, revisions to the SVTHS *Student Handbook* and the 2007-2008 School Improvement Plan.

Technical Programs

Automotive Technology: The Automotive Technology shop is a nationally accredited mechanic program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. This continuous commitment of staying current with new technologies benefits the student body by annually revising and implementing new curriculum.

The Automotive Technology program received many major renovations over the summer. Work included a new office area, expansion of a supply/parts room and the creation of a custom service desk area where students engage in learning Strand 5 - Management and Entrepreneurship Knowledge and Skills and Strand 6 - Technological Knowledge and Skills of the framework. Record keeping and parts inventory has also been implemented into this year's curriculum. A newly painted shop wall, combined with a new brick façade of the office area within the shop and a new glass exterior door has created an energetic learning environment.

Through the capital budget process, the Automotive Technology program was able to purchase a new Genesis Analyzer. This new computer scanner was highly recommended by the Craft Advisory Board, enabling students to learn troubleshooting techniques on vehicles with up-to-date equipment that is used in industry.

The Automotive Technology program continues to offer complete service work on vehicles to the general public. In providing this opportunity the students are given the experience to work on live work from many different makes and models of cars and trucks, as well as providing an outstanding service to the community. The students also maintain all the school-owned vehicles, which are used for many of our outside construction programs and nursing externships. This practice provides the students with the chance to experience many of the problems that will be encountered in industry.

The Automotive Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and the enhancement of their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Auto Body: The Auto Body shop is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. Second year instructor Mr. David Lelievre has completed four additional I-CAR classes: the first two being hands-on certification, one in steel MIG welding and the other in aluminum MIG welding. The other two are I-CAR certifications in plastic repair. I-CAR develops and delivers technical training programs to professionals in all areas of the collision industry. This continuous commitment of staying current with new technologies benefits the student body by revising the curriculum annually with new standards that are seen in industry.

The capital budget process enabled the Auto Body program to renovate its facilities in the summer. The entire shop was power washed and the ceiling painted, creating a bright and vibrant learning environment. A new portable prep-station was purchased and utilized when welding is being performed within the shop. Also purchased was a full-hooded painting respirator. With this apparatus, safety will be enhanced by eliminating the need for individually fitted painting respirators.

The students in Auto Body utilize the transportation computer lab to access the NATEF curriculum on the Internet, which provides for a wide range of curriculum activities. This curriculum keeps students up-to-date with the latest auto body technology.

As is the case with the Automotive Technology program, Auto Body students continue to respond to vehicle-repair requests from district towns, including many requests from elderly citizens and they maintain school-owned vehicles.

The Auto Body juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancement of their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Business Information Services: Students successfully completed exams and certifications that exercise the validity of standards including: IC³ Computer Fundamentals, IC³ Key Applications, IC³ Living Online, Specialist Certification in Word 2003, Excel 2003, PowerPoint 2003, Access 2003, Outlook 2003, Expert Certification in Word 2003 Expert, Excel 2003 Expert, Master Certification in Word 2003 Expert (required), Excel 2003 Expert (required), PowerPoint 2003 (required), Access 2003 (elective), Outlook 2003 (elective) and IC³ Certification.

Students also participated in two professional student organizations: SkillsUSA and Business Professionals of America (BPA), earning recognition in a variety of areas. In addition, students continue to receive the Microsoft Office Specialist certification to validate desktop computer skills using Microsoft Office programs.

The opening of the newly designed and expanded School Store across from the cafeteria is an integral part of the program's marketing component allowing students to manage its day-to-day operation. An application will be submitted to the DOE for Chapter 74 Marketing Program approval.

Business Information and Services juniors completed their on-line Career Safe certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Carpentry: The Carpentry department has seen significant upgrades to their shop area this year with the addition of a new, modified dust collector system that enables students to operate all equipment within the shop virtually dust free. Two new Powermatic table saws were purchased through the capital budget process equipped with Beismeyer guard systems to ensure as safe an environment as possible. A new stainless steel automatic hand sink was also installed in the shop, meeting the sanitary needs of the students and staff. New enclosures were built in the yard to keep supplies and material out of the elements as well as providing a better way to organize large stock orders. A new In-focus Multimedia system was installed in the related room, allowing for a new updated video library to further enhance the related curriculum.

After a one-year hiatus, SVTHS is conducting a community house-building project this year. The program has offered to build a house for an individual within the district who qualified with the given specifications and drawn from the lottery. Mark Murphy of Wilmington was the lucky recipient of the project. This project offers the junior and senior students a "real-world" opportunity to acquire and develop skills as well as experience teamwork, working in different weather elements and making changes of a plan due to unanticipated changes.

The Carpentry students were also responsible for the completion of many projects around the school building including the stunning new school store, completion of the new office area/storage area for the Automotive Technology program and the design and installation of the Pergola in a memorial garden in the school's courtyard.

The Carpentry juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Commercial Art & Design: The Commercial Art and Design program has grown from 18 to 25 students accepted. With recommendations from professionals and industry specific advisory board members, the curriculum expanded to align with the curriculum framework and current technology.

Through the capital budget process, a digital media lab was added to the core program. Mr. Greg Bendel, an aide assisting with the program, possesses extensive training and educational experience in the area of digital media. Along with the lab reconstruction, Macintosh computers with state-of-the-art software, newly purchased video cameras, digital cameras and photo quality scanners are all part of the newly renovated lab.

The program continues to meet the requests and needs of the school district and in-house school projects. The live work incorporates timelines and rigorous quality standards that are found in industry and are used for many of the student's portfolios. Commercial Art and Design students participated in the design and layout of a Billerica elementary school sign, school gymnasium floor layout, posters and banners, the design and layout of a poster for the library and the design and layout of school and golf tournament signage.

Commercial Art and Design juniors will complete their on-line Career Safe certificates as a safety credential and receive 10-hour cards to document their participation and enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Aided Design & Drafting: The CADD program is a member of the American Design Drafting Association (ADDA); the premier professional organization for Drafting programs and membership provides the opportunity for students to take the Drafter Certification Examination and become certified. Its Curriculum Certification programs also provide a resource for schools to develop and upgrade program curriculum and to better prepare students to meet workforce and employment requirements.

Relocated to a new state-of-the-art facility, the program also purchased state-of-the-art technological computers and equipment. The new space and equipment has also allowed the instructors to develop a new scope and sequence and curriculum.

Students are able to utilize a new software program (*Chief Architect*) working with the owner of the Wilmington house project in designing floor plans. The junior class visits the house weekly as it is being built, getting a first hand look on how their design actually looks from the computer layout to the real wood frame. The class is also planning to create a scaled model of the house before the end of the year. Students also work with Auto-CAD, Solid Modeling, Pro E and G.I.S Terrain modeling while gaining valuable experience by completing community projects and in-house requests such as providing various drawings for school renovations, school maps and shop evacuation floor plans.

Acquisitions of 3-D printers through the capital budget process provides students the ability to realistically experience the design process that actual engineers and designers use. The Craft Advisory Board has recommended the 3-D printer for the classroom. The committee also pointed out the demand to be able to operate rapid prototyping as a desired skill needed in industry.

The Drafting/CADD juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Computer Science & Internet Technology: This program is divided into two unique tracks where the students have the ability to experience Computer Science and Internet Technology. The Computer Science Networking curriculum enables students to attain IC³ Certification, and A+ Certifications. The A+ portion of the curriculum has been implemented to a Security+ based training program to parallel real world job opportunities for many students this year. The Class of 2009 excelled with a success rate of 90 percent on the IC³ Certification program.

In the Web-based portion of the Internet, the seniors were introduced to a new programming language – “Alice in Action with Java,” utilizing object-based programming. Other new projects consist of developing a new road show video presentation in conjunction with the Commercial Art and Design program.

The capital budget improvements included a new overhead projector in shop that allowed the program to implement their curriculum from current DVDs. Also purchased this year were ergonomically designed chairs for all workstations, providing a comfortable environment conducive to learning.

The Computer Science & Internet Technology program is continuing its computer repair service for the staff and school programs; this service has been a great success as well as providing the students with a valuable resource for learning their craft. The upperclassmen built 42 computers from scratch; these computers replaced the classroom computers and are being used for the shop curriculum. The estimated savings to the school district is approximately \$10,000.

Computer Science & Internet Technology juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Cosmetology: The Cosmetology program continues to do an outstanding job in preparing students for both work and licensure success. All students from the class of 2007 passed the Massachusetts State Board of Cosmetology exam and received their license.

Community service is still a strong part of the program's resources for implementing their curriculum. Many people visit the school's salon everyday, providing an excellent opportunity for the students to master all their skills from the VTEF. Throughout the year teachers accompany sophomore and senior students to nursing homes, senior centers and assisted-living facilities within the district. The highlight of the year is when students service the elderly on Elderly Citizens Day, providing beauty makeovers and offering a lunch in the dining room.

The Cosmetology program hired a very talented instructor, Mrs. Sandy Bukoieski. Mrs. Bukoieski, a SVTHS alumna, has worked numerous years in a salon and has the experience of working as a permanent substitute teacher last year.

With recommendations from the Craft Advisory Board, the Cosmetology program received a new Hair Max System through the capital budget process. In addition to the new computer software, a new wet sink was installed in the related room to enhance demonstrations for the curricula.

A new promotional video was created and is shown to ninth graders as well as utilized at both the Community and Eighth Grade Open Houses. The junior students also completed the on-line ten-hour Career-Safe OSHA safety program and received their safety credential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Culinary Arts: The Culinary Arts program is nationally certified by the American Culinary Federation program. The American Culinary Federation (ACF) certification is a symbol of professionalism and a guide by which any culinarian can shape his or her career. It is an ideal ladder for career advancement. The Culinary Arts program offers students three different career paths: hospitality, baking and cooking. These three different avenues of culinary arts are integrated to students by rotating them through all three areas, providing them with many educational skills and employment opportunities upon graduation. New curriculum was implemented, preparing the student for the opportunity to take the ACF exam and receive their ACF credentials.

With the retirement of Mr. Charles Fleming, the culinary department added Mr. Dan Campanale. Mr. Campanale possesses degrees from Johnson & Wales and Fitchburg State College, with many years of teaching experience from four different technical schools.

The Bakery Shop is a community favorite and is open to the public from Tuesday to Friday. The bakery also supplies many items to the kitchen and the dining room operation as well as baking goods for the students' break service, holiday orders, open houses and many other special occasions.

Through the capital budget process, a gas steamer table and two gas steam kettles were installed and imperative renovations (\$29,000) to the guest dining room were completed. Work included electrical up-grades, doors, cabinets/counter, paint, walls/trim, ceilings, sound system, lights, drapes, table glass-tops and carpet. The Culinary Arts program prepared and served events in the cafeteria this year including the annual Fall Craft Advisory Dinner (a 250-person event) as well as four Citizenship Awards banquets that honor SVTHS students of high character.

The Culinary Arts juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of

Occupational Proficiency. In addition to the Career Safe certificate, many of the Culinary Arts students have taken the *ServeSafe* certification exam and received the safety credential; this new safety credential is becoming a condition of employment.

Diesel Mechanics: The Diesel Mechanics program is a nationally accredited mechanics program, certified by the National Automotive Technicians Education Foundation (NATEF). NATEF requires high standards with regard to curriculum, equipment, tools and teacher certifications. All SVTHS instructors in the program are ASE certified expert technicians and are committed to keeping their knowledge and skills current. In addition to NATEF, the program maintains national certifications in Mechanical Repair Pollution Prevention and online safety programs called SP2 and Section 609 Motor Vehicle A/C certification.

The capital budget process and recommendations from the Craft Advisory Board have provided equipment/tools to be purchased this year, keeping the shop's technology current. Students will learn to operate the new CL-134A Refrigerant Recovery Unit and the MODIS Electronic Scan tool and storage unit. Both devices incorporate many standards found within the VTEF. New textbooks were also purchased for the senior class, updating the curriculum with the latest edition to ensure cutting edge curriculum.

Some of the work projects students have accomplished this year include overhauling a pick-up truck for a local Boy Scouts Troop and repairing many different types of heavy equipment for local contractors. A project that is drawing the most interest is the bio-diesel venture. The students will design and convert a diesel-powered vehicle into an alternative fuel source vehicle that uses vegetable oil as a fuel source.

The Diesel Mechanic juniors completed ten hours of OSHA general-industry safety training and received 10-hour cards to document their participation and enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electrical: The Electrical program continues to be one of the most popular programs at SVTHS. A key component of the program is teaching the electrical code in preparing the students for attainment of their journeymen license. Other curriculum addresses a wide range of standards from the VTEF in residential, commercial and industrial concepts. Because of the reemergence of the house project this year, the junior class will receive exclusive training in an ideal learning environment.

Numerous school projects were completed this year including the school store, guest dining room, shop renovations and the wiring of In-focus units.

Through the dedication of electrical instructor Mr. Raymond Landers and the electrical staff, the program has developed a pre-apprenticeship affiliation with Local 103 Boston Electrical union. This affiliation will place two SVTHS electrical students every year into their apprenticeship program.

Through the capital budget process, new shop drawing benches and chairs for students were purchased. An In-focus projector was purchased and installed in the related room, enabling new updated DVD presentations to be implemented into this year's curriculum.

The Electrical juniors received ten hours of OSHA Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Electronics: The Electronics program created a new senior shop curriculum, involving many new shop projects with sensors. In addition, instructor Mr. William Jackson is in the process of developing a new shop curriculum that will be sent to the Electronic Technicians Association (ETA) for approval. This accreditation would be beneficial to the program, enabling students to take exams and get additional certifications that are recognized in industry.

The capital budget process allotted the program Lab-Volt and NIDA computer-based instructional equipment purchases. New Lab-Volt curriculum has been implemented that accommodate many standards of the VTEF. In addition to the new scope and sequence, instructor Mr. Paul Blanchette has also infused robotics curriculum into the program for the upperclassmen.

The Electronics juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Graphic Arts: The Graphic Arts program is recognized by the PrintED program, which is nationally accredited through the Graphic Arts Education and Research Foundation. GAERF is a national accreditation and certification program, based on industry standards, for graphic communications courses of study at the secondary and post-secondary levels. PrintED has identified six standards that encompass the elements of a solid training program. In order to maintain these rigorous standards, instructors in the program must work diligently with their advisory members to keep curriculum updated and to evaluate and purchase state-of-the-art equipment. Through the capital budget process, a new Polar paper cutter was purchased at a cost of \$60,000.

The students in the Graphic Arts program continue to develop valuable competencies by completing various printing projects for the school and district towns. Students also oversee the copying center, where teachers and administrators can have materials copied, such as student handouts, exams and instructional worksheets.

Graphic Arts juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Health Services & Technology: The Health Services and Technology program was granted the endorsement of the National Health Association. Certifications granted by the National Health Association include both clinical and administration. With full staffing, curriculum changes were implemented, providing the students with the opportunity to earn both a certificate in CPR and first aid from the American Heart Association.

The program has four new faces; two full-time teachers: Mrs. Beverly Robinson and Ms. Karen Meister, and two new full-time aides: Deborah Vachon and Dorothy O'Rourke. Mrs. Robinson holds a degree from Northeastern University and has over 23 years in the health field. Ms. Meister is a registered nurse with over 25 years experience at both hospitals and insurance companies. Mrs. Vachon is an LPN with many years in the health field. Mrs. O'Rourke is a Certified Medical Assistant and a Registered Emergency Medical Technician who has worked in the medical field for over 22 years and has taught the Medical Assistant Adult program for the last three years at SVTHS.

New state-of-the-art equipment was purchased through the capital budget process that includes ten new microscopes, laboratory chairs, an anatomical skeleton and a microhematocrit capillary reader. In addition to the replacement of this equipment, renovations completed over the summer to an existing storage space were converted into a classroom equipped with a computer, a new whiteboard, desks and chairs. This new classroom allows for flexibility of the outside program, as well as additional space for the Nurse's Assistant Program.

Curriculum was also revised to include new procedures in the Medical Assisting Program to meet the standards of the Massachusetts C/VTE Frameworks. The CPR certification has been updated from Heartsaver to BLS (Basic Life Support) to better prepare the students to work in a health care facility. With the hard work of Mrs. Dianne Norkiewicz, SVTHS has acquired a new affiliation of Lahey Peabody, benefiting the senior students in the Medical Assistant Program.

In November, the instructors and students organized and ran a blood drive to benefit Saints Memorial Medical Center. The drive was very successful with 75 units of blood collected.

The Health Technology juniors completed their on-line Career Safe general industry certificates as a safety credential and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Heating, Ventilation, Air Conditioning and Refrigeration: The HVAC-R program maintains a national certification from the Partnership for Air-conditioning, Heating and Refrigeration Accreditation (PAHRA). Through this affiliation the program has acquired new equipment and technical resources. New textbooks have been purchased this year in preparing students for the Industry Competency Exam (ICE). ICE is the only industry-validated test for entry-level technicians as well as an excellent pretest for North American Technician Excellence, Inc. (NATE) - the leading certification program for technicians in the HVAC-R industry and is the only test supported by the entire industry.

With the retirement of Mr. Dennis Houlihan, the program hired Mr. Kevin St. Peter, a SVTHS alumnus. Mr. St. Peter has been a master service technician for over 15 years, working with various HVAC-R companies in the area. He will be serving as the new related teacher instructing at all levels.

The upperclassmen work throughout the community and complete work requests for in-house school projects. Some of the projects include: redesign and install heating/cooling system for the drafting shop and Rooms 109 and 109A. The HVAC-R program will also participate in the construction of the Wilmington house project. The students will calculate the heating/cooling loads, design and install a two-zone Hydro Air by oil heating system with air conditioning.

Through the capital budget process the program was able to attain a portion of a Perkins Grant of \$6,000 to modernize the oil heat portion of the shop program.

The HVAC-R department continues to receive donations from local businesses, supply houses and advisory board members. Items donated this year include four high efficiency furnaces, two air conditioning condensing units and matching air-handlers.

The HVAC-R juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Machine Technology: The Machine Technology program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its re-certification and continues to get high marks in meeting all NIMS standards for curriculum, equipment and staff credentialing.

The Machine Technology shop's CNC software has been installed in the schools computer labs and shop lab and is being implemented at all levels of the curriculum. The shop computers have also been upgraded to allow the latest version of software allowing all students to develop the complex skill levels needed in the area of CNC technology.

Machine Technology students have completed several projects to gain work experience on facility-based tasks and to support the needs of other programs throughout the school. Toward these ends, machine technology students have made carpentry table saw parts, business information services chair parts, diesel valve stem adapters and other manufactured parts, golf tournament gifts and graphic arts staple machine parts.

Though the capital budget process and the recommendations of the Craft Advisory Board, Machine Technology was able to get approval of phase-one of shop upgrade that includes painted ceiling & walls, wooden benches, new tooling cabinets and shelving. Equipment purchases included three CNC Three Axis Proto-Trak Milling Machines as well as labor and material to rebuild one South Bend Lathe.

The Machine Technology juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Masonry: The Masonry program expanded this year with the additional space converted over the summer to accommodate students and to implement VTEF Tile Setting curriculum. Currently, the shop is undergoing an upgrade to the outside with the removal of an old storage container and the construction of a new storage shed in the brickyard area.

Masonry students have also been involved in community and in-house projects such as hallway tiling, wall repairs, brick facade in the Automotive Technology area, sidewalk work at the Billerica Elder Center and re-pointing of a five-foot concrete block wall around water at Bear Hill for the Billerica Fire Department.

The masonry students will also have a role in the Wilmington house project this year, designing and building a chimney in the center of the house to accommodate the heating equipment venting flue.

The Masonry juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Metal Fabrication and Welding Technologies: The Metal Fabrication and Welding program is a National Institute for Metalworking Skills (NIMS) certified program. The program just received its recertification and continues to get high marks in meeting all NIMS standards for curriculum, equipment, and staff credentialing. The program has also been granted a national certification by the American Welding Society affiliated with Schools Excelling through National Skills Standards Education (SENSE).

Mr. Steve Lahey, hired last year to replace the retiring Dennis Solomon, has started to implement new related curriculum that aligns with frameworks for all grade levels.

Like students in other programs, Metal Fabrication and Welding students have gained work experience and supported the community and school with projects that includes: new gates for the west entrance (Cook St.); built/rebuilt internal/external pieces for carpentry dust collector; designed, fabricated and hung new exhaust system in shop; fabricated door jams, duct fittings, boxes and pans for maintenance; and repaired numerous racks, pots, pans and mixers for the Culinary Arts program; designed and fabricated ductwork for the North Billerica Baptist Church; fabricated diamond plate storage boxes for Billerica Fire Department; designed and fabricated battering ram for the Burlington Police Department and rebuilt plow and tent frames for the Boy Scouts of America.

The Metal Fabrication juniors received ten hours of OSHA general-industry safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Plumbing and Heating: Mr. James Sullivan, the Plumbing and Heating lead teacher, was promoted to Construction Chairperson this year leaving a void in the plumbing related program. Mr. Fredrick Coburn, who has over 30 years of experience in all aspects of the trade; residential, commercial and industrial, replaced Mr. Sullivan. Mr. Coburn will work with Mr. Sullivan in implementing the related curriculum at all levels.

New course scope and sequences have been implemented while 20 new uni-strut workstations have been built to accommodate new projects of copper, PVC and black iron.

The Plumbing and Heating upperclassmen benefit substantially from work requests from in-house projects and the community at large. Some of the projects completed were: deluge shower and eyewash stations installation; drains and vents for Bradley sink and drinking fountain; wall hydrant, water filter stations, compressed air piping, new water meters, compressed air lines and pumps, air dryer, back flow preventors, isolation valves, mixing valves and gang shower installation; repair handicap shower; fabricate sauna drip pan; repair carrier; and install new water closet, lavatory and cast iron soil pipe drains.

The return of the house project this year will provide plumbing and heating students with exclusive training in an ideal learning environment.

The Plumbing juniors received ten hours of OSHA 10-hour Construction Industry outreach safety training this spring and received 10-hour cards to document their participation and enhancing their employment and earning potential while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2007. Those retirees are: William Christenson, Social Studies Instructor; Charles Fleming, Culinary Arts Instructor; Dennis Houlihan, HVAC-Refrigeration Instructor; Anne Lane, Health Services and Technology Aide and Priscilla Uhrich, English/Reading Aide.

COMMUNITY DEVELOPMENT

Planning & Conservation Department

In 2007, the department continued providing a high level of service to the community in the areas of planning, conservation, housing, transportation and other community development activities. Staff support is provided to the Planning Board, Conservation Commission, Housing Partnership, Master Plan Committee, Open Space and Recreation Plan Committee and the Zoning Board of Appeals for Comprehensive Permits. The Planning Board is responsible for administration of the Subdivision Control Act and Site Plan Review, issuance of Special Permits for Conservation Subdivisions, Chapter 81G road improvement projects, Over-55 Housing, multi-family units in the Central Business District and lots having less than 10,000 square feet of land; recommendations on zoning amendments, cases before the Board of Appeals and specific planning studies. The Conservation Commission is responsible for wetlands protection in accordance with the State Wetlands Protection Act. The Commission is also responsible for management of the Town's Open Space Land and for acquiring additional land for passive recreation. The Housing Partnership continued efforts to provide affordable housing for Wilmington residents through local initiatives and partnerships with private developers. The activities of each board are described in more detail below.

Departmental goals are:

1. To provide technical assistance to the Planning Board in its review of subdivision and site plans.
2. To provide technical assistance to the Conservation Commission in administration and enforcement of the State Wetlands Protection Act, its associated regulations and Conservation Commission policies.
3. To provide coordinated review of development plans through the Community Development Technical Review Team.
4. To provide assistance and information to residents.
5. To staff the Master Plan Committee and undertake implementation of priority recommendations of the Master Plan.
6. To implement recommendations of the Planned Production Plan for affordable housing as developed by the Master Plan Committee.
7. To implement stormwater management recommendations of the Comprehensive Water Resources Management Plan.
8. To undertake other strategic planning efforts, as applicable.
9. To revise the Zoning By-laws and Zoning Map to enhance the character of the town, consistent with the Master Plan.
10. To update the Subdivision Rules and Regulations to improve the development review process and the quality of development, consistent with the Master Plan.
11. To implement recommendations of the Open Space and Recreation Plan.
12. To implement suggested improvements to the Town Forest based on the Town Forest Plan.
13. To encourage the donation of land for conservation purposes.
14. To promote environmental awareness and education to promote environmental stewardship.
15. To review 40B projects and provide input to the Board of Appeals.
16. To provide technical assistance to the Housing Partnership, including initiation and implementation of affordable housing efforts, monitoring of on-going developments and review of projects sponsored by developers.
17. To develop and implement community development programs, including the Community Development Block Grant Program.
18. To represent the Town of Wilmington on planning issues at various state and regional forums.

Carole Hamilton is the Director of Planning and Conservation. She staffs the Planning Board, Master Plan Committee and Housing Partnership. She chairs the Community Development Technical Review Team and the Property Review Board, coordinating the review of development projects and the disposition of town-owned land. She serves as the point person for review of 40B affordable housing projects and provides input to the Board of Appeals. The Director serves as the representative to the Transportation Improvement Program (TIP), the Metropolitan Area Planning Council (MAPC) and the North Suburban Planning Council (NSPC), acting as the liaison between the town and the state on transportation and planning issues.

Winifred McGowan serves as the Assistant Director of Planning & Conservation and provides technical assistance to the Conservation Commission and the department on wetland and environmental issues. Michael C. Vivaldi serves as Assistant Planner. Senior Clerks Cheryl Licciardi and Joann Roberto provide administrative support.

Community Development Program

Since 1991 the town has been awarded approximately \$4 million dollars in Community Development Block Grant Program funds. After two unsuccessful attempts to secure additional grant funds and having completed the expenditure of grant funds available, the Community Development Program Office regrettably closed its doors.

The Community Development Program Office also administers funds from the North Shore HOME Consortium. Assistance for first-time homebuyers is still available. Application for these funds can be made through the Planning Office. Approximately \$40,000 in federal funding will be available for 2008 for the Town of Wilmington. This is the eleventh year of town participation with over \$372,000 in funding allocated to the town during this time period. To date the funds have been utilized for a first-time homebuyer assistance program and for housing rehabilitation. Through the first-time homebuyer assistance program eight families have been able to purchase their first home. The funds can be used to fill a gap between the amount needed for a down payment and available savings and/or for closing costs.

Special Projects:

Town Forest Improvement Project

The Town Forest Improvement Plan is intended to expand the accessibility and enjoyment of the town forest as a passive recreational resource, while providing for the proper stewardship of the town forest as a vibrant, diverse, living ecosystem. The Plan details the natural resources within the forest and presents a preliminary plan for developing the public trail system and improved parking.



Michael Sorrentino, Planning Board Chairman; Carole Hamilton, Director of Planning and Conservation and Michael A. Caira, Town Manager attend Governor Patrick's meeting on Route 93 Development Plans.

Provision of an expanded and improved parking area for the forest is complete. The provision of signage and interpretive materials is under development. A Wilmington Eagle Scout project provided two gates and constructed a kiosk for notices and printed material. Additional proposed improvements such as cleanup of the property, construction of trails, waysides and benches to enhance environmental education and appreciation await donation of additional funds and manpower.

Master Plan

The Master Plan Committee chose to begin a review of the Master Plan for its five year update.

Randi Holland is Chairman and Michael Sorrentino Vice Chairman. Members are Stephen Costa, Rosemary Cross, Robert DiPasquale, Raymond Forest, William Gately, Carolyn Harris, Arthur Hayden, Sr., Steven Higgins, William Hooper, Jr., Jeffrey M. Hull, Sidney Kaizer, Vincent Licciardi, Kenneth Lifton, Debra Russo, Karl Sagal, Beverly Shea, Martha Stevenson, Daniel Woodbury and Ann Yurek. Charles Fiore serves as Liaison for the Board of Selectmen.

Open Space and Recreation Plan

The Town's Open Space and Recreation Plan is mandated to be updated every five years and the Open Space and Recreation Plan Committee was re-established last year for that purpose. During the winter, public meetings will be held for review of the updated plan. A final document is expected to be ready for submission in May. Judy Waterhouse is the Chairman. Members are Betty Bigwood, C. Michael Burns, Francis Dellapelle, Michael Fay, Richard Grinder, Edward Harrison, William Hooper, Jr., Jeffrey M. Hull, Mark Kennedy, Kenneth Lifton, Mark Nasiff, Beverly Shea and Martha Stevenson. Lou Cimaglia serves as Liaison for the Board of Selectmen. Winifred McGowan, Assistant Director of Planning and Conservation, provides staff support.

Planning Board

The responsibilities of the Planning Board include review of subdivision and "Approval Not Required" plans; review of commercial and industrial site plans; issuance of special permits for Conservation Subdivisions, multi-family units in the Central Business District, Over-55 Housing, lots having less than 10,000 square feet and Chapter 81G roadway improvements; recommendations to the Board of Appeals on variances and special permits; strategic and comprehensive planning; zoning amendments and implementation of the Master Plan.

The Planning Board members are appointed by the Town Manager for five-year terms. Planning Board members are Michael Sorrentino (Chairman), Ann Yurek (Clerk), Randi Holland, Brian Corrigan and James Banda, Jr.

Subdivision Control

Under the authority vested in the Planning Board of the Town of Wilmington by M.G.L. Chapter 41, Section 81Q, the Board reviewed one conventional subdivision with two lots. Two conservation subdivisions were reviewed, one is pending and the other was withdrawn.

<u>Conventional Subdivision</u>	<u># Lots</u>	<u>Action</u>
Hillview Estates	2	Approved with conditions

Conservation subdivisions, when approved under special permit, allow the developer to submit a definitive subdivision plan for the project. Construction does not begin on a Conservation Subdivision until the definitive subdivision plan is approved by the Planning Board.

Nine (9) "Approval Not Required" (ANR) plans were submitted. The Planning Board determined that all nine (9) plans did not require approval under the Subdivision Control Law and were endorsed. The majority of the plans were lot line re-adjustments that did not create any new building lots.

Site Plan Review

Eleven new site plan review applications for commercial and industrial projects were submitted. The Planning Board approved nine projects with conditions, two of which were carried over from 2006; one was withdrawn and three others are pending. The sites are generally spread around town. Two projects are on West Street; a storage facility was approved and an over 90,000 square ft. office building is pending. The site plan for Wilmington Plaza redevelopment was approved; construction of the CVS building has begun. Three applications on Ballardvale Street were approved including a corporate office building, with almost 60,000 square ft. of space, for Charles River Laboratories. Middlesex Avenue in North Wilmington saw the redevelopment of substantial former industrial space to office and retail space, including the home of the Registry of Motor Vehicles. Pending applications include the first assisted living facility proposed in Wilmington.

Zoning

In accordance with M.G.L. Chapter 40A, the Planning Board held required statutory public hearings on proposed amendments to the Zoning By-law and Map and submitted formal reports and recommendations to Town Meeting voters. Those recommendations are included in this Annual Report under "Town Meeting."

Conservation Commission

The Wilmington Conservation Commission is charged with upholding the interests of the Massachusetts Wetland Protection Act. The Commission received 56 filings for activities under the jurisdiction of the Massachusetts Wetlands Protection (M.G.L. Chapter 131, §40 and its regulations at 310 CMR 10.00).

Wilmington has an abundance of these wetland resource areas, including banks, bordering vegetated wetlands (swamps, marshes, etc.), land under water bodies and riverfront areas. Activities reviewed by the Commission can include tree removal and landscaping and construction of houses, driveways, additions, septic systems and subdivision roadways/utilities/drainage systems within 100 feet of the above resource areas or 200 feet of a perennial stream. Work within bordering land subject to flooding (floodplain) is also subject to the jurisdiction of the Conservation Commission. Each filing involves one or, in some cases, multiple public hearings before the Commission. The Commission seeks to work through the permitting process with the applicant to provide protection of the public and private water supply as well as groundwater supply, provide flood control, prevent storm damage and pollution, and protect wildlife habitats. Residents are encouraged to attend and provide comment relative to work near wetland resource areas. The hearings are generally held on the first and third Wednesday of each month. The agenda for hearings can be accessed at www.town.wilmington.ma.us/old/conserve.htm.

When the Wilmington Conservation Commission was originally formed in 1964, its purpose was to inventory, promote, develop and conserve the town's natural resources. Today, the primary responsibility of the Conservation Commission is the administration and enforcement of the Massachusetts Wetlands Protection Act, (310 CMR) leaving little time to actually acquire and manage open space. With funding from the Massachusetts Department of Conservation and Recreation, the Conservation Commission oversees a management plan for the town forest. Implementing effective forest management strategies are the Commission's goals. The significant size of the parcel (154 acres) and the fact that most of it is a scenic forested upland make it a very promising site for passive recreational activities such as hiking, horseback riding, picnicking, bicycling, cross-country skiing, birding and photography. With the access road and parking area, the forest is accessible to residents.

A Wetland Enforcement By-law was passed at the 2006 Annual Town Meeting, providing the Commission with a significant enforcement tool.

Acquisition of open space has been a significant accomplishment during the past five years. Over 150 acres have been placed in the care and custody of the Conservation Commission. This is likely to continue, due to the use of Conservation Subdivision Design, a zoning provision that allows clustering of housing to protect significant wetland areas. Conservation Subdivisions under construction are Kylie Estates, Ashwood Avenue, Leonard Estates and Marjorie Road Extension. McDonald Road Extension is eligible to file a definitive subdivision. Heritage Pines on Shawsheen Avenue is approved and will begin construction in spring 2008. McGrane Road Extension, off McDonald Road, has filed a conceptual plan for a Conservation Design Special Permit issued by the Planning Board.

Conservation Commissioners are appointed to three-year terms by the Town Manager. Citizens serving on the Commission in 2007 were: Chairman Judy Waterhouse, Vice Chairman Vincent Licciardi, John Ciaramaglia, Frank Ingram, Donald Pearson, Beverly Shea, and Thomas Siracusa. John Ciaramaglia and Donald Pearson joined the Commission during 2007. Any questions about wetlands, laws and regulations or filing procedures should be directed to Winifred McGowan, Assistant Director of Planning & Conservation.

Statistical Data

Filing Fees Collected	\$11,501.00
Notices of Intent Filed	27
Requests for Determinations of Applicability	25
Abbreviated Notice of Resource Area Delineation Issued/Pending	4/0
Public Hearings/Meetings Held (including continuances)	125
Extension Permits Issued/Denied	19/0
Enforcement Orders Issued	3
Violation Notices Issued	62
Certificates of Compliance Issued/Denied	28/0
Decisions Appealed/Withdrawn	5/0
Order of Conditions Issued/Denied/Pending	30/14/4
Emergency Certifications Issued	3
Request for Insignificant Change Approved/Denied	10/1
Negative Determination/Pending	25/1
Positive Determination/Withdrawn/Pending	0/0/0
Request for Amendments/Issued/Withdrawn/Pending	2/1/0/0
Acres of Land Acquired	23.4

Housing Partnership

The Housing Partnership continued to be active, considering opportunities to provide affordable housing for Wilmington residents.

The Partnership is actively involved in review of 40B affordable housing developments. Canal Village at 155 Lake Street received full support of the Partnership in 2007. This development combines attributes of Conservation Subdivision Design which allows for reduction in paved surfaces, clustering of housing and set aside of open space.

The development will contain twelve single family homes and two duplex units for four additional homes. While four units will be available as "affordable" units under the Housing and Urban Development definition of affordable to households earning 70%-80% of median income for the Boston Metropolitan Area, the remaining units will be sold in the upper \$300,000's to lower \$400,000's, meeting a market need that is not currently available as newly constructed single family homes.



New construction on Middlesex Avenue.

It is the role of the Housing Partnership to review and comment on issues related to affordability, as other boards and departments comment on issues relating to their area of expertise, such as wetlands protection, site design, drainage and traffic. As the town meets its goal of 10% of its housing units affordable to households earning less than 80% of median income for the Boston area, the Partnership has engaged in developing Comprehensive Permit Guidelines for developers seeking to provide affordable housing in Wilmington. The document has been submitted to several boards and commissions for review and comment. It is the Partnership's intent that these guidelines assist developers by identifying the types, sizes and attributes of affordable housing development most compatible to existing neighborhoods throughout the community, thereby allowing the developer to have the highest expectation of a positive response from the Boards and Commissions offering recommendations to the Board of Selectmen and then the Board of Appeals on affordable housing proposals.

Housing Partnership members are Chairman Raymond Forest, Gregory Erickson, John Goggin, Cynthia McCue and Lester White. Raymond Lepore serves as Liaison for the Board of Selectmen. The Partnership meets the second Wednesday of the month and welcomes the attendance of interested residents. Michael Vivaldi, Assistant Planner, serves as staff support to the Partnership.

The Director of Planning & Conservation is the point person for review of 40B proposals and serves as staff support on these applications to the Board of Appeals.

Metropolitan Area Planning Council

Created in 1963, the Metropolitan Area Planning Council (MAPC) promotes inter-local cooperation and advocates for smart growth by working closely with cities and towns, state and federal agencies, non-profit institutions and community-based organizations in the 101 cities and towns of Metropolitan Boston. MAPC strives to provide leadership on emerging issues of regional significance by conducting research, building coalitions and acting as a regional forum for action.

MAPC provides technical assistance and specialized services in land use planning, water resources management, transportation, housing, environmental protection, economic development, public safety, geographic information systems (GIS), collective purchasing, data analysis and research, legislative and regulatory policy and the facilitation and support of inter-local partnerships. More information is available at www.mapc.org.

MAPC is governed by 101 municipal government appointees, 21 gubernatorial appointees and 13 appointees of state and City of Boston agencies. An Executive Committee comprising 25 elected members oversees agency operations. The agency employs approximately 40 professional staff under the leadership of an executive director. Funding for MAPC activities is derived from governmental contracts and foundation grants and a per-capita assessment on member municipalities.

To better serve the people who live and work in Metro Boston, MAPC has divided the region into eight subregions. Each subregion is overseen by a council of local leaders and stakeholders and a staff coordinator provides organizational and technical staff support.

Advancing Smart Growth

MAPC's MetroFuture: Making a Greater Boston Region initiative is planning for Metro Boston's growth and development through 2030. In 2007, the project involved nearly 1,000 people (on top of the 4,000 who participated in previous years). MAPC presented the MetroFuture plan at a May 1st Boston College Citizen Seminar, where participants overwhelmingly voted to ratify it and work for its implementation. MAPC is now developing an implementation strategy, addressing public policy, public funding priorities and changes in practice within the private sector. By mid-2008, MetroFuture will transition from a planning initiative to an advocacy program, uniting the efforts of MAPC, partner organizations and the thousands of "plan-builders" in an effort to alter regional priorities and growth patterns consistent with the new plan.

As a member of the Massachusetts Smart Growth Alliance, MAPC helped form the Transportation Investment Coalition. This group of business, environmental, public interest and planning organizations is pressing for savings, efficiencies and new revenues to address the state transportation finance deficit. The Alliance joined with others to advocate successfully for an increase in the Commonwealth's Bond Cap, increasing the resources available to address the state's capital needs. Through the Alliance, MAPC is also working to reform the state's arcane zoning laws through a new and diverse commission chaired by Undersecretary for Economic Development Gregory Bialecki.

MAPC provides planning assistance and expertise to communities on a wide range of issues, helping them envision the future and evaluate alternatives within a smart-growth framework. Residents of Malden are taking a long-range look at their city through the Malden Vision Project, which kicked off last year with a city-wide visioning workshop attended by 250 participants. MAPC helped the town of Arlington deal with housing and economic development issues with a visioning workshop and resident survey and helped develop new By-laws and other strategies. MAPC also assisted Walpole and Norfolk in developing and analyzing alternative growth scenarios along a shared stretch of Route 1A.

Working with the 495/MetroWest Corridor Partnership, MAPC produced a WaterSmart Indicators report that details trends in water supply, wastewater and stormwater for each city and town in the study area. MAPC also completed water resource strategies for three towns in the Assabet Watershed to evaluate the environmental impacts of alternative growth patterns, relying in part on hydrologic modeling conducted by the U.S. Geological Survey.

Collaboration for Excellence in Local Government

Through its Metro Mayors Coalition, MAPC helped 21 communities secure over \$2 million in Shannon Grant funding over the past two years to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence and substance abuse. In 2007, Governor Deval Patrick and more than 240 mayors, police chiefs, safety officials and violence prevention workers participated in the coalition's third annual Community Safety Summit to advance strategies to curb youth violence. Through its newly created North Shore Coalition, MAPC is facilitating discussions to develop a regional, comprehensive mutual aid system.

Cities and towns now have the option of joining the Massachusetts Group Insurance Commission (GIC) with a new law drafted by MAPC and the Municipal Health Insurance Working Group. This option will help communities save millions of dollars each year by taking advantage of lower insurance rates available through the GIC. MAPC facilitated the Working Group and helped to build consensus for the proposal. We are now providing technical support to cities, towns and regional entities who are interested in joining the GIC.

MAPC has convened Boston, Chelsea, Everett, Malden, Medford and Somerville to develop a shared strategy for the Mystic River corridor. The river, which runs through dense urban communities, has long been an underutilized asset. The communities will develop a comprehensive picture of activities along the river and will seek to build a shared strategy for future development and use of the waterway.

MAPC collaborated with the Commonwealth's twelve other regional planning agencies, municipal officials and other local leaders to help produce "A Best Practices Model for Streamlined Local Permitting." The result of dozens of focus groups and a statewide permitting survey, the document provides an array of recommendations that municipalities can consider to create a clearer, efficient and predictable permitting process without compromising local standards of development review. The guide is available at www.mass.gov/mpro.

Collaboration for Public Safety

MAPC performs fiduciary, planning, and project management duties for the Northeast Homeland Security Regional Advisory Council (NERAC), a network of 85 cities and towns north and west of Boston. In 2007, MAPC helped to develop the School Threat Assessment Response System (STARS), an emergency planning toolkit for each school district in the region. With the assistance of MAPC, NERAC provided portable radios programmed for the Boston Area Police Emergency Radio Network, enabling real-time radio communications among police, fire and other first responders during major emergencies. In the past year, NERAC established an online information clearinghouse for police and fire departments and began planning for emergency evacuations from a regional perspective. MAPC also helped NERAC to set up three regional crime mapping centers that use GIS to visualize crime data through maps.

MAPC completed Pre-Disaster Mitigation (PDM) plans for nine communities in 2007, on top of the twenty completed in recent years. Each plan includes an inventory of critical facilities and infrastructure, a vulnerability analysis and a mitigation strategy with recommended actions. MAPC will continue working with 46 cities and towns in 2008.

Collaboration for Municipal Savings

MAPC's Regional Purchasing Consortia administered six procurements for 42 cities and towns, saving communities up to 20% on purchases such as office supplies, paving services and road maintenance. Similar savings were realized by the 300 agencies that participate in the Greater Boston Police Council (GBPC), which is administered by MAPC. In fiscal year 2007, MAPC conducted seven procurements for various types of vehicles including police cruisers and heavy-duty trucks. Overall, 187 municipalities purchased 329 vehicles at an estimated cost of over \$20 million.

Reliable Data, Available to All

Since its official launch in February, MAPC's MetroBoston Data Common online data and mapping tool has been used by dozens of constituents to create customized maps for developing grant applications, analyzing development proposals or improving services. You can create maps, charts and graphs on the Data Common by accessing www.metrobostondatacommon.org. In addition to supporting this online tool, the Metro Data Center at MAPC responds to data requests from member communities, non-profit organizations, businesses, residents, students and other state agencies.

In the past year, MAPC used visualization tools that combine GIS technology, photography and graphic design to help increase community awareness about proposed zoning by-laws in Bellingham and Dedham and to illustrate what different parts of the region would look like under MetroFuture.

Charting a Course to Regional Prosperity

MAPC developed its annual Comprehensive Economic Development Strategy (CEDS) for the region, in partnership with the US Economic Development Administration. The report contains an analysis of trends and conditions in the regional economy, highlighting challenges and opportunities. The economic analysis in the CEDS is targeted to front-line economic development staff working in the public and community-based sectors.

Working for 12 contiguous urban communities in the Metro Mayors Coalition, MAPC is developing an inventory of potential development sites near municipal boundaries to support coordinated planning. MAPC also developed the Smart Workplace Project, a GIS map of smart-growth friendly sites for commercial and industrial development throughout the region. In collaboration with the University of Massachusetts Boston, MAPC is taking a regional look at the space needs of the life sciences industry.

Working with the Immigrant Learning Center and the Commonwealth Corporation, MAPC convened academic, institutional and non-profit researchers to develop an immigration research agenda.

Getting Around the Region

MAPC produced a Regional Bicycle Plan, assessing current conditions and identifying the improvements necessary to create a more comprehensive regional bicycle transportation system. The plan establishes updated goals based on previous plans and identifies key strategies and priority projects.

Under its new Regional Bike Parking Program, MAPC negotiated discount group purchasing contracts with three leading vendors of bicycle parking equipment. This allows MAPC municipalities and other public entities to purchase discounted equipment and, in some cases, to receive state or federal reimbursement for the cost. Communities around the region have used the program to put new racks at schools, libraries, parks and shopping areas. The program will continue in 2008.

In 2007, MAPC also began work on the Regional Pedestrian Plan. This plan will identify policies to make walking a convenient, safe and practical form of transportation throughout the region. Proposed solutions will include best practices for local jurisdictions as well as steps that could be taken by the state or by the Metropolitan Planning Organization.

MAPC has developed a web-based Parking Toolkit that addresses common parking issues. Cities and towns can learn how to do a parking study, how to reduce parking demand and manage supply, how to make use of existing parking and how to finance parking improvements. The Parking Toolkit is the first in a series of Sustainable Transportation Toolkit products that MAPC will develop over the coming years. Visit <http://transtoolkit.mapc.org> to access these tools.

Large portions of Massachusetts Avenue and Route 2A from Arlington to Concord are now a Massachusetts Scenic Byway, due to the efforts of MAPC, the Minuteman National Historic Park and the towns of Arlington, Lexington, Lincoln and Concord. MAPC is now preparing a Scenic Byway Corridor Management Plan, the first step in protecting the historic, scenic and cultural qualities of the byway.

In 2007, MAPC worked with developers and communities to evaluate the transportation impacts of dozens of projects, including the South Weymouth Naval Air Station redevelopment (SouthField), Westwood Station and Harvard University's new Allston campus.

On Beacon Hill

- Municipal Health Insurance:

MAPC and the Municipal Health Insurance Working Group built consensus and drafted the new law allowing cities and towns to save millions of dollars each year by joining the Group Insurance Commission.

- Shannon Community Safety Initiative:

Over the last two years, MAPC's advocacy and grant development services have helped nearly two dozen communities to secure over \$2 million in funding for interdisciplinary programs that focus on youth violence, drugs and enforcement against gangs.

- Statewide Population Estimates Program:

A \$600,000 line item in the 2008 budget will provide the State Estimates Program with more resources to prepare for the 2010 Census. This program will help correct the deficiencies of recent population estimates and to prevent similar deficiencies from occurring in 2010.

Surplus Land:

MAPC continues to advocate for passage of a new policy on the disposition of surplus state land. Specifically, we continue to build support for our proposal that encourages smart growth development on surplus land while giving municipalities a meaningful role throughout the disposition process.

- Community Preservation Act:

In 2007, the Metropolitan Mayors Coalition and Community Preservation Coalition reached consensus around legislation to help more communities participate in the Community Preservation Act (CPA). The legislation, filed by Senator Cynthia Creem (D-Newton), would also secure adequate funding over the long term for the state's CPA matching fund.

- Zoning Reform:

The new zoning reform commission, initiated by the Massachusetts Smart Growth Alliance and chaired by Undersecretary for Economic Development Greg Bialecki, is now working to draft legislation dealing with such matters as "approval not required," grandfathering, consistency between master plans and zoning and incentives to expand housing production.

North Suburban Planning Council

(Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

The North Suburban Planning Council began 2007 with a briefing session on the Metro Boston Data Common, which is a new MAPC tool that allows communities to easily map a variety of data for a wide range of applications.

During the course of the year, there were several meetings devoted to briefings on the MetroFuture project with an emphasis on implementation strategies.

The major areas of concern in transportation planning were the annual review of the TIP and the UPWP, the regional transportation plan and the MPO elections. Members also had a presentation on the recently completed parking toolkit and were briefed on the opportunity to purchase bike racks through an MAPC purchasing program.

MAPC began working with Burlington, Lynnfield, Reading, Stoneham, Wilmington and Woburn to develop natural hazard mitigation plans. This work continued throughout the year.

MAPC invited representatives from the Department of Housing and Community Development to make a very informative presentation on Business Improvement Districts. The NSPC coordinator also developed a subregional map showing current and potential development areas for use in discussing regional trends and in reviewing transportation projects.

The MAPC Annual Report is respectfully submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

Middlesex Canal Commission

The Middlesex Canal Association consists of approximately 250 members. Dues is \$10 (non-voting) and \$20 (voting). We welcome anyone who wishes to join. We have two canal walks (this year the Towns of Billerica and Woburn were chosen) in the spring and fall. Our annual bicycle tour (from Charlestown to Lowell) has been so successful that we may have to have several to accommodate all the riders. Three lectures: Tales of Traveling 400 miles Down the Connecticut River, a Summary of 120 Miles of Canal by 1815 in Eastern Massachusetts and South Central NH and a member of the Manchester Historical Association spoke about the Construction of a Canal around the Amoskeag Falls in NH by Samuel Blodget.

In addition to our Annual Appeal we started an Endowment Fund. We have come to realize that as we grow we will need funds to hire permanent people as our volunteer group will no longer have the expertise necessary to compete in the museum arena.

The Middlesex Canal Museum and Visitor Center in the Faulkner Mill in North Billerica will have new extended visiting hours from March to November on weekends from noon to four p.m. Always check our web site to make sure it is open the day you plan to come. We are constantly planning new exhibits and teaching programs for students. These teaching programs have been very well received. This year we want to thank Traci Jansen, a third grade teacher at the Woburn Street Elementary School, for agreeing to become a member of the Board of Directors of the Middlesex Canal Association. She is a delight to work with and responsible for our teaching achievements in Wilmington. She has great ideas and is full of energy!

The Middlesex Canal Commission consists of appointed members from each of the nine towns through which the Canal traverses. We report to the Governor and can accept state funds. Senator Bruce Tarr and Representative James Miceli have been very supportive.

In the past year we have hired Amy Green as our environmental consultant. Waterfield Design Group of Winchester and ICON have almost completed the 25% design of the Concord River Mill Pond in North Billerica and presentations will be made shortly to the Massachusetts Highway Department for T21 funds to complete the projects. This has been an enormous effort.

We are still waiting for final approval by the Massachusetts Historical Commission for inclusion (of the entire canal) in the National Registry. The Wilmington section is already on the National Registry.

This year there were two projects along the Middlesex Canal in Wilmington. At 911 Main Street, a road was dug which crossed the canal and destroyed that part of the bed. Fortunately sections on either side were preserved. The Massachusetts Historical Commission required that an archeology report be made on the site.

Another project is occurring at 155 Lake Street along the Middlesex Canal towpath. Sixteen units (some affordable) using a subtype 40B plan called an LIP is underway. Initially the Planning Board, Conservation Commission and the Developer were going to preserve the bank of the canal and allow a stone dust towpath reconstruction to serve as a public walkway. We have long wanted a walkway between Lake Street and Nichols Street. Unfortunately the final project destroys the banks of the canal and provides no stone dust walkway. We are extremely disappointed in the plan. It is being appealed.

We have an excellent web site: middlesexcanal.org which lists our programs. Please log on to keep in touch.

Betty M. Bigwood, Neil P. Devins and Michael J. McInnis are the three Representatives to the Middlesex Canal Commission from Wilmington.

Town Manager note:

The development known as Canal Village, located at 155 Canal Street, has been thoroughly reviewed and approved with conditions by the Town's Board of Appeals after an extensive hearing process. The development was also reviewed and approved by the Town's Community Development Team, which provided recommendations to the Board of Appeals. The development also has received approvals and/or positive recommendations from the Housing Partnership, the Board of Selectmen and the Town Administration.

In addition, the Town's Conservation Commission has issued an order of conditions for the development which prescribes the conditions under which the developer can move forward with construction of the roadways and infrastructure serving the site. The Conservation Commission would not issue an order of conditions that would result in the destruction of the banks of the canal. The Conservation Commission's order of conditions was appealed and a site visit has been conducted by DEP. The DEP has asked the developer to "[p]lease provide additional information addressing the possibility that the canal banks will be destabilized during road construction and how this can be prevented".

It should also be noted that a survey required by the Massachusetts Historical Commission pertaining to the referenced development at 911 Main Street indicated that the developer owns 75 feet of the canal, 40 feet of which had been altered by a previous owner. The new owner is preserving the remaining 35 feet of the Canal at his expense, with the consent of the Massachusetts Historical Commission.

Inspector of Buildings

The office of the Inspector of Buildings is responsible for enforcing the Commonwealth of Massachusetts building, plumbing, gas and wiring codes, the Town of Wilmington Zoning By-law, and for maintaining all related records. In addition, all administrative tasks for the Board of Appeals are handled by this office.

The Inspector of Buildings is Daniel Paret; the Plumbing and Gas Inspector is Paul Raffi; the Wiring Inspector is Frederick Sutter. Toni LaRivee, Linda Reed and Kim Mytych make up the clerical staff, which is shared with the Board of Health.

It is our goal to help people understand the regulations enforced by the Inspector of Buildings, how best to comply with those regulations and to provide assistance to residents and others who have questions about homes and property in the town. If you have any questions, please do not hesitate to come and see us.

	2005		2006		2007	
RESIDENTIAL	No.	Valuation	No.	Valuation	No.	Valuation
Single Family Dwellings	66	10,593,000	36	5,860,138	32	5,244,000
Additions	137	6,194,306	120	7,043,711	89	4,709,607
Remodeling	163	1,797,988	135	1,791,527	159	2,372,580
Utility Buildings	10	55,100	13	345,800	9	211,463
Pools	32	340,578	35	461,370	26	280,422
Miscellaneous	<u>85</u>	<u>571,074</u>	<u>51</u>	<u>479,432</u>	<u>50</u>	<u>354,921</u>
	493	19,552,046	390	15,981,978	365	13,172,993
COMMERCIAL						
New Buildings	16	10,005,272	10	3,084,100	15	24,505,344
Public Buildings	0	0	0	0	0	0
Additions	0	0	2	294,000	1	56,000
Fitups	69	12,406,077	47	13,511,666	52	17,623,306
Utility Buildings	1	50,000	2	79,000	0	0
Signs	32	119,640	26	132,279	26	172,156
Miscellaneous	<u>23</u>	<u>802,952</u>	<u>77</u>	<u>5,056,862</u>	<u>33</u>	<u>1,914,106</u>
	141	23,383,941	164	22,157,885	127	44,270,912
TOTAL	634	42,935,987	554	38,139,885	492	57,443,905

REPORT OF FEES RECEIVED AND SUBMITTED TO TREASURER

Building Permits	634	280,790.00	554	384,925.00	492	565,596.37
Wiring Permits	700	61,795.00	590	85,445.00	649	102,867.86
Gas Permits	238	12,015.00	214	13,010.00	230	15,652.50
Plumbing Permits	345	12,005.00	307	30,455.00	317	42,685.00
Cert. of Inspection	84	3,523.00	30	1,333.00	31	1,428.00
Occupancy	0	0	120	6,120.00	89	4,450.00
Copies	0	61.40	0	40.20	0	82.70
Court	0	0	0	11.00	0	0
Industrial Elec. Permits	55	8,250.00	56	8,400.00	54	8,100.00
Board of Appeals Fees	<u>76</u>	<u>6,567.00</u>	<u>61</u>	<u>5,965.00</u>	<u>46</u>	<u>5,144.00</u>
TOTAL	2,132	\$385,006.40	1,932	\$535,704.20	1,908	\$746,006.43

Board of Appeals

Case 1-07

The Sandwich Exchange

Map 91 Parcel 122

To acquire a Special Permit in accordance with §3.5.4 – Limited Service Restaurant for property located at 66 Concord Street.

Granted – Limited Service Restaurant with 36 seats.

Case 2-07

Louise & Thomas Southmayd

Map 44 Parcel 174

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (demolish existing garage and porch and rebuild garage and family room) for property located at 178 Main Street.

Granted – no more detrimental to the neighborhood than the existing nonconforming structure.

Case 3-07

DeLucia Family Trust c/o R. Peterson

Map 6 Parcel 66A

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.2 and §5.2.3 to construct a dwelling on a lot having insufficient frontage and width for property located at 24 Beech Street.

Granted – proposed dwelling meeting the setback requirements.

Case 4-07

Anthony & Virginia DeLucia

Map 15 Parcel 23

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 79 Chestnut Street.

Granted – with the condition that if the driveway opening at the street was changed, it would require approval of the Department of Public Works.

Case 5-07

RMD Inc.

Map 43 Parcel 5

To acquire a variance from §6.3.5.3 for three freestanding signs which exceed the maximum number and dimensions allowed in the By-law for property located at 240 Main Street.

Granted – three signs.

Case 6-07

RMD Inc.

Map 43 Parcel 5

To acquire a Special Permit in accordance with §6.6 to redevelop the existing Wilmington Plaza and retail stores for property located at 240 Main Street.

Granted – with the condition that the Board of Appeals receive a copy of the approved Site Plan Review prior to signing the decision.

Case 7-07

Wilmington Main Realty LP

Map 43 Parcel 4

To acquire a variance from §3.8.4, §3.8.5, §6.3.5.3 and §10.6 for a freestanding sign larger than required in the By-law for property located at 271 Main Street.

Granted – no higher than 22' 6".

Case 8-07

Wilmington Main Realty LP

Map 43 Parcel 4

To acquire a Special Permit in accordance with §3.5.4 and §3.8.5 and to amend case 35-06 to increase seating from 25 to 34 seats for Starbucks for property located at 271 Main Street.

Granted – increase seating to 34 seats.

Case 9-07

Wilmington Main Realty LP

Map 32 Parcel 4

To acquire a Special Permit in accordance with §6.6 and amend case 32-06 (Ground Water Protection District) to reflect a minor increase in impervious surface area for property located at 271 Main Street.

Granted – amend Special Permit 32-06.

Case 10-07

Margaret A. Kane

Map 51 Parcel 65

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a one-story three-season room to the existing dwelling and to construct a second floor addition) for property located at 40 Hanover Street.

Granted – no more detrimental to the neighborhood than the existing nonconforming dwelling.

Case 11-07

Griffith Properties LLC

Map R2 Parcel 20A & G

To acquire a variance from §6.3.5, §6.3.5.1 (wall signs), §6.3.5.3a and §6.3.5.3b (freestanding signs), §6.3.5.2c (directional signs), for property located at 181, 187 & 200 Ballardvale Street.

Granted – as presented and supported by the certified site plan submitted.

Case 12-07

Raymond A. Smith, Jr.

Map 19 Parcel 36

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 31R Boutwell Street.

Granted – meets the criteria in the By-law.

Case 13-07

Darrell Lancto

Map 24 Parcel 207

To acquire a Special Permit in accordance with §3.5.15 Auto Repair and Body Shop – light machine shop and welding for property located at 4 Jewel Drive, Unit 9.

Granted – meets the criteria of the By-law.

Case 14-07

Carl Crupi

Map 22 Parcel 2 & 3

To acquire a Special Permit in accordance with §6.6 (Ground Water Protection District) for property located at 278 - 282 Shawsheen Avenue.

Granted – meets the criteria of the By-law.

Case 15-07

John & Joanne Madore

Map 70 Parcel 44

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 to construct an 11' x 16' addition on an existing 11' x 26' deck for property located at 30 Morningside Drive.

Granted – hardship/shape of the lot, lot area and how the dwelling was placed on the lot.

Case 16-07

Michael J. Lawler

Map 19 Parcel 14

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a second floor addition) for property located at 80 Aldrich Road.

Granted – no more detrimental to the neighborhood than the existing nonconforming dwelling.

Case 17-07

4th of July Committee

Map 63 Parcel 10

To acquire a Special Permit in accordance with §4.1.9 for a carnival for property located at 159 Church Street.

Granted

Case 18-07

Douglas & Kathleen Moore

Map 40 Parcel 145

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to construct a two-story addition) for property located on 15 Muse Avenue.

Granted – no more detrimental to the neighborhood than the existing nonconforming dwelling.

Case 19-07

Mary McCauley c/o D. Brown, Esq.

Map 44 Parcel 67

To appeal the decision of the Inspector of Buildings for property located at 59 Taplin Avenue.

Withdrawn – without prejudice.

Case 20-07

Christopher J. Nee

Map 50 Parcel 80

To acquire a variance from Standard Dimensional Regulations (Table II) for a shed to be moved due to Conservation Commission regulations for property located at 12 Ogunquit Road.

Granted – no closer than 10 feet from the rear yard lot line.

Case 21-07

Michael & Susan Pelletier c/o D. Brown

Map 85 Parcel 14B

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 398 Woburn Street.

Granted – meets the criteria of the By-law.

Case 22-07

Joseph & Elizabeth McMahon c/o R. Peterson

Map 41 Parcel 38

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 to construct a garage 14.4 feet and 14.6 feet from the front yard lot lines when 30 feet is required for property located at 8 Belmont Avenue.

Granted - with the condition that the shrubs be trimmed as stated in the DPW memo.

Case 23-07

John Glover

Map 21 Parcel 3

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 228 Shawsheen Avenue.

Granted – meets the criteria of the By-law.

Case 24-07

James Aurilio

Map 8 Parcel 78

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 to construct a two-story, two-car garage addition 4 feet from the side yard lot line when 20 feet is required for property located at 10 Elwood Road.

Withdrawn – without prejudice.

Case 25-07

Vaughn P. Abraham

Map 42 Parcel 48

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (to remove an existing 10' x 12' addition and replace it with a 19' x 20' two-story addition) for property located at 19 Clark Street.

Granted – as shown on the plan submitted, no more detrimental to the neighborhood than the existing nonconforming dwelling.

Case 26-07

Gabriel Raposo

Map 24 Parcel 207

To acquire a Special Permit in accordance with §3.5.15 Auto Repair shop in a General Industrial Zone for property located at 4 Jewel Drive, Unit 9.

Granted – meets the criteria of the By-law.

Case 27-07

Rebecca McDavid & Wayne Rogers

Map 3 Parcel 92A

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.5 for an existing dwelling to remain 19.1 feet from the side yard lot line when 20 feet is required for property located at 15 Mill Road.

Denied

Case 28-07

Canal Village LLC

Map 35 Parcel 22

To acquire a Comprehensive Permit in accordance with Chapter 40B, sixteen residential units for property located at 155 Lake Street.

Granted – with conditions

Case 29-07

Anthony & Deborah Gigante

Map 19 Parcel 22C

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 and §5.2.5 for an addition to be 17 feet from the rear yard lot line when 20 feet is required and 30 feet from the front lot line on Miles Street when 40 feet is required for property located at 11 Mozart Avenue.

Withdrawn – without prejudice.

Case 31-07

Eric Ryan

Map 21 Parcel 6H

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 18 Cushing Drive.

Granted – meets the criteria of the By-law.

Case 32-07

Joseph Prezioso

Map 42 Parcel 24

To acquire a Special Permit in accordance with §3.5.4 for a Limited Service Restaurant for property located at 315 Main Street.

Granted

Case 33-07

Barlo Signs

Map 49 Parcel 2

To acquire a variance from §6.3.5.3 for a sign for property located at 144 Lowell Street.

Granted - as proposed.

Case 34-07

As Good As It Gets Café

Map 40 Parcel 6

To acquire a Special Permit in accordance with §3.5.4 for a Limited Service Restaurant with 53 seats for property located at 35 Lowell Street.

Granted – with the conditions: 53 seats – no drive thru

Case 35-07

Doug Elfman

Map 26 Parcel 7D

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct a carport on an existing garage less than one foot from the side lot line) for property located at 827 Main Street.

Granted – as the structure stands, for the life of the structure.

Case 36-07

Mary T. Hatch

Map 32 Parcel 38

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct an addition 8.5 feet and 11.5 feet from the side yard lot lines when 20 feet is required, but no closer to the sides than the existing dwelling) for property located at 13 Nassau Avenue.

Granted – no more detrimental to the neighborhood than the existing dwelling.

Case 37-07

James Evans

Map 92 Parcel 26

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.4 for a one-car garage to be 19 feet from the front lot line when 30 feet is required for property located at 1 Marcus Road.

Withdrawn- without prejudice.

Case 38-07

315 Main St. LLC

Map 42 Parcel 24

To acquire a variance from §6.3.5.3a for a sign to be within 10 feet from the front lot line for property located at 315 Main Street.

Granted – as shown on the proposed plan.

Case 39-07

Cranberry Lake Rlty Trust

Map 70 Parcel 101C

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 42 Marjorie Road.

Granted – meets criteria of the By-law.

Case 40-07

Cranberry Lake Rlty Trust

Map 70 Parcel 101C

To acquire a Special Permit in accordance with §4.2 for an accessory apartment addition for property located at 44 Marjorie Road.

Granted – meets criteria of the By-law.

Case 41-07

Paul Sousa

Map 31 Parcel 15

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (construct a second floor addition) for property located at 5 Corey Avenue.

Granted – no more detrimental to the neighborhood than the existing dwelling.

Case 42-07

Pamela J. Brown, Esq.

Map 44 Parcel 89

To acquire a variance from Standard Dimensional Regulations (Table II) §5.2.3 to remove an existing dwelling and subdivide the lot into two nonconforming lots with insufficient width for property located at 1 Phillips Avenue.

Denied

Case 43-07

VIF Ballardvale LLC c/o Barlo Signs

Map R2 Parcel 7

To acquire a variance from §6.3.5.1a to amend Case 11-07 by installing a wall sign at 95.8 square feet where 84 square feet was approved for property located at 200 Ballardvale Street.

Granted – 95.8 square feet as shown on the plan submitted.

Case 44-07

David Newhouse

Map 44 Parcel 120

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (one story addition 21 feet from the front lot line) for property located at 25 Taplin Avenue.

Granted – no more detrimental to the neighborhood than the existing dwelling.

Case 45-07

Andre Vega

Map 51 Parcel 33

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (two story addition 28.8 feet from the front lot line) for property located at 2A State Street.

Granted – no more detrimental to the neighborhood than the existing dwelling.

Case 46-07

Fiber Tower Corp.

Map 40 Parcel 2A

To acquire a Special Permit in accordance with §6.8 to install one dish antenna to an existing tower along with associated radio cabinet within existing compound for property located at 625 Main Street.

Granted

Case 47-07

Charles & Ciara McNeil

Map 055 Parcel 175

To acquire a Special Permit in accordance with §6.1.6.4 to increase a nonconforming structure (add a second story to part of an existing dwelling) for property located at 5 Lloyd Road.

Granted – no more detrimental to the neighborhood than the existing dwelling.

Constable

During the year the following notices and warrants were posted by the Constable in each of the six (6) precincts.

Annual Town Meeting and Town Election

March 28, 2007



Deborah and Mary Anne Steen utilize new voting equipment.

ANNUAL TOWN ELECTION – APRIL 28, 2007 WITH ACTION TAKEN THEREON

TO: Constable of the Town of Wilmington

ARTICLE 1. To bring in your votes on one ballot respectively for the following named offices to wit: Two Selectman for the term of three years; Three members of the School Committee for the term of three years; One member of the Housing Authority for a term of five years, One member of the Housing Authority for the term of three years, to fill unexpired term. One member of the Shawsheen Regional Vocational Technical School Committee for the term of three years. One member of the Redevelopment Authority for the term of three years.

You are also hereby further required and directed to notify and warn the said inhabitants of the Town of Wilmington who are qualified to vote on elections and town affairs therein to assemble subsequently and meet in the Town Meeting at the High School Gymnasium, Church Street, in said Town of Wilmington, on Saturday the fifth day of May, A.D. 2007 at 10:30 a.m., then and there to act on the following articles:

In accordance with the above Warrant, the election was opened by the Town Clerk, Sharon A. George, at the Town Hall, Board of Registrar Member Barbara Buck, at the Boutwell School and the Assistant Town Clerk, Carolyn M. Kenney at the Wildwood School.

All voting equipment was in place in each precinct. The checkers were prepared with their voting lists and everything was in readiness at 10:00 a.m. and the polls were declared open.

The results were as follows:

Board of Selectmen for three year term (vote for two)

	Voted
Michael J. Newhouse	1,925
Suzanne M. Sullivan	1,719
Louis Cimaglia IV	1,891
Frank J. West	882
Others	7
Blanks	676
Total	7,100

School Committee for three year term (vote for three)

Daniel M. Ardito	1,516
Joan M. Duffy	1,916
Margaret A. Kane	2,089
Judith L. O'Connell	2,171
Others	11
Blanks	2,947
Total	10,650

Housing Authority for five year term (vote for one)

Matthew R. Cox	1,379
Ruth L. Reed	1,334
Others	11
Blanks	826
Total	3,550

Housing Authority for three years of unexpired term

Leona C. Bombard	2,218
Others	19
Blanks	1,313
Total	3,550

Shawsheen Regional Vocational Technical School Committee
for three year term.

Robert G. Peterson	2,650
Others	15
Blanks	885
Total	3,550

Redevelopment Authority for five year term

Write-in - Sidney Kaizer	7
Others	195
Blanks	3,348
Total	3,550



Candidates for election are sworn in
after a successful campaign.

The results of this election were ready at 9:15 p.m. and the elected officers present were sworn in to the faithful performance of their duties by the Town Clerk, Sharon A. George. The total number of votes cast was 3,550, which represented 24% of Wilmington's 14,899 registered voters.

ANNUAL TOWN MEETING – MAY 5, 2007

WITH ACTION TAKEN THEREON

With a quorum present at 11:07 a.m. (150 by the Town of Wilmington By-Laws) James Stewart, Town Moderator opened the meeting with the Pledge of Allegiance. This year the colors were presented by the Wilmington Minutemen. The Moderator then read the names of departed town workers, members of committees and boards who had passed away during the past year, also Town Meeting paused in tribute to our servicemen and women and the hope that they will all return safely home. A moment of silence was observed for all. He then introduced our newly elected and re-elected town officials, and thanked previous office holders.

MOTION: On motion of Chairman Lepore, and duly seconded voted UNANIMOUSLY that the Moderator suspend the reading of the Warrant and take up and make reference to each article by number.

ARTICLE 2. To hear reports of Committees and act thereon.

MOTION: On motion of Michael Caira, Town Manager, duly seconded and voted UNANIMOUSLY that no action be taken.

ARTICLE 3. To see if the town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute a sum of money for the purpose of paying unpaid bills of previous years; or take any other action related thereto.

MOTION: On motion of Mr. Caira, and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington not to adopt Article 3.

ARTICLE 4. To see if the town will vote to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2008 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services; or take any other action related thereto.

Discussion ensued by Mr. Kevin McDonald regarding the Town not doing business with Bank of America.

AMENDMENT TO MAIN MOTION: On motion of Mr. McDonald, seconded by Mr. Lingenfelter the Town of Wilmington defeated an amendment requesting the town not do business with Bank of America. (motion failed)

MOTION: On motion of Mr. Lepore, and duly seconded, it was voted UNANIMOUSLY by the Town of Wilmington to authorize the Treasurer/Collector, with the approval of the Selectmen, to enter into an agreement, under the provisions of Chapter 44, Section 53F of the Massachusetts General Laws, with one or more banks doing business in the Commonwealth of Massachusetts, during Fiscal Year 2008 and for a term not to exceed three years, which will permit the Town of Wilmington to maintain funds on deposit with such institutions in return for said institutions providing banking services.

ARTICLE 5. To see how much money the town will appropriate for the expenses of the town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise; or take any other action related thereto.

MOTION: On motion of John Doherty, and seconded by Mr. Caira, it was voted UNANIMOUSLY by the Town of Wilmington to appropriate for the expenses of the Town and the salaries of several Town Officers and Departments and determine how the same shall be raised, whether by taxation, transfer from available funds, or otherwise.

GENERAL GOVERNMENT

Selectmen – Legislative	
Salaries	4,032
Expenses	<u>14,260</u>
Total	18,292

Selectmen – Elections	
Salaries	21,044
Expenses	<u>7,445</u>
Total	28,489

Registrars of Voters	
Salaries	1,875
Expenses	<u>6,000</u>
Total	7,875

Finance Committee	
Salaries	1,292
Expenses	<u>8,025</u>
Total	9,317

Town Manager	
Salary – Town Manager	122,393
Other Salaries	266,288
Expenses	72,228
Furnishings/Equipment	<u>9,360</u>
Total	470,269

Mr. McDonald requested a separate vote for the Town Manager's office budget.

MOTION: On motion of Mr. McDonald, and duly seconded, the Town of Wilmington voted 149 in favor 1 opposed (McDonald) to the FY08 appropriation of \$470,269.

Town Accountant	
Salary –Town Accountant	95,712
Other Salaries	209,164
Expenses	<u>2,560</u>
Total	307,436

Town Treasurer/Collector	
Salary – Town Treasurer/Collector	81,501
Other Salaries	143,726
Expenses	22,100
Amt. Cert. Tax Title	20,000
Furnishings & Equipment	<u>1,800</u>
Total	269,127

Town Clerk	
Salary – Town Clerk	61,002
Other Salaries	101,546
Expenses	2,925
Furnishings & Equipment	<u>300</u>
Total	165,773

Board of Assessors	
Salary – Principal Assessor	93,149
Other Salaries	83,203
Expenses	57,500
Appraisals & Inventory	55,833
Furnishings & Equipment	0
ATB Costs	<u>20,000</u>
Total	309,685

Town Counsel	
Legal Services	225,000
Expenses	<u>7,500</u>
Total	232,500

Permanent Building Committee	
Salaries	450
Expenses	<u>0</u>
Total	450

TOTAL GENERAL GOVERNMENT	<u>1,819,213</u>
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PUBLIC SAFETY

Police	
Salary – Chief	99,878
Salary - Deputy Chief	82,059
Salary – Lieutenants	191,762
Salary – Sergeants	362,277
Salary – Patrolmen	1,839,295
Salary – Clerical	83,171
Salary – Overtime	395,000
Salary – Paid Holidays	104,586
Salary – Specialists	12,350
Salary – Night Differential	37,440
Salary – Incentive	367,180
Sick Leave Buyback	27,713
Salary Adjustment	3,743
Expenses	235,216
Furnishings & Equipment	<u>0</u>
Total	3,841,670

Fire	
Salary – Chief	106,137
Salary – Deputy Chief	80,882
Salary – Lieutenants	380,244
Salary - Privates	1,701,646
Salary – Clerk	45,498
Salary – Part Time	16,250
Salary – Overtime	350,000
Salary – Paid Holidays	117,832
Salary – EMT & Incentive Pay	11,025
Salary – Fire Alarms	14,420
Salary – Sick Leave Buy-Back	30,778
Salary Adjustments	2,047
Expenses	107,354
Furnishing & Equipment	<u>9,754</u>
Total	2,973,867

Public Safety Central Dispatch	
Personnel Services	494,810
Contractual Services	18,300
Material & Supplies	3,750
Furnishings & Equipment	<u>19,000</u>
Total	535,860

Animal Control	
Salaries	34,320
Expenses	<u>2,325</u>
Total	36,645

TOTAL PUBLIC SAFETY	<u>7,388,042</u>
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PUBLIC WORKS

Personnel Services	
Superintendent	95,754
Engineer – Full Time	194,632
Engineer – Part Time	11,490
Highway – Full Time	1,042,787
Highway – Overtime	58,100
Highway – Part Time	0
Highway – Seasonal	10,800
Highway – Stream Maintenance Seasonal	10,800
Tree – Full Time	164,292
Tree – Overtime	8,470
Parks/Grounds – Full Time	313,005
Parks/Grounds – Overtime	17,920
Cemetery – Full Time	120,433
Cemetery – Part Time	6,240
Cemetery Overtime	9,860
Snow/Ice – Extra Help – Overtime	156,390
Salary Adjustments	<u>82,307</u>
Total	2,303,280

Contractual Services	
Engineer	3,200
Engineer – Training/Conference	2,000
Highway	72,400
Highway – Repairs/Town Vehicles	108,400
Highway – Training/Conference	3,100
Tree	4,000
Parks/Grounds	24,000
Cemetery	4,100
Road Machinery – Repair	80,000
Public Street Lights	224,800
Rubbish Collection & Disposal	1,744,072
Snow & Ice – Repairs	17,500
Snow & Ice – Miscellaneous Services	<u>135,000</u>
Total	2,422,572

Materials & Supplies	
Engineer	4,000
Highway	39,000
Highway Construction & Road Improvements	80,000
Highway-Gas, Oil, Tires (Other)	163,810
Highway-Gas, Oil, Tires (DPW)	106,700
Stream Maintenance – Expenses	1,000

Tree	6,500
Parks/Grounds	19,000
Cemetery	13,650
Drain Projects	55,000
Snow & Ice – Salt & Sand	147,320
Snow & Ice – Tools & Equipment	<u>4,000</u>
Total	639,980
Furnishings & Equipment	23,200
SEWER	
Personnel Services	65,900
Maintenance/Operations	<u>80,630</u>
Total	146,530
TOTAL PUBLIC WORKS	<u>5,535,562</u>

MOTION: On motion of Mr. Doherty, seconded by Mr. Caira the Wilmington Town Meeting voted UNANIMOUSLY to approve the appropriations for the FY08 Public Works Department budget.

COMMUNITY DEVELOPMENT

Board of Health	
Salary – Director	75,979
Other Salaries	158,091
Expenses	10,180
Mental Health	33,872
Furnishings & Equipment	<u>300</u>
Total	278,422
Sealer of Weights/Measures	
Salaries	5,166
Expenses	<u>200</u>
Total	5,366
Planning & Conservation	
Salary – Director	72,996
Other Salaries	193,885
Expenses	9,925
Furnishings & Equipment	<u>2,000</u>
Total	278,806

Mr. McDonald expressed concern regarding Mrs. Hamilton's credentials, for the position of Planning Director and requested a separate motion be taken.

Mr. Caira responded stating Mrs. Hamilton was well qualified for the position.

MOTION: On motion of Mr. McDonald, and duly seconded the Town of Wilmington voted 149 in favor 1 opposed (Mr. MacDonald) of the Planning and Conservation appropriation for FY08.

Building Inspector/Board of Appeals	
Salary – Building Inspector	71,909
Other Salaries	106,719
Expenses	4,455
Furnishings/Equipment	<u>0</u>
Total	183,083
TOTAL COMMUNITY DEVELOPMENT	<u>745,677</u>

PUBLIC BUILDINGS

Salary – Superintendent	106,137
Other salaries	2,148,101
Overtime	46,535
Part Time Seasonal	10,880
Salary Adjustments	2,061
Heating	770,000
Electricity	150,000
Utilities	100,000
Expenses	421,995
Furnishings/Equipment	<u>0</u>

TOTAL PUBLIC BUILDINGS 3,755,709

HUMAN SERVICES

Veterans' Aid/Benefits

Salary – Part Time Agent	46,031
Expenses	1,225
Assistance – Veterans	<u>140,00</u>
Total	187,256

Library

Salary – Director	75,979
Other Salaries	605,804
Merrimack Valley Library Consortium	33,189
Expenses	139,405
Furnishings & Equipment	<u>23,466</u>
Total	877,843

Recreation

Salary – Director	61,649
Other Salaries	39,281
Expenses	6,500
Furnishings & Equipment	<u>200</u>
Total	107,630

Elderly Services

Salary – Director	60,340
Other Salaries	83,252
Expenses	37,540
Furnishings & Equipment	<u>0</u>
Total	181,132

Historical Commission

Salaries	15,274
Expenses	6,750
Furnishings & Equipment	<u>2,000</u>
Total	24,024

Commission on Disabilities

Salaries	200
Expenses	<u>300</u>
Total	500

TOTAL HUMAN SERVICES 1,378,385

SCHOOLS

Wilmington School Department	27,029,449
Shawsheen Valley Regional Vocational Technical High School District	3,436,269

TOTAL SCHOOLS 30,465,718

MATURING DEBT & INTEREST

Schools	3,037,525
Public Safety	961,300
General Government	77,452
Sewer	168,348
Water	0
Interest on Anticipation of Notes & Authorization Fees & Miscellaneous Debt	<u>5,000</u>

TOTAL MATURING DEBT & INTEREST 4,249,625

UNCLASSIFIED & RESERVE

Insurance	597,350
Employee Health & Life Insurance	6,985,000
Veterans' Retirement	13,008
Employee Retirement Unused Sick Leave	61,500
Medicare Employer's Contribution	450,000
Salary Adjustments & Additional Costs	50,000
Local Transportation & Training Conferences	5,000
Out-of-State Travel	1,500
Computer Maintenance Expenses	85,000
Records Storage	0
Annual Audit	20,000
Ambulance Billing	25,000
Town Report	10,000
Professional & Technical Services	100,000
Reserve Fund	<u>225,000</u>

TOTAL UNCLASSIFIED & RESERVE 8,628,358

TOTAL MUNICIPAL GOVERNMENT 35,500,571

STATUTORY CHARGES

Current Year Overlay	700,000
Retirement Contributions	3,200,477
Offset Items	44,223
Special Education	0
Mass. Bay Transportation Authority	418,167
MAPC (Ch. 688 of 1963)	6,243
RMV Non-Renewal Surcharge	15,500
Metro Air Pollution Control District	6,537
Mosquito Control Program	47,500
M.W.R.A. Sewer Assessment	1,823,999
Criminal Justice Training	0
School Choice	0
Charter Schools	40,000
Essex County Technical Institute	<u>20,843</u>

TOTAL STATUTORY CHARGES 6,323,499

ESTIMATED AVAILABLE FUNDS

Tax Levy	49,524,606
Local Receipts	6,373,000
Local Receipts – Sewer	2,126,109
Local Aid	11,736,836
Free Cash	575,000
Water Dept. Available Funds	648,778
Sale of Cemetery Lots	30,000
Cemetery Trust Fund – Interest	15,000
Capital Stabilization Fund	0
NESWC Funds	700,000
Provision for Abates Surplus	153,872
Capital Project Closeouts	

TOTAL ESTIMATED FY 2007 AVAILABLE FUNDS

71,183,201

ARTICLE 6. To see if the Town will vote to raise and appropriate, transfer from any available funds, or borrow pursuant to any applicable statute a sum of money for the purchase of new and/or replacement capital equipment, including but not limited to the following items, and further to authorize the sale, trade-in, conveyance or other disposition of any equipment being so replaced, such funds to be spent by the town department, so indicated, with the approval of the Town Manager, and to the extent set forth in Chapter 592 of the Acts of 1950 the Board of Selectmen, as follows:

Police Department

Purchase of five (5) replacement police cruisers.

Department of Public Works

Purchase of one (1) front end loader with snow blower and one (1) one-ton dump truck for the Highway Division and one (1) heavy duty field mower for the Parks and Grounds Division.

or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Michael McCoy, seconded by Mr. Doherty the Town of Wilmington voted UNANIMOUSLY to approve the appropriation of One Hundred Forty-Three Thousand Dollars (\$143,000) for the purchase of five (5) police cruisers and Three Hundred Seven Thousand Dollars (\$307,000) for the purchase of Department of Public Works equipment.

ARTICLE 7. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of approximately 1,325 square feet of roof area above the Barrow's Auditorium at the Wilmington High School; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Michael Newhouse, seconded by Mr. West the Town of Wilmington voted UNANIMOUSLY to appropriate Fifty-Five Thousand Dollars (\$55,000), to meet this appropriation the amount of Thirty-Two Thousand Fifty-Nine Dollars (\$32,059) be transferred in accordance with provisions of Chapter 44, Section 20 of the General Laws from unexpended balance of funds previously borrowed by the Town to pay costs of the Wilmington High School Renovation and an additional One Thousand Eight Hundred Thirteen Dollars (\$1,813) be transferred in accordance with the provisions of Chapter 44, Section 20 of the General Laws, from unexpended balance of the Wilmington Middle School construction project as such funds are no longer needed for these projects and further that additional funds in the amount of Twenty-One Thousand One Hundred Twenty-Eight Dollars (\$21,128) be appropriated from FY-08 tax levy.

ARTICLE 8. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase and installation of one 16 section energy efficient steam boiler and one condensate tank at the Wilmington High School; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Charles Fiore, seconded by Mr. West the Town of Wilmington voted UNANIMOUSLY to approve One Hundred Twenty Thousand Dollars (\$120,000) appropriation for the purchase and installation of steam boiler and condensate tank for Wilmington High School, in accordance with provisions of Chapter 44, Section 20 of the General Laws, from unexpended balance of funds previously borrowed.

ARTICLE 9. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the replacement of the roof at the Buzzell Senior Center; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Lepore, seconded by Mr. Doherty the Town of Wilmington voted UNANIMOUSLY to approve Sixty-Three Thousand Dollars (\$63,000) appropriation, transferred from Available Funds – Free Cash for a replacement roof at the Buzzell Senior Center.

ARTICLE 10. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money to reconstruct and expand the parking lot and associated grounds at the Wilmington Memorial Library; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. McCoy, and duly seconded, the Town of Wilmington voted UNANIMOUSLY to approve appropriation of Seventy-Seven Thousand Dollars (\$77,000) to reconstruct and expand the parking lot and associated grounds at the Wilmington Memorial Library and to meet that appropriation Sixty-One Thousand Three Hundred Fifty-Five Dollars (\$61,355) be transferred from Available Funds- Free Cash and the balance of Fifteen Thousand Six Hundred Forty-Five Dollars (\$15,645) be raised from the FY-08 tax levy.

ARTICLE 11. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purchase of a replacement computer aided dispatch system for the Police Department; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Louis Cimaglia, and duly seconded, the Town of Wilmington voted UNANIMOUSLY the appropriation of Sixty-Nine Thousand One Hundred Seventy-Six Dollars (\$69,176) to be raised and appropriated from the FY-08 tax levy and other general revenues of the town to be spent by the Town Manager for the purchase of a replacement computer aided dispatch system for the Police Department.

ARTICLE 12. To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for engineering, surveying and other professional services to develop an accurate and detailed GIS mapping of the storm drainage system in order to complete the implementation of the final design phase of the project to develop a "master plan" for the town's storm water drainage system; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Newhouse, seconded by Mr. Doherty, the Town of Wilmington voted UNANIMOUSLY the appropriation of Eighty-Nine Thousand Dollars (\$89,000) be raised and appropriated from the FY-08 tax levy and other general revenues to be spent by the Town Manager as mentioned in above.

ARTICLE 13. To see what sum the Town will vote to transfer into various line items of the Fiscal Year 2007 operating budget from other line items of said budget and from other available funds; or take any other action related thereto.

Finance Committee deferred recommendation until Town Meeting.

MOTION: On motion of Mr. Caira, and duly seconded, the Town of Wilmington voted UNANIMOUSLY the following:

Transfer From:

Public Safety Central Dispatch – Personnel Services	\$	27,500
Public Works, Personnel Services, Engineer-Full Time		35,000
Public Works, Personnel Services, Snow & Ice		
Extra Help/Overtime		55,000
Public Works, Contractual Services-Road Machinery Repair		10,000
Public Works, Contractual Services, Rubbish Collection		65,000
Public Works, Contractual Services-Snow/Ice-Misc.		30,000
Board of Health – Other salaries		20,000
Unclassified Reserve-Professional/Technical Services		14,500
TOTAL	\$	257,000

Transfer To:

Town Counsel- Legal Services	\$	50,000
Police, Salary-Overtime		90,000
Police, Salary-Incentive		32,000
Public Buildings-Expenses		10,000
Unclassified/Reserve-Salary Adjustments/Additional Costs		75,000
TOTAL	\$	257,000

ARTICLE 14. (drawn #27) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the purpose of providing senior citizen work opportunities for services rendered to the Town in accordance with the Town's Senior Citizen Tax Work-Off Program; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Fiore, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that Twelve Thousand Eight Hundred Dollars (\$12,800) be raised and appropriated from the FY-08 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of the Senior Citizen Tax Work-Off Program.

ARTICLE 15. (drawn #25) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the observance of Memorial Day and Veterans' Day; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Lepore, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that Five Thousand Five Hundred Dollars (\$5,500) be raised and appropriated from the FY-08 tax levy and other general revenues of the town to be spent by the Town Manager for the observance of Memorial Day and Veterans' Day.

ARTICLE 16. (drawn #18) To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute the sum of \$750.00 each (a total of \$1,500) for the purpose of renewing under the authority of Section 9 of Chapter 40 of the General Laws as amended, the lease of:

- a. Veterans of Foreign Wars Clubhouse for the purpose of providing suitable headquarters for the Nee-Ellsworth Post 2458 of the Veterans of Foreign Wars of the United States;
- b. American Legion Clubhouse, Inc., in Wilmington for the purpose of providing suitable headquarters for the Wilmington Post 136 of the American Legion;

or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. McCoy, seconded by Mr. Caira, the Town of Wilmington voted UNANIMOUSLY that One Thousand Five Hundred Dollars (\$1,500) be raised and appropriated from the FY-08 tax levy and other general revenues of the Town to be spent by the Town Manager for the purpose of renewing, under the authority of Section 9 of Chapter 40 of the General Laws as amended, the leases of the Veterans of Foreign War Clubhouse and the American Legion Clubhouse.

ARTICLE 17. (drawn #17) To see if the Town will vote to authorize or reauthorize as the case may be, revolving accounts pursuant to M.G.L. Chapter 44, Section 53E ½ for the various boards, commissions, departments and agencies of the Town; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Cimaglia, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the Town reauthorize the following revolving accounts pursuant to MGL Chapter 44, Section 53 ½ as follows:

First a Compost Bin Revolving Fund with an established spending limit of Four Thousand Five Hundred Dollars (\$4,500), with the source of revenue being the sale of composting bins, the spending authority being the Town Manager and the purpose for which money may be spent is the purchase of composting bins; and second, a Subsurface Sewage Disposal Upgrade Revolving Fund with an established spending limit of Two Hundred Thousand Dollars (\$200,000), with the source of revenues being betterment receipts and other loan repayments from property owners participating in said program, the purpose of expenditures being the repair and upgrade of subsurface sewage disposal systems and the repayment to the Massachusetts Water Pollution Abatement Trust of any funds advanced to the town for this purpose, and the spending authority being the Board of Health with the approval of the Town Manager.

ARTICLE 18. (drawn #14) To see if the Town will vote to amend the action taken on Article 20 as contained in the Warrant for the Annual Town Meeting held on April 22, 2006 which authorized the town to borrow the sum of \$450,000 for the purchase of the Optioned Premises which includes the Butters Farm Dwelling and Lot 6 which is the real property more commonly known as 165 Chestnut Street, Wilmington, MA, also shown as Parcel 13 on the Town Assessor's Map 15, by rescinding such authorization to borrow; or take any other action related thereto.

Finance Committee recommended approval of this Article.

MOTION: On motion of Mr. Newhouse, seconded by Mr. Caira, the Town of Wilmington voted UNANIMOUSLY that the authorization to borrow the sum of Four Hundred Fifty Thousand Dollars (\$450,000) voted pursuant to Article 20 as contained in the Warrant for the Annual Town Meeting held on April 22, 2006 which authorized the town to borrow for the purchase of the Optioned Premises which includes the Butters Farm Dwelling and Lot 6 which is the real property more commonly known as 165 Chestnut Street, Wilmington, MA, also shown Parcel #13 on the Town Assessor's Map 15, be hereby rescinded.

ARTICLE 19. (drawn #23) To see if the Town will vote to amend the By-laws of the Inhabitants of the Town of Wilmington Revised, as follows:

Chapter 2 – Town Meetings

Section 4. Polling Hours: Delete the language below:

“The Polls for the Annual Town Meeting shall be opened at ten o'clock in the forenoon and shall remain open until eight o'clock in the evening”, and replace with the following:

“The Polls for the Annual Town Meeting shall be opened at eight o'clock in the forenoon and shall remain open until eight o'clock in the evening”

or take any other action related thereto.

Finance Committee and Board of Registrars recommended approval of this Article.

MOTION: On motion of Mr. Fiore, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that Chapter 2 Town Meetings, Section 3 "Polling Hours" of the By-laws of the Inhabitants of the Town of Wilmington, revised be amended to take effect for the polling hours beginning with the 2008 Annual Town Meeting and thereafter as follows: By DELETING the language contained in said section which currently reads "ten o'clock in the forenoon" and REPLACE with the follow: "eight o'clock in the forenoon."

ARTICLE 20. (drawn #28) To see if the Town will vote to amend the By-laws of the Inhabitants of the Town of Wilmington, Revised, by adding the following new Chapter 5, Section 49.

Section 49 Prohibition of Illicit Discharges to Storm Drain System

49.1 PURPOSE

The purpose of this section is to eliminate non-stormwater discharges to the Town of Wilmington's Municipal Storm Drain System. Non-stormwater discharges contain contaminants and supply additional flows to the Town's storm drain system. Increased and contaminated stormwater runoff is a major cause of:

- (1) impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater;
- (2) contamination of drinking water supplies;
- (3) contamination of clam flats and other coastal areas;
- (4) alteration or destruction of aquatic and wildlife habitat; and
- (5) flooding.

Regulation of illicit connections and discharges to the municipal storm drain system is necessary for the protection of the Town of Wilmington's natural resources, municipal facilities, and to safeguard the public health, safety, welfare and the environment.

49.2 OBJECTIVES

The objectives of this section are:

- (1) To prevent pollutants from entering the Town's municipal separate storm sewer system (MS4);
- (2) To prohibit illicit connections and unauthorized discharges to the MS4;
- (3) To require the removal of all such existing illicit connections, regardless of whether such connections were permitted or otherwise acknowledged prior to the implementation of this by-law;
- (4) To comply with state and federal statutes and regulations relating to stormwater discharges; and
- (5) To establish the legal authority to ensure compliance with the provisions of this by-law through inspection, monitoring, and enforcement.

49.3 DEFINITIONS

Unless a different definition is indicated in other sections of this Section 49, the following definitions and provisions shall apply throughout this Section 49, also referred to as this by-law or Section.

AUTHORIZED ENFORCEMENT AGENCY: The Wilmington Board of Health (hereafter "the BOH"), its employees or agents designated to enforce this by-law.

AUTHORIZED ADMINISTERING AGENCY: The Wilmington Department of Public Works (hereafter "the Department" or "DPW"), its employees or agents designated to administer and implement this by-law.

BEST MANAGEMENT PRACTICE (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the municipal storm drain system or into the waters of the United States or Commonwealth from any source.

GROUNDWATER: Water beneath the surface of the ground.

ILLICIT CONNECTION: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm drain system, including without limitation sewage, process wastewater, or wash water and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this by-law.

ILLICIT DISCHARGE: Direct or indirect discharge to the municipal storm drain system that is not composed entirely of stormwater, except as exempted in Section 6. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or resulting from fire fighting activities exempted pursuant to Part G (4)(B), of this by-law.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and roof tops.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Wilmington.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the Commonwealth of Massachusetts that authorizes the discharge of pollutants to waters of the United States.

NON-STORMWATER DISCHARGE: Discharge to the municipal storm drain system not composed entirely of stormwater.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include without limitation:

- (1) paints, varnishes, and solvents;
- (2) oil and other automotive fluids;
- (3) non-hazardous liquid and solid wastes and yard wastes;
- (4) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations and floatables;

- (5) pesticides, herbicides, and fertilizers;
- (6) hazardous materials and wastes; sewage, fecal coliform and pathogens;
- (7) dissolved and particulate metals;
- (8) animal wastes;
- (9) rock; sand; salt, soils;
- (10) construction wastes and residues;
- (11) and noxious or offensive matter of any kind.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

RECHARGE: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

STORMWATER: Runoff from precipitation or snow melt.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: all waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

49.4 APPLICABILITY

This section shall apply to flows entering the municipally owned storm drainage system.

49.5 AUTHORITY

This Article is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and the regulations of the federal Clean Water Act found at 40 CFR 122.34.

49.6 RESPONSIBILITY FOR ADMINISTRATION

The BOH shall enforce this by-law. The BOH will work with the Department of Public Works ("DPW") to administer and implement this by-law. Any powers granted to or duties imposed upon the BOH may be delegated in writing by the BOH to employees or agents of the BOH and/or the DPW. References to the BOH, Department or DPW within this by-law are understood to denote either or both of these agencies.

49.7 REGULATIONS

The Department may promulgate rules and regulations to effectuate the purposes of this by-law. Failure by the Department to promulgate such rules and regulations shall not have the effect of suspending or invalidating this by-law.

49.8 PROHIBITED ACTIVITIES

- (1) **Illicit Discharges**
No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal separate storm sewer system (MS4), into a watercourse, or into the waters of the Commonwealth.
- (2) **Illicit Connections**
No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.
- (3) **Obstruction of Municipal Storm Drain System**
No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior consent from the Department. No person shall dump or dispose of yard waste (leaves, grass clippings, etc.) into the open watercourses (swales, brooks and streams) that make up the stormwater system.
- (4) **Exemptions**
 - A. Discharge or flow resulting from fire fighting activities;
 - B. The following non-stormwater discharges or flows are exempt from the prohibition of non-stormwaters provided that the source is not a significant contributor of a pollutant to the municipal storm drain system:
 - (1) Waterline flushing;
 - (2) Flow from potable water sources;
 - (3) Springs;
 - (4) Natural flow from riparian habitats and wetlands;
 - (5) Diverted stream flow;
 - (6) Rising groundwater;
 - (7) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater (e.g. sump pump), provided that where a pump intake exists inside a structure, the operator seeks a permit from the Department prior to discharge, and thereafter discharges in accordance with the requirements of the permit and applicable laws and regulations to be issued by the Department;
 - (8) Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation;
 - (9) Discharge from landscape irrigation or lawn watering;
 - (10) Water from individual residential car washing;

- (11) Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
- (12) Discharge from street sweeping;
- (13) Dye testing, provided verbal notification is given to the Department prior to the time of the test;
- (14) Non-stormwater discharge permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- (15) Discharge for which advanced written approval is received from the Department as necessary to protect public health, safety, welfare or the environment.

(5) Other Prohibited Activities

No person shall discharge, or cause to be discharged, water or any other liquid, on to the streets, sidewalks or ways of the Town in such a manner as to cause an obstruction of traffic or to endanger travel by freezing or otherwise.

Drains – No one shall tie any pump, cellar, yard, roof or area drain directly into the storm water drainage system without a permit from the Department of Public Works.

Catch Basins – No person shall directly or indirectly dump, discharge or cause or allow to be discharged into any catchbasin, any solid waste, construction debris, paint or paint product, antifreeze, hazardous waste, oil, gasoline, grease and all other automotive and petroleum products, solvents and degreasers, drain cleaners, commercial and household cleaners, soap, detergent, ammonia, food and food waste, grease or yard waste, animal feces, dirt, sand gravel or other pollutant. Any person determined by the DPW to be responsible for the discharge of any of the above substances to a catchbasin may be held responsible for cleaning the catchbasin and any other portions of the storm water system impacted, paying the cost for such cleaning or for paying any penalties assessed by the Town.

Septage – No person shall discharge or cause or allow to be discharged any septage, or septage tank or cesspool overflow into the Town's storm water drainage system.

Storage & Disposal of Hazardous Material – No one shall dispose of anything other than clear water into the Town's storm drainage system. The disposal of waste, gasoline or any other hazardous material into the storm drainage system is strictly prohibited and is in violation of various state and federal pollution laws.

Private drainage systems – It is prohibited for anyone with a private drainage system from tying into the public storm water disposal system without a permit from the Department of Public Works. The maintenance of any and all private drainage systems shall be the responsibility of the owners.

49.9 EMERGENCY SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

The Department may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any person fails to comply with an emergency suspension order, the Authorized Enforcement Agency may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

49.10 INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the Department of Public Works prior to the allowing of discharges to the MS4.

49.11 MONITORING OF DISCHARGES

This Section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

- 1) Access to Facilities – The BOH and DPW (or other enforcement agency/delegated enforcement partner) shall be permitted to enter and inspect facilities subject to regulation under this by-law as often as may be necessary to determine compliance with this by-law, subject to applicable law. If a discharger has security measures in force which require proper identification and clearance before entry into its premises, the discharger shall make the necessary arrangements to allow access to representatives of the authorized enforcement agency.
- 2) Facility operators shall allow the BOH and DPW ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal laws.
- 3) The BOH and DPW shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the authorized enforcement agency to conduct monitoring and/or sampling of the facility's storm water discharge.
- 4) The BOH and DPW have the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure storm water flow and quality shall be calibrated to ensure they are accurate.
- 5) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the BOH and DPW and shall not be replaced. The costs of clearing such access shall be borne by the operator.
- 6) Unreasonable delay in allowing the BOH or DPW access to a permitted facility constitutes a violation of a storm water discharge permit and of this by-law. A person who is the operator of a facility with a NPDES permit to discharge storm water associated with industrial activity violates this Section 49 if the person denies the authorized enforcement agency reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this by-law.
- 7) If the BOH or DPW has been refused access to any part of the premises from which storm water is discharged, and he/she is able to demonstrate probable cause to believe that there may be a violation of this by-law, or that there is a

need to inspect and/or sample as part of a routine inspection and sampling program designed to verify compliance with this by-law or any order issued hereunder, or to protect the overall public health, safety, and welfare of the community, then the authorized enforcement agency may seek issuance of a search warrant from any court of competent jurisdiction.

49.12 WATERCOURSE PROTECTION

Every person owning property through which a watercourse passes, or such person's lessee, shall keep and maintain that part of the watercourse within the property free of trash, debris, excessive vegetation, and other obstacles that would pollute, contaminate, or significantly retard the flow of water through the watercourse. In addition, the owner or lessee shall maintain existing privately owned structures within or adjacent to a watercourse so that such structures will not become a hazard to the use, function, or physical integrity of the watercourse. Compliance with this by-law does not waive the responsibility of the property owner or lessee for applying for and receiving any other required Town, State or Federal permits associated with activities or uses otherwise regulated under other regulatory jurisdiction (e.g. Wetlands Protection Act).

49.13 NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release of materials at that facility or operation resulting in or which may result in discharge of pollutants to the municipal drainage system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments. In the event of a release of non-hazardous material, the reporting person shall notify the Authorized Enforcement Agency no later than the next business day. The reporting person shall provide to the Authorized Enforcement Agency written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

49.14 ENFORCEMENT

The BOH or an authorized agent of the BOH shall enforce this by-law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

49.14.1. Civil Relief

If a person violates the provisions of this Section 49, regulations, permit, notice, or order issued thereunder, the BOH may seek injunctive relief in a court of competent jurisdiction restraining the person from activities which would create further violations or compelling the person to perform abatement or remediation of the violation.

49.14.2. Orders

The BOH or an authorized agent of the BOH may issue a written order to enforce the provisions of this section or the regulations thereunder, which may include: (a) elimination of illicit connections or discharges to the MS4; (b) performance of monitoring, analyses, and reporting; (c) that unlawful discharges, practices, or operations shall cease and desist; and (d) remediation of contamination in connection therewith.

- A. If the enforcing person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- B. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Department within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Department affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs pursuant to M.G.L. Ch. 40, §58. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, § 57 after the thirty-first day at which the costs first become due.

49.14.3.

Non-Criminal Disposition

As an alternative to criminal prosecution or civil action, the Town may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D and in which case the Health Director and DPW Director of the Town shall be the enforcing person. The penalty for the 1st and all subsequent violations shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

49.14.4.

Criminal Penalty

Any person who violates any provision of this by-law, regulation, order or permit issued thereunder, shall be punished by a fine of \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

49.14.5.

Entry to Perform Duties Under this Section

To the extent permitted by applicable law, or if authorized by the owner or other party in control of the property, the BOH and DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this by-law and regulations and may make or cause to be made such examinations, surveys or sampling as the BOH and DPW deems reasonably necessary.

49.14.6.

Appeals

The decisions or orders of the BOH and DPW shall be final. Further relief shall be to a court of competent jurisdiction.

49.14.7.

Remedies Not Exclusive

The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

49.15 SEVERABILITY

The provisions of this section are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this section or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this section or by-law.

or take any other action related thereto.

Finance Committee deferred recommendation pending additional information.

MOTION: On motion of Mr. Erickson, and duly seconded, the Town of Wilmington voted UNANIMOUSLY that the By-laws of the Inhabitants of the Town of Wilmington, Revised, be hereby amended by inserting the new Chapter 5, Section 49 as printed in the warrant with the amendments as read by the Moderator.

ARTICLE 21. (drawn #24) To see if the Town will vote to authorize the transfer of the care, custody, management and control of the following parcels of land owned by the Town of Wilmington to the Conservation Commission all as shown on Wilmington Tax Assessor Maps as follows: Map 51, Parcel 51 and Map 75, Parcel 16A; or take any other action related thereto.

Finance Committee and Planning Board recommended approval of this Article.

MOTION: On motion of Judith Waterhouse, and duly seconded, the Town of Wilmington voted UNANIMOUSLY in the affirmative to transfer Parcel 51 as shown on the Town Tax Assessor's records as Map 51 and Parcel 16A as shown on the Town Tax Assessor's records as Map 75, both owned by the Town be hereby transferred to the care, custody, management and control of the Conservation Commission; and that the Town Manager with the approval of the Board of Selectmen be authorized to execute and record appropriate documentation of such transfer in the Middlesex North Registry of Deeds.

ARTICLE 22. (drawn #26) To see if the Town will vote to amend the Zoning By-law and associated Zoning Map of the Town of Wilmington by taking the following action:

Delete the language contained in Section 3.8.9 which currently reads:

The maximum gross floor area used for retail or personal uses shall not exceed 8,000 square feet on either side. In any one contiguous district zoned GI the total maximum gross floor area used for retail or personal services uses shall not exceed 8,000 square feet as a total for all lots in the district.

and replace Section 3.8.9 with the following:

The maximum gross floor area used for retail or personal service uses shall not exceed 8,000 square feet on any one lot. In any one contiguous district zoned GI the total maximum gross floor area used for retail or personal services uses shall not exceed 24,000 square feet as a total for all lots in the district.

or take any other action related thereto.

Both the Finance Committee and Planning Board recommended approval of this Article.

MOTION: On motion of Mr. Sorrentino, and duly seconded the Town of Wilmington voted in the affirmative by a two-thirds vote approval of the above Zoning Amendment.

ARTICLE 23. (drawn #16) To see if the Town will vote to amend the Zoning By-law and Associated Zoning Map of the Town of Wilmington by moving the existing provision Administration and Enforcement from Section 10 to Section 11, and by adding a new Section 10 Neighborhood Activity Center Overlay District as follows:

SECTION 10. Neighborhood Activity Center Overlay District:

- 10.1 Purposes – The purposes of the Neighborhood Activity Center Overlay District (NACOD) are: 1. to encourage a mix of business, residential and civic uses in a compact, physical arrangement that is safe for pedestrian, vehicular and bicycle traffic; 2. provide alternatives to conventional commercial sprawl, thereby assisting the Town in creating and maintaining vibrant, walkable business areas; 3. encourage redevelopment of existing underutilized or obsolete properties; and 4. provide neighborhood centers with goods, services and housing in a manner that furthers the goals of the Wilmington Master Plan.
- 10.2 Boundaries – The NACOD is herein established as an overlay district and shall be superimposed on other districts established by this Bylaw. The NACOD is comprised of areas, with boundaries shown on the Zoning Map as follows:
- 10.2.1 North Wilmington Neighborhood Activity Center – This area applies to certain land along and off Middlesex Avenue (Route 62), from Waltham Street to Lubber's Brook, and includes the following parcels as identified in the Wilmington Assessor's Maps, last revised in 2002.

Map/Parcel	Property Address	Map/ Parcel	Property Address
89/13	382 Middlesex Avenue	79/11A	5 Shady Lane Drive
89/13A	378 – 380 Middlesex Avenue	79/29	363 Middlesex Avenue
89/8	200 Jefferson Road (Portion)	79/30	361 Middlesex Avenue
89/8A	370 Middlesex Avenue	79/31	355 Middlesex Avenue
89/7	364 Middlesex Avenue	79/31B	353 Middlesex Avenue
89/6A	362 Middlesex Avenue	79/31C	4 Waltham Street
88/13	381 Middlesex Avenue	79/31D	6 Waltham Street
79/10	352 Middlesex Avenue	79/31G	1 Nature Way
79/11	356 Middlesex Avenue	79/27	4 Shady Lane Drive
		79/28A	360 Middlesex Avenue

- 10.3 Relationship to Existing Zoning – The underlying zoning districts shall not be modified, repealed or amended by this Section. Property in the NACOD shall continue to be subject to the requirements applicable in the underlying zones. In the event that an owner desires to use his property for multi-family housing or mixed-use development pursuant to this Section 10, the owner shall file an application for site plan review or a special permit for a development subject to this Section 10. Where the NACOD provisions are silent, the requirements of the underlying zoning shall apply.
- 10.4 Definitions.
- 10.4.1 Mixed-Use Development: Vertical Mix – A single building with the ground floor used primarily for retail/commercial or service uses, and floors above used for residential or office uses.
- 10.4.2 Mixed-Use Development: Horizontal Mix – A single building that provides retail/commercial or service use in the portion facing the public or private street, with residential or office uses behind, attached by a common wall for at least 50% of its height and depth ("attached horizontal") or two (2) or more buildings on one site which provide retail/commercial or service uses in the structure(s) fronting the public or private street, and residential or commercial uses or a combination thereof in separate structure(s) behind or to the side ("detached horizontal.")

10.4.3 Principal Street – The main road serving a Neighborhood Activity Center, such as a state-numbered route or other major street. For purposes of this section, principal streets shall mean the following:

a. North Wilmington Neighborhood Activity Center: Middlesex Avenue

10.4.4 Secondary Street – A side street intersecting the major street that functions as the principal street through a Neighborhood Activity Center.

10.5 Use Regulations

10.5.1 Permitted Uses. The following uses are permitted in the NACOD, subject to site plan review.

a. Business Uses

- 1) Retail store, not exceeding 5,000 square feet of gross floor area per individual establishment
- 2) Personal service
- 3) Studio of an artist, sculptor or craftsman
- 4) Repair shop for appliances, office equipment, bicycles, lawnmowers, or similar equipment
- 5) Business or professional office, not exceeding 7,500 square feet of gross floor area per individual office establishment
- 6) Bank
- 7) Sandwich shop, not exceeding 1,500 square feet of gross floor area per individual establishment
- 8) Restaurant, general or limited service, where food service is located entirely within the building or on a patio or outdoor seating area operated in connection with an indoor-service restaurant; not exceeding 2,000 square feet of gross floor area

b. Mixed-use development – A vertical mixed-use development or an attached horizontal mixed-use development that contains two or more of the business uses listed in Subsection (a) above, and which may also contain multi-family units or live-and-work spaces, e.g., artist's residence and studio, or a combination thereof; and accessory residential uses as classified in Section 4.1.1.

c. Multi-family housing, not part of a mixed-use development, up to one unit per 4,000 square feet of lot area, together with accessory residential uses as classified in Section 4.1.1, but not including a carport.

10.5.2 Special Permitted Uses – The following uses are allowed by special permit from the Planning Board:

- a. A detached horizontal mixed-use development that includes business and residential uses in more than one building on a single lot.
- b. For any permitted business use subject to a maximum gross floor area requirement under Section 10.5.1, the Planning Board may grant a special permit to authorize an increase in gross floor area, provided that no restaurant shall exceed 6,500 square feet and no retail establishment shall exceed 15,000 square feet.
- c. Multi-family housing, not part of a mixed-use development, at a density greater than one unit per 4,000 square feet of lot area.

- d. Drive-through service for a pharmacy or bank, including an automated teller machine mounted on a side or rear wall of a bank building.

10.5.3 Prohibited Uses

- a. Single-family dwelling
- b. Hospital or nursing home
- c. Outdoor free-standing automatic teller machine (ATM)
- d. Drive-through food service establishment
- e. Auto service station and car wash
- f. Auto repair and body shops
- g. Vehicular dealership
- h. Funeral home
- i. Any use prohibited under Section 3.7.1 of this By-law.

- 10.5.4 Site Plan Review – All uses and structures in the NACOD are subject to Site Plan Review by the Planning Board. Site Plan Review shall be in accordance with Section 6.5 of the Zoning By-law and the additional requirements set forth in Section 10.7.2 below.

10.6 Dimensional Regulations

- 10.6.1 Uses and structures in the NACOD shall conform to the following requirements except as provided in Section 10.6.2:

Minimum Lot Area (square feet):	20,000
Minimum Frontage (feet):	100
Minimum Lot Width (feet):	100
Maximum Front Yard Setback (feet):	30
Minimum Yard Setbacks:	
Front (feet):	10
Side (feet):	15
Rear (feet):	15
Abutting a Residential District (feet):	See Section 10.6.2(a)
Minimum Open Space % Lot Area:	25%
Maximum Building Coverage:	
Vertical Mixed-Use	35%
Attached Horizontal Mixed-Use	40%
Detached Horizontal Mixed-Use	By special permit
Multi-Family Housing	25%
All Other Uses	35%
Maximum Height (Feet):	
Building(s) facing the street	35
All other buildings	See Section 10.6.2(c)

10.6.2 Special Provisions.

- a. Setbacks.
 - 1) The maximum front yard setback applies to building(s) facing a principal or secondary street.
 - 2) The minimum side yard setback in Section 10.6.1 shall be reduced to zero (0) feet for "zero lot line" buildings. As part of Site Plan Review, the Planning Board shall require the applicant to provide equivalent open land elsewhere on the site equal to the area required to comply with the minimum side yard setback.

- 3) The minimum separation between two or more buildings on the same lot shall be 20 feet.
 - 4) On a lot abutting a lot in the Residential District, the minimum side or rear yard setback shall be 50 feet except when the lots are separated by a railroad right of way, in which case the side or rear yard setback in the NACOD shall comply with Section 10.6.1.
- b. Frontage and Access – The Planning Board may grant a special permit to reduce lot frontage to not less than 80 feet for a development that provides consolidated or shared access to the Neighborhood Activity Center's principal street for three or more adjoining parcels, subject to a legally enforceable agreement or restriction in a form acceptable to the Planning Board.
- c. Maximum Height – For a building other than a building facing a principal or secondary street, the maximum height shall be 40 feet except as provided below:
- 1) On a lot abutting a Residential District, the building height closest to the Residential District boundary shall not exceed 35 feet. Any building with a height exceeding 35 feet shall have an upper-floor setback in the façade closest to the Residential District of at least five feet commencing no higher than 35 feet, with the exception of access elements (stairways or elevator shafts) and unoccupied architectural features not to exceed 20% of the façade area, in aggregate.
 - 2) The Planning Board may grant a special permit to increase the maximum height to 48 feet, provided that any building facing the street or located on a lot abutting a Residential District shall conform to the maximum height requirements of 10.6.1 and Subsection (1) above unless the Planning Board approves an alternative setback or stepping-down of building elevations. In granting a special permit for an increase in height, the Planning Board shall require additional yard setbacks, visual buffering, screening, and/or other appropriate measures to provide a height transition between the development and adjacent uses. The Planning Board may also impose conditions on the special permit, such as but not limited to the provision of at-grade parking, with the parking facility constituting the first story, or sub-grade parking, or a combination thereof; or an increase in the minimum percentage of affordable units required under Section 10.8.
 - 3) Parking located below grade in a business or mixed-use building shall not count toward the maximum height limit. To encourage below-grade parking and reduce the amount of surface parking on a lot, the Planning Board may grant a special permit to increase the maximum building coverage to not more than 50%.
- d. Mixed-Use Development – Location and Distribution of Uses
- 1) Business uses shall occupy not less than 30% of the floor area of the building(s) facing the principal street, and the ground floor of the front façade shall be occupied by business uses only.

- 2) Multi-family units may be located above the ground floor or at grade in a vertical or attached horizontal mixed-use development, provided that entrances to any at-grade units are on the side or rear of the building(s).
 - 3) In a detached horizontal mixed-use development, the total floor area used for multi-family housing shall not exceed 75% of aggregate gross floor area on the lot.
- e. Multi-Family Housing – Multi-family housing as a principal use not part of a mixed-use development shall comply with the following:
- 1) Business uses shall be located on the ground floor of the front of any building facing the principal street in a NACOD, and residential uses shall be located toward the side or rear of lots used for mixed-use development. When multi-family housing is not part of a mixed-use development, such housing shall not be located on a lot abutting the principal street except by special permit from the Planning Board.
 - 2) Multi-family housing shall not exceed twelve (12) units per building except by special permit from the Planning Board.
- f. Minimum Net Floor Area. Multi-family units shall conform to the following minimum floor area requirements:
- 1) One-bedroom unit – 700 square feet
 - 2) Two-bedroom unit – 900 square feet
 - 3) Three-bedroom unit – 1,200 square feet

10.7 NACOD Development Regulations

10.7.1 Objectives – For the purposes of whether the Planning Board shall grant a special permit or approve a site plan pursuant to this Section 10, development, redevelopment and reuse will generally be deemed consistent with the purposes of the NACOD when it meets the following objectives:

- a. Provides appropriate scale, design, operation and visual character for a pedestrian-oriented neighborhood business and services district;
- b. Provides compact building form;
- c. Consolidates and minimizes curb cuts, subordinates parking to building form, and provides exemplary architectural design;
- d. Provides a mix of goods and services; and
- e. Encourages pedestrian and bicycle access.

10.7.2 Site Plan Review

All uses and structures in the NACOD are subject to Site Plan Review by the Planning Board. Application requirements and procedures shall be in accordance with Section 6.5 of this Zoning Bylaw, the Planning Board's Site Plan Review Rules and Regulations, and any applicable regulations adopted by the Planning Board to administer this Section of the Bylaw. The Planning Board shall not approve a Site Plan for development in the NACOD unless it determines that for the location, type and extent of land use, the design of building form, building location, egress points, grading, and other elements, the development could not reasonably be altered to:

- a. Achieve greater consistency with the purposes of the NACOD and the objectives set forth in Section 10.7.1;

- b. Improve public safety by avoiding pedestrian or vehicular hazards within the site or egressing from it, facilitating access by emergency vehicles and facilitating visual surveillance by occupants, neighbors and passersby;
- c. Reduce the number of curb cuts on existing public ways;
- d. Contribute a more visually attractive, pedestrian- and bicycle-oriented image by providing appropriate landscaping and walkways along principal and secondary streets and between adjoining properties;
- e. Achieve greater consistency with the NACOD Design Standards in Section 10.7.4; and
- f. Provide a more appropriate distribution of affordable housing units within the development, determined in accordance with Section 10.8, where applicable.

10.7.3 Parking Standards

- a. Parking spaces shall be in accordance with Section 6.4, except for the following uses:

Use	Number of Parking Spaces
Multi-family housing	
Studio or 1-bedroom	1 space per unit
2 bedrooms	1.5 spaces per unit
More than 2 bedrooms	2 spaces per unit
Visitor parking, temporary parking and loading areas	Total number of parking spaces required to serve the multi-family units, multiplied by 1.15
Retail store	1 space per 300 square feet of gross floor area

- b. Location of Off-Street Parking

- 1) No off-street parking shall be located between the street sideline and the front façade of a building facing a principal or secondary street, except as provided in Subsection (2) below. Parking shall be located to the rear and side of a building, but not within 20 feet of the front façade; or it may be located under a building. Where parking is located to the rear of buildings with additional buildings behind, a quadrangle effect should be created with parking, landscaping, and walkways surrounded by shops, offices, pedestrian activity centers and/or residential uses.
- 2) The Planning Board may grant a special permit to locate up to 15% of the required parking in front of a building facing the street and to increase the maximum front yard setback only to the extent required to accommodate said parking, provided that the parking is screened from pedestrian view with appropriate building elements or landscaping features, or a combination thereof. The Planning Board may impose conditions on the special permit, such as but not limited to requiring additional open space, pedestrian facilities or other on-site amenities in order to further the purposes of the NACOD.

- 3) A mixed-use building with at-grade housing units shall provide safe, convenient access to the off-street parking spaces designated for said units, as determined by the Planning Board during Site Plan Review.

c. All developments shall provide facilities for the parking of bicycles.

10.7.4 NACOD Design Standards. Site design standards shall be in accordance with Section 6.4.4 of this Zoning Bylaw except where modified below. As part of Site Plan Review, applicants seeking to develop property pursuant to this Section 10 shall submit to the Planning Board text narrative, plans, elevations, and/or section drawings that address the following standards.

- a. Minimum Requirements – Business uses and mixed-use developments shall comply with the following unless the applicant demonstrates to the Planning Board's satisfaction that compliance with a particular standard is infeasible due to a physical or other obstruction on the lot:
 - 1) Building placement and form – At least 60 percent of the front side of a lot facing any street, measured in percentage of the linear feet of lot frontage, shall be occupied by buildings or by a pedestrian plaza located within 30 feet of the street sideline. A reduction of this requirement may be allowed provided the Planning Board grants a special permit for alternative design features that are consistent with the purposes of this Section 10.
 - 2) Orientation – Buildings shall be oriented parallel with the front setback line to establish and preserve a consistent building line, with primary entrances oriented toward the street. The main business entrance to each ground floor business shall be accentuated by larger doors, signs, canopy, or similar means.
 - 3) Window treatments – On the ground level portion of the front façade, windows shall comprise at least 20 percent but not larger than 80 percent of the façade surface. Ground floor display windows shall be framed on all sides by the surrounding wall. They shall be highlighted with frames, lintels and sills or equivalent trim features, or may instead be recessed into the wall or projected from the wall.
 - 4) Articulation – Large expanses of blank walls are prohibited. A single building with a width of more than 60 feet facing the street shall be divided visually into sub-elements which, where appropriate, express the functional diversity within the building. Major articulations shall be spaced no farther apart than 25% of the building length at street level.
 - 5) Garages – Garage doors or loading docks are prohibited in the front façade of any business, mixed-use or multi-family building facing the street.
 - 6) Rooflines and roof features – A flat or nearly flat roof is generally prohibited on any building facing the street. However, the Planning Board may grant a special permit to authorize a flat-roof design, provided that the flat roof structure is capped by an articulated parapet design that acts as a structural expression of the building façade and its materials, visible from all sides of the building, or the flat roof structure is a green roof system with green roof plants suited

for the local climate. For other buildings, roofs shall, at a minimum, have articulated parapets concealing flat roofs and rooftop equipment, (such as HVAC units) which are visible from adjoining streets or properties. Parapets or facades shall be designed to give the appearance of three or more roof slope planes.

- 7) Curb cuts – Developments shall be designed to minimize the size and number of curb cuts. Full-width curb cuts are prohibited. Efficient traffic patterns are encouraged to support ingress and egress from lots. Curb cuts may not exceed an aggregate of 24 feet for every 100 feet of frontage. Where the principal street is a state road and the state has jurisdiction over curb cut permits, the applicant shall make reasonable efforts to comply with these requirements.
- 8) Utilities – Underground utilities for new and redeveloped buildings are required unless physically restricted or blocked by existing underground obstructions.
- 9) Landscaped buffer – Any development on a lot abutting a Residential District shall provide a landscaped buffer unless the lot is located adjacent to a railroad right-of-way or a public park. The landscaping shall include at least one shade tree or two ornamental trees and five shrubs for each 30 feet in length of the buffer, planted within 15 feet of the property line abutting the Residential District. A minimum of one-third of the trees and shrubs must be evergreen. Plantings need not be evenly spaced. As part of Site Plan Review, the Planning Board may approve an alternative landscaping plan that results in equal or greater screening to abutting residential properties, in the opinion of the Planning Board.
- 10) Outdoor storage – Outdoor storage, trash collection or compaction, loading, or other such uses are prohibited within 50 feet of any public or private street, public sidewalk, or internal pedestrian way unless specifically approved by the Planning Board during Site Plan Review.
- 11) Walkways – If no public sidewalk exists across the frontage of the lot, a paved sidewalk of at least eight feet in width shall be provided within the front yard setback. To the maximum extent possible, the sidewalk shall be designed to create a continuous pedestrian walkway with abutting properties. Developments in the NACOD shall also provide walkways connecting buildings to buildings, buildings to streets, and buildings to sidewalks with minimal interruption by driveways. Parking lot aisles along with access and interior driveways shall not be counted as walkways. Wherever feasible, walkways should provide some degree of enclosure achieved through the use of building fronts, trees, low hedges, arcades, trellised walks, or other means in order to positively define its space.
- 12) Water conservation – Landscaping shall be comprised primarily of non-invasive, drought-resistant plantings that include trees, flowers, shrubs, succulents and ornamental grasses. High-water use turf shall not exceed 20% of all landscaped areas or open space on the site. Outdoor watering may be achieved by drip irrigation or low-energy spray irrigation, or another water-conserving irrigation system

deemed comparable in the opinion of the Planning Board. All outdoor irrigation systems shall be served by a private water supply. Rainwater harvesting systems are encouraged where feasible.

- b. Minimum Requirements for Multi-Family Housing. Multi-family housing not part of a mixed-use development or in a detached horizontal mixed-use development shall comply with (4) through (12) of Subsection (a) above.
- c. Preferred Design Standards – The following standards are voluntary but strongly encouraged. The degree to which the applicant incorporates these standards in the design of a mixed-use development shall be considered by the Planning Board in its Site Plan determination under Section 10.7.2.

1) Context, layout and themes.

- A) The site layout should be compact and pedestrian-oriented, with sidewalks separated from vehicular traffic by shade trees and shrubs, and buildings that reflect both traditional and modern interpretations of vernacular New England architecture in order to promote neighborhood scale and character, including building materials, massing, density, scale and rooflines.
- B) The front yard area should provide pedestrian amenities, such as an accessible patio or sitting plaza, and a continuous landscaped edge to the property in question, except for points of entry and exit. Visual relief from buildings and hard materials should be accomplished with landscape treatments such as shrubs, trees, flower boxes and other greenery around buildings or in recessed places.
- C) A development should be designed to enhance the natural environment by preserving mature trees where they exist, reducing the volume of earth materials cut or filled, reducing soil erosion during and after construction and reducing the extent of alteration in the amount, timing and location of stormwater runoff from the site.

2) Building design principles. All buildings should:

- A) Have a vertical orientation, meaning that (1) the building actually has a greater height than width, or (2) the facades and roof lines of the building are designed to reduce massing and bulk so that it appears as a group of smaller masses with a distinct vertical orientation.
- B) Provide continuous visual interest from a pedestrian's point of view, emphasizing such design features as bay windows, recessed doorways, pilasters, columns, horizontal and vertical offsets, material and color variations, decorative cornices, awnings or canopies. Windows, entrances, trim, shutters and other details, and proportionality of these features, create a rhythm that will accomplish the objectives for the NACOD pursuant to this Section 10. Buildings should

contribute to a sense of continuity and coherence for all who visit, shop or work there. In general, architectural diversity is encouraged as long as individual design solutions are compatible with the purposes of the district as a compact, mixed-use area with a strong visual definition.

- C) Avoid unarticulated and monotonous building facades and window placements, regular spacings, and building placements that will be viewed from the street as continuous walls.
 - D) Provide human-scale features, especially for pedestrians and at lower levels and from a pedestrian viewing distance.
 - E) Face the street or interior access road that serves them. They may be oriented around a courtyard or respond in design to a prominent feature, such as a corner location. Buildings and site design should provide an inviting entry orientation.
- 3) Exterior materials – Exterior materials may include painted clapboard, wood shingles, brick or materials of comparable appearance. Neutral or earth-tone colors are appropriate, but brighter colors may be applied to building trim with approval of the Planning Board. Variation in appropriate materials, colors and textures is encouraged.
 - 4) Access and egress – Wherever feasible, access to lots in the NACOD shall be provided through one of the following methods:
 - A) A cul-de-sac or loop road or common driveway shared by adjacent lots or premises;
 - B) Joint and cross access between the lot and adjacent uses;
 - C) An existing side or rear street.

10.8 Affordable Housing Regulations

Where authorized by a special permit issued by the Planning Board pursuant to this Section 10 authorizing an increase in the otherwise permissible density of population or intensity of a particular use in the proposed development, a mixed-use development that includes residential uses, or a multi-family development, shall provide affordable housing in accordance with the following regulations.

10.8.1 General

- a. Affordable units shall be affordable to and occupied by low- or moderate-income households, i.e., a household with income at or below 80% of area median income (AMI), adjusted for household size, for the metropolitan area that includes the Town of Wilmington, as determined by the United States Department of Housing and Urban Development (HUD).
- b. Affordable units shall meet the requirements of the Department of Housing and Community Development (DHCD) Local Initiative Program (LIP) for inclusion on the Chapter 40B Subsidized Housing Inventory.

10.8.2 Minimum Inclusionary Requirements

- a. At least 10% of the multi-family housing units shall be affordable in accordance with this Section. The maximum affordable purchase price shall be determined in accordance with the Planning Board's NACOD Rules and Regulations and LIP Guidelines in effect when the regulatory agreement is executed.
 - 1) A development that includes more than five affordable units shall provide a continuum of affordability, with units priced for households between 65% and 80% AMI, such that on average, the household income used to calculate maximum affordable purchase prices shall not exceed 70% AMI.
 - 2) A development that includes more than five affordable rental units shall provide a continuum of affordability, with units priced for households between 50% and 80% AMI, such that on average, the household income used to calculate maximum affordable purchase prices shall not exceed 65% AMI.
 - 3) In a development with a combination of affordable and rental units, the sum of the affordable units shall not be less than 15% of the total number of units in the development.
- b. Where the requirements of this Section result in a fraction of a dwelling unit, the fraction shall be rounded to the nearest whole number.

10.8.3 Development Requirements

- a. Location of Affordable Units – The affordable units shall be dispersed throughout the floors and buildings, such that no single building or floor therein has a disproportionate percentage of affordable units.
- b. Comparable Units – The affordable units shall be comparable to market-rate units in exterior building materials and finishes; overall construction quality; and energy efficiency, including mechanical equipment and plumbing, insulation, windows, and heating and cooling systems. The affordable units may differ from market-rate units in gross floor area, provided the bedroom mix in the affordable units is generally proportional to the bedroom mix in market-rate units.
- c. Marketing – For the affordable units, the selection of eligible purchasers or renters shall be carried out under an affirmative marketing plan approved by the Director of Planning and Conservation. The affirmative marketing plan shall describe how the applicant will accommodate local preference requirements, if any, established by the Town.

10.8.4 Preservation of Affordability

- a. No building permit shall be issued until a regulatory agreement or other form of affordable housing restriction has been recorded at the Registry of Deeds, executed by the applicant, the Town and DHCD, where applicable, to restrict sale, rental and occupancy of affordable housing units to low- or moderate-income households and to provide for administration, monitoring and enforcement of the agreement during the term of affordability. The regulatory agreement shall run with the land in perpetuity or for the maximum period of time allowed by law, and shall be enforceable under the provisions of G.L. c.184, Sections 26 or 31-32.

- b. The applicant shall be responsible for preparing and complying with any documentation that may be required by DHCD to qualify the affordable units for listing on the Chapter 40B Subsidized Housing Inventory.
 - c. The applicant shall be responsible for preparing a monitoring and enforcement plan acceptable to the Planning Board and providing the funds necessary for an independent monitoring agent to carry out the approved plan on behalf of the Town.
 - d. The Planning Department shall not sign off on a Certificate of Occupancy for an affordable homeownership unit until the applicant submits documentation that an affordable housing deed rider previously approved by the Director of Planning and Conservation has been executed by the applicant/seller and the affordable unit homebuyer and recorded at the Registry of Deeds.
- 10.9 Planning Board NACOD Rules and Regulations. The Planning Board may adopt rules and regulations not inconsistent with this Section, following a public hearing.
- 10.10 Severability – In the event that one or more of the provisions of this Section are determined to be illegal or unenforceable by a court of competent jurisdiction then the illegality or unenforceability of any such provision shall not affect the validity of any other provision of this Section which remains in full force and effect.

and by amending Section 1.3, Definitions to add the following definitions in the proper alphabetical location:

Section 1.3, Definitions

Affordable Housing Restriction: A right, either in perpetuity or for a specified number of years, whether or not stated in the form of a restriction, easement, covenant or condition in any deed, mortgage, will, agreement, or other instrument executed by or on behalf of the owner of the land appropriate to (a) limiting the use of all or part of the land to occupancy by persons, or families of low or moderate income in either rental housing or other housing (b) restricting the resale price of all or part of the property in order to assure its affordability by future low and moderate income purchasers or (c) in any way limiting or restricting the use of enjoyment of all or any portion of the land for the purpose of encouraging or assuring creation or retention of rental and other housing for occupancy by low and moderate income persons and families.

Affordable Housing Unit: A dwelling unit that is affordable to and occupied by a low- or moderate-income household and meets the requirements of the Local Initiative Program (LIP) for inclusion on the Chapter 40B Subsidized Housing Inventory.

Area Median Income (AMI): The median family income for the metropolitan area that includes the Town of Wilmington, as defined in the annual schedule of low- and moderate-income limits published by the U.S. Department of Housing and Urban Development, and adjusted for household size.

Local Initiative Program: A program administered by the Massachusetts Department of Housing and Community Development (DHCD) pursuant to 760 CMR 45.00 to develop and implement local housing initiatives that produce affordable housing.

Low-or Moderate-Income Household: A household with income at or below 80% of area median income, adjusted for household size, for the metropolitan area that includes the Town of Wilmington. In a development with affordable housing units, eligible low- or moderate-income household means the household that purchases or rents an affordable housing unit as its principal residence.

Market-Rate Housing: In a development with affordable housing, market-rate housing means all units other than the affordable housing units as defined in this Section.

Maximum Affordable Purchase Price or Rent: For homeownership units, a purchase price that is affordable to a low- or moderate-income household paying not more than 30% of gross monthly income for a mortgage payment, property taxes, insurance and condominium fees where applicable;

and for rental units, a monthly rent that is affordable to a low- or moderate-income household paying no more than 30% of its gross monthly income for rent and utilities. The household income used to compute the maximum affordable purchase price or rent shall be adjusted for household size, considering the household size for which a proposed affordable unit would be suitable under guidelines of the Local Initiative Program or, where no such guidelines exist, under regulations adopted by the Planning Board.

Subsidized Housing Inventory: The Department of Housing and Community Development Chapter 40B Subsidized Housing Inventory.

or do anything in relation thereto.

Finance Committee recommended approval of this Article.

Planning Board recommended approval of establishing a Neighborhood Activity Center Overlay District in North Wilmington as recommended in the Town's Master Plan (amended 2003.) The Planning Board will propose an amendment to require that 15% of the required 25% open space be contiguous on individual sites.

AMENDMENT TO THE MAIN MOTION:

MOTION: On motion of Mr. West, and duly seconded, the Town of Wilmington voted 35 in favor 104 in opposition to the following amendment: Section 10.6.2 maximum height would be 35 feet; maximum height for special permit be 42 feet. (Amendment Fails)

MOVE THE QUESTION:

MOTION: On motion of Ms. Sullivan, and duly seconded, the Town of Wilmington voted in the affirmative to move the question.

MAIN MOTION:

MOTION: On motion of Mr. Sorrentino, and duly seconded, the Town of Wilmington voted 86 in favor 75 opposed to approve Article 23. Article is defeated due to lack of two-thirds vote.

ARTICLE 24. (drawn #22) To see if the Town will vote to amend the By-laws of the Inhabitants of the Town of Wilmington Revised by adding a new section to Chapter 5 as follows:

Chapter 5

Section 46 Electric Personal Assistive Mobility Devices – EPAMD

- 46.1 Definition: In this section, "electric personal assistive mobility device" or "EPAMD" shall mean a self-balancing, 2 non-tandem-wheeled device designed to transport only one person, solely powered by an electric propulsion system, with a maximum speed of less than 20 miles per hour.
- 46.2 Applicable Law. An EPAMD shall not be considered a "vehicle" within the meaning of the law of this state.
- 46.3 Equipment. An EPAMD shall be equipped with a front, rear and side reflectors; a system that, when employed, will enable the operator to bring the device to a controlled stop; and, if the EPAMD is operated between ½ hour after sunset and ½ hour before sunrise, a lamp emitting a white light which, while the EPAMD is in motion, sufficiently illuminates the area in front of the operator.
- 46.4 Operation Permitted on Sidewalks and Roadways. An operator of an EPAMD shall have the rights and duties of pedestrians as prescribed in the laws of this state.
- 46.5 Special Rules for Operation.

- 46.5.1 A person operating an EPAMD on a sidewalk or roadway shall exercise due care to avoid colliding with, and shall yield the right-of-way to, persons traveling on foot.
- 46.5.2 No EPAMD shall be operated at a speed greater than 15 miles per hour.
- 46.5.3 An operator of an EPAMD must give an audible signal before overtaking and passing any pedestrian.
- 46.5.4 When operating on a sidewalk, a person operating an EPAMD shall be subject to traffic controls and pedestrian responsibilities.
- 46.5.5 When operating on a roadway, a person operating an EPAMD shall be subject to traffic controls and vehicular responsibilities. Additionally, when operating on a roadway, the EPAMD shall ride as close as practical to the right hand edge of the roadway.
- 46.5.6 A person under 16 years of age shall not operate or ride upon an EPAMD unless that person is wearing a properly fitted and fastened bicycle helmet which meets or exceeds the standards set for bicycle helmets.

or take any other action related thereto.

Finance Committee recommended disapproval of this Article.

MOTION: On motion of Mr. Sagal, and duly seconded, the Town of Wilmington resounding defeated Article 24.

ARTICLE 25. (drawn #21) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land:

The land located at and known as 8 Reed Street, Wilmington, Massachusetts 01887 as more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 203, Page 84, Lot 12A, said premises containing 80,793 square feet of land. For Petitioner's title see deed recorded at Middlesex North District Registry of Deeds, Book 1964, Page 331. Eight Reed Street is located on the Town Assessor's Map as Map 23, Lot 112; or take any other action related thereto.

Finance Committee makes no recommendation as a result of a tie vote in Committee.

Planning Board recommended disapproval of this Article. This subdivision was developed as a conforming subdivision in an R-60 district. If proposed for rezoning, the entire subdivision should be included, rather than individual lots.

The petitioner, Mr. Volpe, stated he would like to have the property rezoned so his daughter and her husband could build a house and move back to Wilmington.

MOTION: On motion of Dennis Volpe, and duly seconded, the Town of Wilmington voted 107 in favor 36 opposed to approval of Article 25. The proposed Zoning Amendment passes with a required two-thirds majority.

ARTICLE 26. (drawn #15) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land:

The land located at and known as 12 Harold Avenue, Wilmington, Massachusetts 01887 as more fully described in a deed recorded in Middlesex North District Registry of Deeds, Book 1997, Page 691, said premises containing 62,041 square feet of land. Twelve Harold Avenue is located on the Town Assessor's Map as Map 23, Lot 110; or take any other action related thereto.

Finance Committee makes no recommendation as a result of a tie vote in Committee.

Planning Board recommended disapproval of this Article. This subdivision was developed as a conforming subdivision in an R-60 district. If proposed for rezoning, the entire subdivision should be included, rather than individual lots.

MOTION: On motion of James DiPalma, and duly seconded, the Town of Wilmington voted 98 in favor 23 opposed to approving Article 26. The proposed Zoning Amendment passed with a required two-thirds majority.

ARTICLE 27. (drawn #19) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 10 (R10) the following described parcels of land;

- 1) The land with the buildings thereon located in Wilmington, Middlesex County, Massachusetts, and being shown as lots numbered twenty to twenty-four (20-24) inclusive, Block 18, on a plan of land known as "Shawsheen Pines" which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 50, Plan 61, to which plan reference is made for a more particular description.

Said parcel contains 12,500 square feet, more or less, according to public records.

For title to said property see Deed of Albert and Marie Capone dated October 27, 2004 and recorded at the Middlesex North District Registry of Deeds at Book 18015, Page 284.

The above-referenced parcel is shown as Parcel 48A on the Town of Wilmington Assessor's Map 11;

- 2) The land in Wilmington, Middlesex County, Massachusetts, further described as being Lots 23, 24, 44, 45, 46, 47 and 48 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.

Said parcel contains 17,500 square feet, more or less, according to public records.

For title to said property see Deed of Robert and Laura Berg dated December 4, 2003 and recorded at the Middlesex North District Registry of Deeds at Book 16619, Page 100.

The above-referenced parcel is shown as Parcel 38-D on the Town of Wilmington Assessor's Map 11;

- 3) The land in Wilmington, Middlesex County, Massachusetts and being lots numbered fifteen to nineteen (15-19) inclusive, Block 18, on a plan of land known as "Shawsheen Pines" which plan is recorded with Middlesex North District Registry of Deeds Plan Book 50, Plan 61, to which plan reference is made for a more particular description.

Said parcel contains 12,500 square feet, more or less, according to public records.

For title to said property see Deed of James A. Newhouse, Trustee of Mulberry Realty Trust dated June 13, 1988 and recorded at the Middlesex North District Registry of Deeds at Book 4543, Page 296.

The above-referenced parcel is shown as Parcel 48 on the Town of Wilmington Assessor's Map 11;

- 4) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 39, 40, 41, 42 and 43 on Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.

Said Parcel contains 12,500 square feet, more or less, according to public records.

For title to said property see Deed of William and Linda Holmes dated July 18, 1994 and recorded at the Middlesex North District Registry of Deeds at Book 7163, Page 205.

The above-referenced parcel is shown as Parcel 38-C on the Town of Wilmington Assessor's Map 11;

- 5) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 35, 36, 37 and 38 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Page 61.
- Said parcel contains 10,000 square feet, more or less, according to public records.
- For title to said property see Deed of Joseph and Delphine Wixon dated May 27, 1994 and recorded at the Middlesex North District Registry of Deeds at Book 7095, Page 192.
- The above-referenced parcel is shown as Parcel 38-B on the Town of Wilmington Assessor's Map 11;
- 6) The land in Wilmington, Middlesex County, Massachusetts, described as being Lots 31, 32, 33 and 34 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.
- Said parcel contains 10,000 square feet, more or less, according to public records.
- For title to said property see Deed of Dennis Poltrino dated March 14, 1997 and recorded at the Middlesex North District Registry of Deeds at Book 8480, Page 164.
- The above-referenced parcel is shown as Parcel 38-A on the Town of Wilmington Assessor's Map 11;
- 7) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 1, 2, 3, 4, 25, 26, 27, 28, 29 and 30 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.
- Said parcel contains 25,000 square feet, more or less, according to public records.
- For title to said property see Deed of Robert Petrosino dated August 29, 2003 and recorded at the Middlesex North District Registry of Deeds at Book 16102, Page 44.
- The above-referenced parcel is shown as Parcel 37 on the Town of Wilmington Assessor's Map 11;
- 8) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 19, 20, 21 and 22 Boyle Street in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.
- Said parcel contains 10,000 square feet, more or less, according to public records.
- For title to said property see Deed of Patricia Murray dated September 19, 1988 and recorded at the Middlesex North District Registry of Deeds at Book 4657, Page 105.
- The above-referenced parcel is shown as Parcel 38-E on the Town of Wilmington Assessor's Map 11;
- 9) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 15, 16, 17 and 18 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.
- Said parcel contains 10,000 square feet, more or less, according to public records.
- For title to said property see Deed of Thomas Coba dated July 27, 1993 and recorded at the Middlesex North District Registry of Deeds at Book 6633, Page 54.
- The above-referenced parcel is shown as Parcel 38-F on the Town of Wilmington Assessor's Map 11;
- 10) The land in Wilmington, Middlesex County, Massachusetts, described as being lots 9 - 14 in Block 17, on a plan of land known as Shawsheen Pines, which plan is recorded with the Middlesex North District Registry of Deeds, Plan Book 50, Plan 61.
- Said parcel contains 15,000 square feet, more or less, according to public records.

For title to said property see Deed of Joseph Langone, Trustee, dated October 17, 1991 and recorded at the Middlesex North District Registry of Deeds at Book 5680, Page 203.

The above-referenced parcel is shown as Parcel 38-X on the Town of Wilmington Assessor's Map 11, specifically excluding undeveloped portion retained by PATCO Realty Trust by Deed dated November 13, 1985 and recorded at Book 3250, Page 54;

or take any other action related thereto.

Finance Committee recommended approval of this Article.

Planning Board recommended approval of this Article because this neighborhood was developed through pre-existing subdivision plans and as "official map variances." The lots conform to the requirements of the R-10 zone. There is no land available for development, but the rezoning will allow the existing owners relief from the larger set-back requirements of the R-60 zone for additions and porches.

Mr. Sorrentino discussed the article stating the Planning Board recommended removing numbers seven (7) and ten (10) from the article as those parcels appeared sub-dividable.

AMENDMENT TO THE MAIN MOTION:

MOTION: On motion of Mr. Sorrentino, and duly seconded, the Town of Wilmington voted in the affirmative to amend the main motion by removing numbers seven and ten.

MOTION: On motion of Mr. Sorrentino, and duly seconded, the Town of Wilmington voted UNANIMOUSLY to approve Article 27 with the amendment voted above. The proposed Zoning Amendment passed with a required two-thirds majority.

ARTICLE 28. (drawn #20) To see if the Town will vote to amend the Zoning By-laws and associated Zoning Map of the Town of Wilmington by voting to rezone from Residential 60 (R60) to Residential 20 (R20) the following described parcel of land as listed on the Assessor's legal file Map 10, Parcel 23 and Parcel 31 for construction of one single family dwelling; or take any other action related thereto.

Finance Committee recommended disapproval of this Article.

Planning Board recommended disapproval of this Article. The petitioner previously attempted to rezone this parcel to R-10 and failed. Parcel 31 is environmentally sensitive as it is adjacent to Lubbers Brook and contains wetland and riverfront area.

MOTION: On motion of Mr. Penney, and duly seconded the Town of Wilmington voted 76 in favor and 55 opposed to Article 28 requesting zoning changes. Motion fails due to lack of two-thirds.

RECONSIDERATION OF VOTE ON ARTICLE 28:

MOTION: A motion made from the floor, and duly seconded the Town of Wilmington voted 110 in favor and 83 opposed to the reconsideration of Article 28. Reconsideration passes.

MAIN MOTION BACK ON THE FLOOR:

MOTION: On motion of Mr. Penney, and duly seconded the Town of Wilmington voted 136 in favor and 64 opposed to approve Article 28 for the purpose of rezoning from Residential 60 (R60) to Residential 20 (R20) the following parcels 23 and 31 of Map 10. Motion carries with required two-thirds vote.

The meeting adjourned at 5:15 p.m. A total of 397 registered voters participated in the Annual Town Meeting.

Respectfully submitted:

Sharon A. George, Town Clerk

Directory of Officials - January 1, 2008

<u>Board of Selectmen</u>	Michael J. Newhouse, Chairman	2010
	Raymond N. Lepore	2008
	Michael V. McCoy	2008
	Charles R. Fiore, Jr.	2009
	Louis Cimaglia, IV	2010
<u>Town Manager</u>	Michael A. Caira	
<u>Moderator</u>	James C. Stewart	2009
<u>School Committee</u>	Margaret A. Kane, Chairman	2010
	Steven J. Higgins, Vice Chairman	2008
	Kimberly M. Peterson, Secretary	2009
	Barbara K. Breakey	2008
	Suzanne S. Cushing	2009
	Joan M. Duffy	2010
	Judith L. O'Connell	2010
<u>Superintendent of Schools</u>	Joanne M. Benton	
<u>Finance Committee</u>	John F. Doherty, III, Chairman	2008
	John M. Walsh, Vice Chairman	2010
	Richard K. Hayden, Secretary	2009
	Robert P. Palmer	2008
	Bernard P. Nally, Jr.	2009
	William J. Wallace	2009
	Victoria L. Ellsworth	2010
	Daniel C. Wandell, Jr.	2010

Boards, Committees & Commissions - January 1, 2008

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Appeals, Board of</u>		<u>Conservation Commission</u>	
Charles E. Boyle, Chairman	2008	Judith A. Waterhouse, Chairman	2010
Robert L. Doucette	2009	Vincent Licciardi, Vice Chairman	2009
Edward P. Loud	2010	Beverly A. Shea	2008
Karl I. Sagal, Associate	2008	Thomas Siracusa	2008
Robert H. Spencer, Associate	2008	John Ciaramaglia	2009
Daniel J. Veerman, Associate	2008	Donald J. Pearson	2010
		Frank J. Ingram	2010
<u>Assessors, Board of</u>		<u>Disabilities, Commission on</u>	
Humphrey J. Moynihan, Principal Assessor		Phyllis P. Genetti, Chairman	2008
Anthony E. Krzeminski		George B. O'Connell	2009
Roger J. Lessard		Frank A. Botte	2010
		Joseph P. Franceschi, Jr.	2010
		Selectman Liaison	
<u>By-Law Study Committee</u>		<u>Elderly Services Commission</u>	
Robert H. Spencer, Chairman		John J. King, Chairman	2010
James F. Banda		Rosemary K. Cross, Vice Chairman	2008
Robert J. Cain		Charles J. Wayman	2008
Scott C. Garrant		David Landers	2009
William G. Hooper, Jr.		Albert J. LaValle	2009
Walter J. Kaminski		Gayle A. Regan	2010
M. Ronald Mendes		Mary Smith	2010
Joan D. Searfoss			
Selectman Liaison			
Sharon A. George, Ex-Officio			
<u>Cable TV Advisory Task Force</u>		<u>Emergency Management Committee</u>	
Jeffrey M. Hull, Chairman		Michael A. Caira	
Wayne Aruda		Jeffrey M. Hull	
Donna Gacek		Michael R. Begonis	
Neil Ellis		Edward G. Bradbury, Jr.	
A. Quincy Vale		Gregory P. Erickson	
		Roger J. Lessard	
		Michael Morris	
		Donald N. Onusseit	
		Daniel W. Paret	
		Michael J. Woods	
<u>Carter Lecture Fund Committee</u>		<u>Health, Board of</u>	
H. Elizabeth White, Chairperson	2010	Elizabeth E. Sabounjian, Chairman	2008
Ann H. Berghaus, Rec. Sec.	2009	Jane A. Williams-Vale, V. Chairman	2009
Adele C. Passmore, Publicity	2010	James A. Ficociello	2010
Andrea B. Houser, Corr. Sec.	2008		
Margaret A. St. Onge	2009		
<u>Cemetery Commission</u>		<u>Historical Commission</u>	
Cynthia A. McCue, Chairman	2010	Carolyn R. Harris, Chairman	2008
Marjorie E. MacDonald	2008	Gerald R. Duggan	2008
Judith A. Simmons	2009	Julie O'Brien Fennell	2008
		William J. Campbell	2009
		Kathleen Black-Reynolds	2009
		Robert R. Butters, Jr.	2010
		Bonny A. Smith	2010

Boards, Committees & Commissions - January 1, 2008

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Housing Authority</u>		<u>Permanent Building Committee</u>	
Robert C. DiPasquale, Chairman	2008	Roger J. Lessard, Chairman	2008
William G. Hooper, Jr., St. Appt.	2008	John C. Holloway	2008
Leona C. Bombard	2010	Joseph A. Langone	2009
John P. Goggin	2011	Paul J. Melaragni	2009
Matthew R. Cox	2012	Joseph J. Parrella, Jr.	2010
<u>Housing Partnership</u>		<u>Planning Board</u>	
Raymond G. Forest, Chairman	2009	Michael A. Sorrentino, Chairman	2012
Gregory P. Erickson	2009	Ann L. Yurek, Clerk	2009
John P. Goggin	2009	James F. Banda, Jr.	2008
Cynthia A. McCue	2009	Randi R. Holland	2010
Kathleen M. Scanlon	2009	Brian T. Corrigan	2011
Lester E. White	2009		
Michael A. Caira, Town Manager		<u>Recreation Commission</u>	
Raymond N. Lepore, Sel. Liason		C. Michael Burns, Chairman	2008
		Sheila Burke, Vice Chairman	2009
<u>Library Trustees</u>		Maribeth Crupi	2009
Joan S. Grady, Vice Chairman	2009	Charles Biondo	2010
Karen E. Campbell, Chairman	2009	Mark Kennedy	2010
James F. Banda	2008		
Eileen L. MacDougall	2008	<u>Redevelopment Authority</u>	
L. Barbara Hooper	2010	Charles N. Gilbert, Chairman	2011
Donald J. Pearson	2010	Jason R. Tildsley	2008
Anne Buzzell, Trustee Emeritus		John Goggin	2009
		Charles R. Kaizer	2012
<u>Master Plan Committee</u>		<u>Regional Vocational Technical School Committee</u>	
Randi R. Holland, Chairman		James M. Gillis, Chairman	2009
Michael A. Sorrentino, Vice Chairman		Robert G. Peterson	2010
Stephen J. Costa			
Rosemary K. Cross		<u>Registrars, Board of</u>	
Robert C. DiPasquale		Alice M. Hooper, Chairman	2009
Raymond G. Forest		Edward L. Sousa	2008
William F. C. Gately		William G. Hooper, Jr.	2010
Carolyn R. Harris		Sharon A. George, Clerk	
Arthur Hayden, Sr.			
Stephen J. Higgins		<u>Scholarship Fund Committee</u>	
William G. Hooper, Jr.		Joanne M. Benton, Chairman	2008
Jeffrey M. Hull		Rita Boudreau	2008
Sidney R. Kaizer		John J. DeMarco	2008
Vincent Licciardi		Carol A. King	2008
Kenneth J. Lifton		Robert G. Peterson	2008
Debra L. Russo			
Karl I. Sagal			
Beverly A. Shea			
Martha K. Stevenson			
Daniel E. Woodbury			
Ann L. Yurek			
Charles R. Fiore, Selectmen Liaison			

Boards, Committees & Commissions - January 1, 2008

	<u>Term Expires</u>		<u>Term Expires</u>
<u>Trustees of Trust Funds</u>		<u>Wilmington Arts Council</u>	
Michael Morris, Chairman	2009	Jane M. Crane, Chairman	2009
Lorraine P. Dineen	2009	H. Elizabeth White, V. Chmn.	2009
M. Ronald Mendes	2009	Marguerite Elia*	2008
		Barbara Forrestall	2009
<u>Water and Sewer Commissioners</u>		Marjorie Layman	2008
Joseph J. Balliro, Jr., Chairman	2010	Linda Molloy	2008
George R. Allan	2008		
Matthew J. Kane	2009	* Advisory Board Member	

Wilmington Election Officers – Term Expires Annually

Precinct 1

Mary D'Eon, Warden
Priscilla R. Ward, Dep. Warden
Anna Giannotti, Clerk
Mary Schultz, Deputy Clerk
Clarice J. Ross, Inspector
Phyllis M. Flaherty, Alternate
Hazel O'Brien, Alternate
Denise Robarge, Alternate

Precinct 3

Patricia McKenna, Warden
Loretta R. Caira, Inspector
Shirley Brush, Inspector
Janice Quandt, Inspector
Ruth Holbrook, Alternate
Taryn Martiniello, Alternate

Precinct 5

Nita Beals, Warden
Maureen Fiorenza, Dep. Warden
Judith A. Simmons, Inspector
Barbara Forrestall, Inspector
Jeanne Grant, Inspector
Cynthia McCue
Susan Delaney, Alternate
Beverly Dalton, Alternate
Julia Doten, Alternate
Francine Hersom, Alternate

Precinct 2

Al Antinarelli, Warden
Jeanne Buck, Dep. Warden
Helen DelTorto, Dep. Clerk
Eleanor Doyle, Dep. Clerk
Helen Brady, Inspector
Robert J. Sweet, Inspector
Audrey E. Riddle, Alternate
Mary Dombrowski, Alternate

Precinct 4

Sarah H. Cosman, Warden
Joan Searfoss, Dep. Warden
Marilyn West, Dep. Clerk
Florence Webster, Inspector
Phyllis Hailey, Inspector
Gail Gass, Dep. Inspector
Lorraine A. Hermann, Alternate
Denise M. Kearns, Alternate
Joanna E. Clayton, Alternate
Carmela Arzilli, Alternate
Mary Lunetta, Alternate

Precinct 6

Donald Armstrong, Warden
Margaret L. Perry, Inspector
Jean C. Lefavour, Inspector
Jean Mazzocca, Dep. Inspector
Mary F. Kiesinger, Dep. Inspector
Joanne Roberto, Alternate
Margaret White, Alternate
Mary Larffarello, Alternate
Sue McNamara, Alternate

Officers and Department Heads - January 1, 2008

Accountant	Michael Morris	694-2029
Administrative Assistant	Beverly J. Dalton	658-3311
Animal Control/Inspector	Ellen G. Sawyer	658-7845
Assistant Town Manager	Jeffrey M. Hull	658-3311
Assessor, Principal	Humphrey J. Moynihan	658-3675
Community Development Program Director	Carole S. Hamilton	658-9843
Constable	Charles E. Rooney, Jr.	658-6140
Elderly Services Director	Theresa Marciello	657-7595
Emergency Management Director	Daniel R. Stewart	658-3346
Engineering Director	Anthony Pronski	658-4499
Fire Chief	Daniel R. Stewart	658-3346
Housing Authority Executive Director	Theresa Georgopoulos	658-8531
Inspector of Buildings	Daniel W. Paret	658-4531
Librarian	Christina A. Stewart	658-2967
Mass. Bay Transportation Authority Advisory Board	Michael V. McCoy	658-3311
Mass. Water Resource Authority Advisory Board	Michael J. Woods	658-4711
Metropolitan Area Planning Council	Carole S. Hamilton	658-8238
Middlesex Canal Commission	Betty M. Bigwood Michael J. McInnis	657-7870
Museum Curator	Theresa McDermott	658-5475
Planning/Conservation Director	Carole S. Hamilton	658-8238
Plumbing and Gas Inspector	Paul Raffi	658-4531
Police Chief	Michael R. Begonis	658-5071
Public Buildings Superintendent	Roger J. Lessard	658-3017
Public Health Director	Gregory P. Erickson	658-4298
Public Health Nurse	Judy Baggs, R.N.	694-2041
Public Works Superintendent	Donald N. Onusseit	658-4481
Reading Municipal Light Dept. Advisory Board	Roger J. Lessard A. Quincy Vale	658-3017 988-7545
Recreation Director	Deborah E. Cipriani	658-4270
Sealer of Weights and Measures	James J. Babineau	(781) 665-8301
Town Clerk	Sharon A. George	658-2030
Town Counsel	Paul R. DeRensis	(617) 951-2300
Town Manager	Michael A. Caira	658-3311
Treasurer/Collector	M. Ronald Mendes	658-3531
Veterans' Agent/Grave Officer	Louis Cimaglia, IV	694-2040
Water & Sewer Superintendent	Michael J. Woods	658-4711
Wiring Inspector	Frederick Sutter	658-4531



TOWN OF WILMINGTON MUNICIPAL SERVICES GUIDE

GENERAL ADMINISTRATION

Board of Selectmen (Meeting dates-2nd & 4th Monday evening 7:00 p.m.)

The Board of Selectmen is recognized by the General Laws of the Commonwealth of Massachusetts as the town's chief elected officials. The Board is responsible for appointing the Town Manager, the Board of Appeals, the Town Counsel and the Town Accountant. The Selectmen are also responsible for issuing numerous licenses including alcohol licenses, common victualer licenses and licenses to operate automobile dealerships. The Selectmen serve on a part-time basis.

Phone 658-3311

Michael J. Newhouse, Chairman
Louis Cimaglia, IV
Charles R. Fiore, Jr.
Raymond N. Lepore
Michael V. McCoy

Town Manager - Michael A. Caira - 658-3311

The Town Manager is the Chief Administrative Officer of the town. He supervises and directs the administration of all departments, boards and commissions except for the Board of Selectmen, Town Moderator, Finance Committee, Schools, Board of Appeals, Election Officers and Registrars of Voters. His duties include the appointment and removal, if necessary, of staff and members of certain boards and commissions; attendance at all regularly scheduled meetings of the Board of Selectmen to advise and recommend specific courses of action regarding issues affecting the town; representing the town in all litigation to which the town is a party; acting as the Chief Fiscal Officer of the town; preparation and administration of a comprehensive annual budget and directing the procurement of all goods and services on behalf of the town.

Assistant Town Manager - Jeffrey M. Hull - 658-3311

The Assistant Town Manager is responsible for the town's health, workmens' compensation, general liability, property, automobile, etc. insurances; developing the town's recycling program and insuring that the town meets the procurement regulations established by the State. The Assistant Town Manager serves as staff director to the Cable TV Advisory Task Force; assists with the preparation of the annual budget and provides general assistance to the Town Manager in other areas of municipal administration.

Town Clerk - Sharon A. George - 658-2030

State law assigns duties to the Town Clerk in three major areas, the keeping of records and documents, the issuance of licenses and the administration of elections. In terms of the town records the Clerk records proceedings of all town meetings and elections. The Town Clerk is Registrar of all vital statistics and Filing Officer for birth and death certificates, zoning decisions, etc. The Clerk's office also issues marriage licenses, fish and game licenses, dog licenses, etc. The clerk acts as supervisor of all elections and serves as clerk of the Board of Registrars.

FINANCIAL ADMINISTRATION

Town Accountant - Michael Morris - 694-2029

The Accounting Department reviews all requests for payment which involve town funds. The department prepares warrants on a weekly basis for payment of all bills owed by the town. The Accountant maintains the complete official financial records of the town and prepares other financial records and reports as needed. Additionally, this office participates in the preparation of the annual budget.

Principal Assessor - Humphrey J. "Skip" Moynihan - 658-3675

The main responsibility of the Board of Assessors is to levy the property taxes necessary to meet appropriations and to insure that taxes are allocated equitably on the basis of the property owned by each taxpayer. The assessors are required to compute the tax rate and assess all real and personal property within the town at fair-market value i.e. close to the true market value, except for property qualifying for preferential assessments such as forest, agricultural or recreation land. Tax rates depend on three factors: (1) the valuation of taxable property, (2) the tax levy or amount to be raised from property taxation and (3) property classification.

Treasurer/Collector - M. Ronald Mendes - 658-3531

The Treasurer/Collector is responsible for the billing and collection of monies due the town including property and motor vehicle excise taxes and charges for water, sewer and ambulance services. This department is responsible for preparing the weekly payroll. The Treasurer/Collector monitors the town's cash flow and arranges for short-term and long-term borrowing. The department serves as custodian of all town funds. All municipal bank accounts are controlled by this office. The tax title and foreclosure proceedings for non-payment of taxes are handled by the Treasurer/Collector.

COMMUNITY DEVELOPMENT

Planning/Conservation Director - Carole S. Hamilton - 658-8238

The major responsibilities of the Planning Department are to: undertake studies of land use, economic development, housing, transportation and other matters related to community development; compile and maintain maps, statistics and records related to land use and development; review individual proposals for development and for compliance with the subdivision regulations and zoning by-law; and prepare applications and administer grants related to planning and development.

The primary function of the Conservation Department is the administration and enforcement of the Wetlands Protection Act - Massachusetts General Laws Chapter 131, Section 40. The Act is intended to protect seven public interest issues related to wetlands: flood control, storm damage prevention, protection of public and private water supply, protection of ground water supply, prevention of pollution, protection of fisheries and protection of land containing shellfish. Some of the department's responsibilities include reviewing and inspecting development projects to insure their compliance with the town and State wetlands statutes. In addition, the department manages several pieces of property throughout town which have been placed into the town's custody as conservation land.

Building Inspector - Daniel W. Paret - 658-4531

The Building Inspector interprets and enforces the town's Zoning By-law, the State Uniform Building Code and certain other State codes. This department provides assistance to the Zoning Board of Appeals, architects, engineers, contractors and individual property owners in preparing zoning cases, plans and permit applications. The Building Inspector is responsible for plumbing, gas fitting and wiring inspections.

Director of Public Health - Gregory P. Erickson - 658-4298

The department provides two primary types of service. Inspectional services include restaurant, retail food stores, cafeterias in industrial buildings and schools, all mobile food trucks, ice cream trucks and caterers. In addition, the department conducts percolation tests for the location of septic systems, septic system inspections, nuisance inspections and responds to citizen complaints regarding dumping, air pollution and noise pollution and hazardous waste spills. The department provides public nursing services. This includes an annual rabies clinic for dogs and immunization for influenza, pneumonia, polio and various other diseases. The Town Nurse provides blood pressure and cholesterol screenings to town residents. In addition, the nurse provides home health care visits to elderly residents of the town.

PUBLIC SAFETY

Fire Chief - Daniel R. Stewart - 658-3346 -- Emergency Number - 9-1-1

The main responsibilities of the Wilmington Fire Department are prevention and extinguishing of fires. Members of the department make regular fire safety inspections of nursing homes, places of public assembly and schools. All outdoor burning is regulated by law. These permits may be obtained from the Fire Department. The department also issues permits for oil burner installations, the storage of flammable liquids such as gasoline and the purchase, storage and/or use of explosives such as dynamite, rockets and gun powder. The Fire Department provides emergency medical services to residents of Wilmington. Fire fighters trained as Emergency Medical Technicians are assigned as ambulance attendants. Two ambulances provide emergency services and urgent care transport.

Police Chief - Michael R. Begonis - 658-5071 -- Emergency Number - 9-1-1

The principle responsibility of the Wilmington Police Department is the protection of people and property through enforcement of criminal laws and traffic regulations. The department also enforces certain local by-laws and provides public education such as the DARE program. Animal Control services are provided through this department.

DEPARTMENT OF PUBLIC WORKS

Superintendent - Donald N. Onusseit - 658-4481 or 658-4484

The Public Works Department is responsible for highways, trees, parks, cemeteries, water, sewers, refuse and recycling. The Highway Division is responsible for the care and maintenance of the roads, sidewalks, parking areas and traffic lights. The Engineering Division assists town departments, boards and commissions with engineering related projects, such as drainage problems, review of subdivision plans and inspection of subdivision roadway construction. The Parks & Grounds Division is responsible for the maintenance of the town's commons, parks and recreation areas. The Tree Division is responsible for the town's public shade and ornamental trees and maintenance of the trees on the Town Common. The Public Works Department is also responsible for the operation of the town's water supply, distribution, treatment systems, septic pumping stations, the sanitary sewer collection systems and the septic disposal station. These responsibilities are assumed by the Water & Sewer Department. The department operates two water treatment plants in accordance with regulations established by the Commonwealth of Massachusetts Department of Environmental Protection (DEP) and the federal Environmental Agency (EPA).

In addition, the Public Works Department operates a curbside recycling program for many household items, maintains a composting center for grass and leaf disposal and oversees a contract for residential solid waste collection.

PUBLIC BUILDINGS DEPARTMENT

Superintendent - Roger J. Lessard - 658-3017 or 658-8124

The Public Buildings Department is responsible for approximately 516,000 square feet of building space. The department provides custodial services for all school buildings and most of the general government buildings. In addition to the custodial services, the department repairs and maintains all of the town's municipal buildings. Public Buildings provides for the complete set-up at all town elections and the annual and special town meetings.

HUMAN SERVICES

Elderly Services Director - Theresa Marciello - 657-7595

Programs are provided for the elderly in a wide range of areas, both on an individual and group basis. Examples of the types of programs include health information, educational classes, meals on wheels, recreational activities, housing assistance, transportation and counseling. Additional services included assistance with social security and Medicaid concerns.

Library Director - Christina A. Stewart - 658-2967

Library services are provided at the Wilmington Memorial Library. The library seeks to provide basic educational, informational and recreational library services. Staff provides reference and reader services to adults and children, furnishing access to the wide spectrum of information available in books and other materials. Technical services utilize the tools of library technology to provide the means for informational access and retrieval. The library is a member of the Merrimack Valley Library Consortium, a thirty-five member consortium of towns in the Merrimack Valley area. This membership allows library patrons to access library resources in each of the twenty-nine member towns.

Recreation Director - Deborah Cipriani - 658-4270

The Recreation Department provides a wide variety of leisure programs for children and adults. Some of the programs offered through this department include a summer swimming program for children, volleyball for adults, the Tiny Tots program, summer recreation program for children, ladies fitness, day trips to Provincetown and New York City, the Horribles Parade at Halloween and a number of other programs. In addition, the Recreation Department offers resources for travel such as discounts to Walt Disney World.

Veterans' Agent - Louis Cimaglia, IV - 694-2040

The Veterans' Agent administers a State public assistance program for veterans and their dependents who qualify. Financial aid which, is reimbursed in a large part by the Commonwealth, is rendered in the form of cash grants to cover such items as living expenses and medical bills. The Veteran's Agent also offers assistance in applying for pensions and other programs administered by the United States Veterans Administration.

Boards, Committees & Commissions

Meeting Dates & Times

Board, Committee, Commission	Date	Room	Building	Time
APPEALS, BOARD OF	2 nd Wednesday	9	Town Hall	7:00 p.m.
ARTS, COUNCIL FOR THE	1 st Wednesday		Arts Center	7:00 p.m.
ASSESSORS, BOARD OF	2 nd Thursday	2	Town Hall	9:00 a.m.
CABLE TV ADVISORY TASK FORCE	1 st Monday	CONF	Town Hall	7:00 p.m.
CARTER LECTURE FUND	As Needed			
CEMETERY COMMISSIONERS	As Needed			
COMMUNITY DEVELOPMENT	4 th Monday	9	Town Hall	9:30 a.m.
CONSERVATION COMMISSION	1 st & 3 rd Wednesday	9	Town Hall	7:00 p.m.
DISABILITIES, WILMINGTON COMM.	As Needed			
ELDERLY SERVICES COMMISSION	3 rd Thursday		Sr. Center	1:30 p.m.
FINANCE COMMITTEE	2 nd Tuesday	9	Town Hall	7:00 p.m.
HEALTH, BOARD OF	1 st & 3 rd Tuesday	9	Town Hall	5:30 p.m.
HISTORICAL COMMISSION	2 nd Monday		Harnden Tavern	7:30 p.m.
HOUSING AUTHORITY	1 st Thursday		Deming Way	10:00 a.m.
HOUSING PARTNERSHIP	2 nd Wednesday		Town Hall	6:00 p.m.
LIBRARY TRUSTEES	3 rd Tuesday		Library	7:00 p.m.
MASTER PLAN COMMITTEE	To Be Determined	9	Town Hall	
PERMANENT BUILDING COMM.	As Needed		Town Hall	7:00 p.m.
PLANNING BOARD	1 st & 3 rd Tuesday	9	Town Hall	7:30 p.m.
RECREATION COMMISSION	1 st Thursday	8	Town Hall	5:00 p.m.
REG. VOC./TECH. SCHOOL COMM.	Monthly		Shaw. Tech.	7:30 p.m.
REGISTRARS, BOARD OF	2 nd Monday	12	Town Hall	12:00p.m.
SCHOOL COMMITTEE	2 nd & 4 th Wednesday	LIB	High School	7:00 p.m.
SELECTMEN, BOARD OF	2 nd & 4 th Monday	9	Town Hall	7:00 p.m.
WATER & SEWER COMMISSION	3 rd Thursday	9	Town Hall	5:00 p.m.

Accepted Streets

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Acorn Drive	from Oakridge Circle thru cul-de-sac	385	1998	
Adams Street	from Middlesex Avenue to Parker Street	2,915	1908	
Adelaide Street	from Church Street to Middlesex Avenue	666	1976	
Agostino Drive	from Gandalf Way	999	1979	
Agostino Drive	from Agostino Drive to end of cul-de-sac	580	1996	
Aldrich Road	from Shawsheen Avenue to Billerica Line	6,740	1894	
Allgrove Lane	from Woburn Street	470	1993	
Allgrove Lane	from Allgrove Lane to dead-end	430	1996	
Allenhurst Way	from Woburn Street	1,161	1994	
Allen Park Drive	from Fairmont Avenue to Fairmont Avenue	2,319	1971	1984
Amherst Road	from Shawsheen Ave. to end of cul-de-sac	1,500	1996	
Andover Street	from Salem Street	180	1894	
Andover Street	from Andover Line to beyond Woburn Street	11,300	1894	1970
Andrew Street	from Aldrich Road to beyond Houghton Road	435	1985	
Anthony Avenue	from Salem Street to Catherine Avenue	300	1966	
Apache Way	from Aldrich Road thru cul-de-sac	1,675	1998	
Apollo Drive	from Charlotte Road to Draper Drive	300	1971	
Appletree Lane	from Chestnut Street to Towpath Drive	994	1990	
Arlene Avenue	from Salem Street to Ella Avenue	3,754	1966	1978
Ashwood Avenue	from Andover Street thru cul-de-sac	2,800	1998	
Aspen Drive	from Russell Road thru cul-de-sac	320	1999	
Auburn Avenue	from Shawsheen Avenue	755	1945	
Avon Street	from Avery Street thru cul-de-sac	320	1999	
Ayotte Street	from Westdale Avenue to Crest Avenue	240	1947	
Bailey Road	from Apache Way northeasterly to Bailey Rd.	165	1998	
Bailey Road	from Aldrich Rd. southeasterly to Bailey Rd.	538	1999	
Baker Street	from Brand Avenue to beyond Phillips Ave.	684	1945	
Baker Street	from Existing Baker Street	135	2001	
Baland Road	from Ballardvale Street	540	1972	
Ballardvale St.	from Salem Street to Route 125	965	1894	
Ballardvale St.	from Route 125 to Andover Line	12,000	1894	1985
Bancroft Street	from Liberty Street	400	1952	
Barbara Avenue	from Anthony Avenue to Dorothy Avenue	850	1966	
Beacon Street	from Church Street to Belmont Avenue	970	1915	
Beech Street	from Burlington Avenue to Byron Street	1,005	1947	
Beeching Avenue	from Cunningham Street to Faulkner Avenue	440	1959	
Belmont Avenue	from Columbia Street to State Street	980	1933	
Benson Road	from Radcliff Road to Tewksbury Line	616	1971	
Biggar Avenue	from Salem Street to Ring Avenue	1,282	1975	
Birch Road	from Birch Rd. easterly thru cul-de-sac	345	1999	
Birchwood Road	from Shady Lane Drive	1,197	1952	
Birchwood Road	from Judith Road	400	1953	
Blanchard Road	from Kendall Road	625	1989	
Blueberry Lane	from Ashwood Avenue thru cul-de-sac	1,600	1998	
Boutwell Street	from Burlington Avenue to Aldrich Road	4,144	1894	1960 1971
Brand Avenue	from Bridge Lane	510	1933	1943
Brand Avenue	from Baker Street to beyond Wisser Street	950	1933	1943
Brattle Street	from Massachusetts Avenue to Garden Ave.	1,066	1945	
Brentwood Avenue	from Woburn Street to Woodside Avenue	1,017	1938	
Bridge Lane	from Shawsheen Avenue	455	1894	
Bridge Lane	from Main Street to beyond Brand Avenue	754	1894	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Broad Street	from King Street	1,377	1954	
Burlington Avenue	from Main Street to Burlington Line	8,588	1894	
Burnap Street	from Grove Avenue	1,145	1953	
Burnap Street	from Winchell Road	484	1945	
Burt Road	from Cedar Street to beyond Water Street	1,653	1945	1946
Butters Row	from Main Street to Chestnut Street	3,577	1894	
Buzzell Drive	from Draper Drive to Evans Drive	600	1971	
Canal Street	from Shawsheen Avenue to Burt Road	1,505	1939	1955
Carolyn Road	from North Street to Marcia Road	1,268	1960	1971
Carson Avenue	from Marie Drive to beyond Hathaway Road	1,017	1961	
Carter Lane	from Shawsheen Ave to beyond Norfolk Ave.	1,411	1957	
Castle Drive	from Burlington Ave left to Burlington Ave	1,325	1997	
Catherine Avenue	from Anthony Avenue to Arlene Avenue	1,000	1966	
Cedar Street	from Burt Road to Harris Street	687	1945	
Cedar Crest Road	from Pinewood Road to Judith Road	1,100	1963	
Central Street	from Church Street to Middlesex Avenue	552	1950	
Chandler Road	from Adams Street to Kelley Road	400	1957	
Chapman Avenue	from Hathaway Road to Sheridan Road	1,575	1951	1971
Charlotte Road	from Gunderson Rd. to beyond Apollo Dr.	859	1971	
Chase Road	from Hathaway Road	297	1953	
Cherokee Lane	from Woburn St easterly thru cul-de-sac	812	1999	
Chestnut Street	from Burlington Avenue to Woburn Line	11,480	1894	
Church Street	from Main Street to Middlesex Avenue	4,285	1894	
Clark Street	from Main Street to Church Street	2,470	1894	1969
Clorinda Road	from Agostino Drive	887	1979	
Colonial Drive	from Middlesex Avenue thru cul-de-sac	375	1997	
Cochrane Road	from Forest Street to Wabash Road	800	1947	
Columbia Street	from Church St. to beyond Belmont Avenue	1,150	1908	1933
Concord Street	from Federal Street to North Reading Line	5,803	1894	
Congress Street	from Forest Street to Burlington Line	977	1939	
Cook Avenue	from Main Street	813	1946	
Coolidge Road	from Hathaway Road	270	1951	
Corey Avenue	from Canal Street to Grand Street	366	1951	
Cornell Place	from Fordham Road	747	1982	
Cottage Street	from Main Street	927	1954	
Cottonwood Circle	from Blueberry Lane thru cul-de-sac	280	1998	
Crest Avenue	from Ayotte Street	558	1947	
Cross Street	from Main Street to Lowell Street	697	1894	
Crystal Road	from Woburn Street to end of cul-de-sac	895	1996	
Cunningham St.	from Salem Street to Beeching Avenue	2,447	1944	1952 1953
Cushing Drive	from Shawsheen Avenue	990	1993	
Cypress Street	from Glen Road	260	1951	
Dadant Drive	from North Street to North Street	1,760	1964	
Davis Road	from Main Street	500	1952	
Dayton Road	from Hathaway Road	170	1951	
Dell Drive	from Burlington Avenue	1,794	1958	1971
Dexter Street	from Main Street	480	1979	
Dobson Street	from Glen Road to beyond Garden Avenue	1,402	1954	
Dogwood Lane	from Blueberry Lane to Ashwood Avenue	550	1997	
Dorchester Street	from Billerica Line	1,214	1951	
Dorothy Avenue	from Arlene Avenue to Barbara Avenue	1,490	1960	
Douglas Avenue	from Palmer Way	1,017	1989	
Draper Drive	from Gunderson Road to Evans Drive	1,560	1959	1971

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Drury Lane	from Glen Road to School Street	633	1963
Dublin Avenue	from Main Street	500	1951
Dunton Road	from Nassau Avenue	649	1956
Eames Street	from Main Street to Woburn Street	3,200	1894
Earles Row	from Route 62	820	1994
Edward Road	from Forest Street to beyond Baldwin Rd.	450	1947
Elizabeth Drive	from Butters Row thru cul-de-sac	1,348	1999
Ella Avenue	from Arlene Avenue to Arlene Avenue	1,043	1978
Elwood Road	from Forest Street	642	1968
Emerson Street	from Faulkner Avenue to Oakwood Road	590	1951
Emerald Avenue	from Andover St. westerly thru cul-de-sac	400	2000
Englewood Drive	from Kenwood Drive	455	1971
Evans Drive	from Gunderson Road to Draper Drive	2,071	1971
Everett Avenue	from Faulkner Avenue to Cunningham Street	480	1979
Fairfield Road	from Main Street	1,299	1946
Fairmeadow Road	from Nichols Street to Nichols Street	2,328	1958
Fairmont Avenue	from Molloy Road	952	1971
Fairview Avenue	from State Street	648	1933
Faneuil Drive	from Mass. Avenue to beyond Harvard Avenue	790	1950
Faulkner Avenue	from Glen Road to Jacobs Street	1,946	1944 1953
Faulkner Avenue	from Faulkner Ave northeasterly to dead end	125	1999
Fay Street	from Glen Road to Garden Avenue	714	1938 1945
Federal Street	from Middlesex Avenue to Woburn Street	5,740	1894
Fenway Street	from Rollins Rd to end of cul-de-sac	375	2004
Ferguson Road	from Shawsheen Avenue	1,073	1967
Fernbanks Road	from Mill Road to end of cul-de-sac	550	1996
Flagstaff Road	from Nichols Street	587	1989
Fletcher Lane	from Kilmarnock Street to Morgan Road	792	1977
Floradale Avenue	from Burlington Avenue	627	1970
Flynn Way	from Federal Street to end of cul-de-sac	680	1996
Foley Farm Road	from Kilmarnock Street to end of cul-de-sac	363	2004
Fordham Road	from North Reading Line	3,714	1971
Forest Street	from Burlington Avenue to Aldrich Road	4,100	1894 1976
Fox Run Drive	from High Street	975	1989
Franklin Avenue	from Arlene Avenue to Arlene Avenue	739	1978
Frederick Drive	from Salem Street	1,070	1966
Freeport Drive	from Park Street to Lucaya Circle	2,086	1979
Gandalf Way	from Glen Road to Agostino Drive	549	1979
Gatehouse Lane	from Towpath Road	380	1994
Gearty Street	from Ring Avenue	627	1989
Glen Road	from Middlesex Avenue to Main Street	6,870	1894
Glendale Circle	from Glen Road to Lawrence Street	1,304	1952
Glenview Road	from Suncrest Avenue	365	1959
Gloria Way	from Broad Street	770	1989
Gowing Road	from Park Street to Marcus Road	941	1956
Grace Drive	from Shawsheen Ave. to beyond Melody Lane	2,514	1966
Grand Avenue	from Corey Avenue	815	1952
Grant Street	from Federal Street	780	1943
Great Neck Drive	from Woburn Street	536	1989
Grove Avenue	from Main Street to Lake Street	4,147	1910
Grove Street	from Reading Line	120	1957
Gunderson Road	from Marie Drive to beyond Evans Drive	1,506	1959 1966

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Hamlin Lane	from Lawrence Street	540	1962	
Hanover Street	from Atlantic Avenue	574	1988	
Hanson Road	from Woodland Road	838	1969	
Hardin Street	from Aldrich Road to Jaquith Road	428	1951	
Harnden Street	from Main Street to Glen Road	600	1895	
Harold Avenue	from Shawsheen Avenue to Reed Street	1,312	1971	
Harris Street	from Burlington Avenue to Cedar Street	806	1945	
Harvard Avenue	from Main Street to River Street	430	1951	
Hathaway Road	from Woburn Street to Evans Drive	3,270	1951	1953 1959
Hawthorne Road	from Woburn Street	230	1956	
Heather Drive	from Freeport Drive to North Reading Line	1,286	1979	
Henry L. Drive	from Woburn Street	651	1993	
High Street	from Middlesex Avenue to Woburn Street	3,585	1894	
Hillside Way	from Chestnut Street to Burlington Line	2,230	1914	
Hilltop Road	from Suncrest Avenue	364	1959	
Hobson Avenue	from Pine Avenue to beyond Wisser Street	1,560	1945	1951 1952
Hopkins Street	from Shawsheen Avenue to Billerica Line	3,051	1894	1972 1975
Houghton Road	from Kendall Street to Andrew Street	1,702	1985	
Industrial Way	from Woburn Street to West Street	4,430	1974	
Isabella Way	from West Street	385	2001	
Jaquith Road	from Shawsheen Avenue	1,398	1938	1949 1951
Jere Road	from Fairmeadow Road to Fairmeadow Road	1,248	1968	
Jewel Drive	from Eames Street	1,303	1985	
Jones Avenue	from Glen Road	717	1940	
Jonspin Road	from Andover Street	3,800	1993	
Judith Road	from Cedar Crest Road to Birchwood Road	400	1953	
Kajin Way	from Woburn Street	455	1989	
Kelley Road	from Chandler Road	923	1957	
Kendall Street	from Aldrich Road to Blanchard Road	1,420	1945	
Kenwood Avenue	from Woburn St. to beyond Englewood Dr.	1,725	1970	1971
Kiernan Avenue	from Lowell Street to beyond Naples Road	693	1958	
Kilmarnock Street	from West Street to beyond Morgan Road	1,840	1894	
King Street.	from Glen Road to Broad Street	2,400	1940	1945
King Street Ext.	from Glen Road	487	1979	
Kirk Street	from Main Street	575	1951	
Lake Street	from Main Street to Shawsheen Avenue	3,855	1894	
Lang Street	from Bancroft Street	409	1952	
Laurel Avenue	from Parker Street to Molloy Road	659	1950	
Lawrence Court	from Lawrence Street	728	1956	
Lawrence Street	from Glen Road to Shady Lane Drive	4,013	1956	
Ledgewood Road	from Suncrest Avenue	383	1959	
Lexington Street	from Cunningham St. to Morningside Dr.	714	1974	
Liberty Street	from Federal Street	740	1943	
Lincoln Street	from Federal Street	720	1943	
Linda Road	from High Street to beyond Pineridge Road	1,760	1950	
Lloyd Road	from Main Street	1,050	1951	
Lockwood Road	from Ballardvale Street	977	1957	
Longview Road	from Middlesex Avenue	650	1959	
Lorin Drive	from Swain Road	560	1992	
Loumac Road	from Drury Lane	510	1963	

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Lowell Street	from Main Street to Reading Line	10,152	1894	1978
Lowell St. Park	from Lowell Street	580	1908	1957 1958
Lucaya Circle	from Heather Drive to Freeport Drive	2,469	1979	
Mackey Road	from Federal Street	250	1943	
Magazine Road	from Wisser Street	320	1973	
Magazine Street	from Taplin Avenue	190	1973	
Main Street	from Tewksbury Line to Woburn Line	21,387	1894	
Manning Street	from Aldrich Road to Moore Street	970	2002	
Marcia Road	from North Street to beyond Carolyn Rd.	2,806	1962	1971
Marcus Road	from Gowing Road	2,315	1958	
Marie Drive	from Woburn St. to beyond Gunderson Road	1,525	1961	1966
Marion Street	from Burlington Ave. to beyond Clifton St.	1,876	1945	
Marion Street	from Marion St. westerly to Marion St.	975	1995	
Marion Street	from Marion St. southeasterly to Marion St.	1,133	2000	
Marion Street	from Marion St. southerly an additional	950	2001	
Marjorie Road	from Main Street	1,392	1951	
Massachusetts Ave.	from Main Street to beyond Brattle St.	810	1945	
McDonald Road	from Salem Street	2,621	1944	
Meadow Lane	from Suncrest Avenue	364	1957	
Meadow Lane	from Meadow Lane thru cul-de-sac	115	1997	
Melody Lane	from Shawsheen Avenue to Grace Drive	245	1966	
Meadow Brook Rd.	from Factory Rd. southeasterly	204	2001	
Middlesex Avenue	from Main Street to Salem Street	12,140	1894	
Miles Street	from Main Street to Hobson Avenue	380	1945	
Miller Road	from Glen Road	638	1945	
Molloy Road	from Lowell Street	988	2001	
Moore Street	from Shawsheen Ave to beyond Wedgewood Ave	1,528	1967	
Moore Street	from Existing Moore Street	630	2001	
Morgan Road	from Kilmarnock Street	653	1977	
Morningside Drive	from Lexington Street to Fairfield Road	693	1974	
Morse Avenue	from Woburn Street to beyond Lawn Street	1,360	1939	
Mystic Avenue	from Middlesex Avenue	1,298	1908	1988
Nassau Avenue	from Shawsheen Avenue to Dunton Road	1,566	1946	
Nathan Road	from Senpek Road	1,057	1971	
Navajo Drive	from Chestnut Street thru cul-de-sac	585	2006	
Nelson Way	from High Street thru cul-de-sac	800	2002	
Nichols Street	from Shawsheen Avenue to Billerica Line	3,801	1894	
Nickerson Avenue	from West Street	953	1947	
Norfolk Avenue	from Carter Lane to Nassau Avenue	537	1954	
North Street	from Middlesex Avenue to Marcia Road	3,515	1945	
N. Washington Ave.	from Agostino Drive	858	1979	
Nottingham Drive	from Stonehedge Drive thru cul-de-sac	480	1997	
Nunn Road	from Kelley Road	214	1965	
Oak Street	from Salem Street	355	1951	
Oakdale Road	from Short Street to Judith Road	2,301	1950	
Oakridge Circle	from Gowing Road to Gowing Road	1,730	1958	
Oakwood Road	from Main Street to beyond Emerson Street	800	1946	
Olson Street	from Church Street	122	1957	
Oxbow Drive	from Woburn Street	1,751	1994	

STREET	LOCATION	LENGTH	DATE(S) ACCEPTED
Palmer Way	from Middlesex Avenue	1,437	1989
Park Street	from Woburn Street to No. Reading Line	4,180	1895
Parker Street	from Lowell Street to Blackstone Street	2,000	1919
Patches Pond Lane	from Chestnut Street to a dead end	1,185	1990
Patricia Circle	from Dell Drive	595	1958
Pershing Street	from Federal Street	720	1943
Phillips Avenue	from Wild Avenue to beyond Baker Street	1,519	1946 1954 1981
Pilcher Drive	from the end of Gearty Street	410	1989
Pilling Road	from Hathaway Road	954	1959
Pine Avenue	from Main Street to Hobson Avenue	380	1945
Pineridge Road	from North Street to Linda Road	914	1960
Pineview Road	from Cobalt Street to Adelman Road	450	1953
Pinewood Road	from Shady Lane Drive to Oakdale Road	1,364	1954
Pleasant Road	from Middlesex Avenue to Linda Road	750	1962
Powder House Cir.	from Middlesex Avenue	710	1954
Presidential Dr.	from Boutwell Street	826	1977
Presidential Dr.	from Presidential Drive thru cul-de-sac	768	1998
Progress Way	from Industrial Way	630	1974
Quail Run	from Woburn Street	500	1992
Radcliff Road	from South Street to Benson Road	355	1971
Railroad Avenue	from Clark Street	650	1909
Reading Avenue	from Oakwood Road	215	1979
Reading Avenue	from Faulkner Ave northwesterly to dead-end	160	1997
Redwood Terrace	from Kenwood Avenue	645	1970
Reed Street	from Shawsheen Ave. to beyond Harold Ave.	1,090	1971
Research Drive	from Ballardvale Street	1,817	1989
Richmond Street	from Main Street to Shawsheen Avenue	1,800	1973
Ridge Road	from Suncrest Avenue	365	1956
Ring Avenue	from Salem Street to Biggar Avenue	1,150	1975
River Street	from Massachusetts Avenue to Harvard Ave.	453	1962
Roberts Road	from Burlington Ave. to Burlington Ave.	1,861	1967
Rollins Road	from Marion Street to Fenway Street	200	1954
Roosevelt Road	from Boutwell Street to Swain Road	1,980	1946
Route 62	from Middlesex Avenue to Salem Street	3,343	1958
Royal Street	from Salem Street	1,043	1951
Sachem Circle	from Elizabeth Drive thru cul-de-sac	520	2005
Salem Street	from Tewksbury Line to beyond Ballardvale Street	8,895	1894
Salem Street	from No. Reading Line to beyond Woburn St.	6,475	1894
Sarafina's Way	from Hopkins St. thru cul-de-sac	450	1995
Scaltrito Drive	from Salem Street	785	1974
School Street	from Middlesex Ave. to beyond Drury Lane	1,139	1915 1963
Seneca Lane	from Tacoma Drive to Tacoma Drive	1,065	2002
Seneca Lane	from Tacoma Drive to end of cul-de-sac	530	2004
Senpek Road	from Wildwood Street to Nathan Road	280	1971
Serenoa Lane	from Woburn St. westerly thru cul-de-sac	600	1999
Sewell Road	from Hathaway Road	300	1955
Shady Lane Drive	from Middlesex Ave. to Lawrence Street	2,904	1950 1958
Shawsheen Avenue	from beyond Richmond St. to Billerica Ln.	11,845	1894
Sherburn Place	from Shawsheen Avenue	723	1975
Sheridan Road	from Woburn Street to Hathaway Road	1,021	1951 1971
Sherwood Road	from Forest Street to Cochrane Road	445	1971
Silver Lake Ave.	from Lake Street to Dexter Street	455	1954

STREET	LOCATION	LENGTH	DATE(S)	ACCEPTED
Somerset Place	from Mystic Avenue easterly thru cul-de-sac	878	2000	
Sparhawk Drive	from Park Street to Heather Drive	361	1979	
Sprucewood Road	from Shady Lane Drive	690	1952	
State Street	from Belmont Avenue to Fairview Avenue	315	1933	
Stonehedge Drive	from Castle Dr. northerly thru cul-de-sac	1,400	1997	
Strout Avenue	from Lowell Street	908	1955	
Suncrest Avenue	from West Street to Ledgewood Road	1,246	1954	
Swain Road	from Burlington Avenue to Forest Street	2,290	1922	1929
Taft Road	from Boutwell Street to Swain Road	1,986	1938	
Taplin Avenue	from Wisser Street	461	1946	
Taplin Avenue	from Baker Street	900	1946	
Temple Street	from Church Street	214	1911	
Thrush Road	from Salem Street to Marie Drive	400	1961	
Thurston Avenue	from Church Street to beyond Kidder Place	623	1907	
Tomahawk Drive	from Aldrich Road	575	1989	
Towpath Drive	from Towpath Drive to a dead end	463	1990	
Towpath Drive	from Chestnut Street to Towpath Drive	914	1990	
Towpath Drive	from Towpath Drive	870	1993	
Towpath Drive	from Towpath Drive to Butters Row	886	1996	
Tracy Circle	from Woburn Street	675	1992	
Truman Road	from Hathaway Road	300	1953	
Unnamed Street	from Salem Street to Andover Street	470	1958	
Upton Court	from Andover Street	500	1894	
Valyn Lane	from Salem Street	608	1989	
Veranda Avenue	from Main Street	847	1916	
Virginia Road	from No. Reading Line to No. Reading Line	1,105	1954	
Wakefield Avenue	from Buckingham St. easterly to dead end	355	1999	
Walker Street	from Main Street	423	1958	
Warren Road	from Wightman Road to Tewksbury Line	97	1954	
Washington Avenue	from Clark Street to Stone Street	1,650	1920	
Webber Street	from Burlington Avenue	677	1969	
Wedgewood Avenue	from Moore Street	476	1967	
Wedgewood Avenue	from Wedgewood Ave. southeast thru cul-de-sac	75	1997	
West Street	from Woburn Street to Reading Line	8,372	1894	1978
Westdale Avenue	from West Street	1,211	1942	
Wicks Circle	from Everett Avenue	533	1971	
Wightman Road	from Warren Road to Tewksbury Line	239	1954	
Wild Avenue	from Grove Avenue	1,050	1910	
Wildwood Street	from Middlesex Avenue to Woburn Street	5,290	1894	
Williams Avenue	from Main Street	706	1940	
Wilson Street	from Federal Street	760	1943	
Wilton Drive	from Shawsheen Avenue	1,151	1966	
Winchell Road	from Grove Avenue to Burnap Street	193	1945	
Wing Road	from Woburn Street	746	1958	
Wisser Street	from Main Street to Brand Avenue	1,146	1950	
Woburn Street	from Andover Street to Woburn Line	23,122	1894	1978
Woodland Road	from Lowell Street	1,174	1969	



**** For Your Information ****

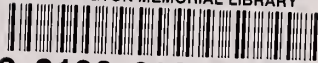
Department Phone Directory

Department	Telephone Number
Accountant	694-2029
Animal Control	658-5071 (Complaints)
	658-7845 (Missing/Adoption)
Appeals Board	658-4531
Arts Center	657-3887
Assessor	658-3675
Building Inspector	658-4531
Cemetery Department	658-3901
Collector of Taxes	658-3531
Community Development	658-9843
Elderly Services	657-7595
Engineer	658-4499
Fire Department	658-3346 (Business Phone)
	9-1-1 (EMERGENCY)
Fire Prevention	694-2006
Harnden Tavern Museum	658-5475
Health, Board of	658-4298
Housing Authority	658-8531
Library	658-2967
	657-4625 (TDD)
Nurse	658-4298
Planning/Conservation	658-8238
Plumbing Inspector	658-4531
Police Department	658-5071
	9-1-1 (EMERGENCY)
	657-8368 (TDD)
Public Buildings Department	658-3017
Public Works Department	658-4481
Recreation Department	658-4270
School Department	694-6000
Selectmen, Board of	658-3311
Town Clerk	658-2030
Town Manager	658-3311
	694-1417 (TDD)
Treasurer	658-3531
Tree Department	658-2809
Veterans' Agent	694-2040
Water & Sewer	658-4711
	658-3116 (Billing)
Food Pantry	658-7425
Shawsheen Tech	667-2111
WCTV	657-4066
Comcast	888- 633-4266
Keyspan	800- 548-8000
Mosquito Control	508- 393-3055
Reading Light Dept.	781- 944-1340
Transitional Services	800- 249-2007

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*"Such is the irresistible nature of truth that all it asks,
and all it wants, is the liberty of appearing."*

Thomas Paine



